

Request for Recorded Document

Providing your land is in Kootenai County and your document was recorded in our office, you may obtain a certified copy by mailing this completed request to:

Kootenai County Recorder's Office
PO Box 9000
Coeur d'Alene ID 83816-9000

Recorder's Office Use

Requestor's Information

Name: _____

Mailing Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: _____ Email: _____

Document Information

Grantor Name	First	Middle	Last
Grantee Name	First	Middle	Last
Instrument Number(s) <small>(with book and page if applicable)</small>	#1	#2	#3
Date(s) Recorded	#1	#2	#3
Legal Description <small>(subdivision/lot/block or section/township/range)</small>	Subdivision or Section	Lot or Township	Block or Range

- *Please include \$1.00 for each page requested*
- *Please include \$1.00 for each document you would like certified*
- Please also include a self-addressed, stamped envelope **OR** \$1.50 for postage and handling for return

Fee per page	# _____ x \$1.00	\$
Fee to certify (per document)	# _____ x \$1.00	
Postage (if self-addressed stamped envelope <i>not</i> provided):	+ \$1.50	\$
Total Amount Enclosed		\$