



## **Kootenai County ARPA Task Force**

State and Local Fiscal Recovery Funds  
Project and Expenditure Recommendation

**April 7, 2022**

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## **Executive Summary**

Kootenai County's ARPA Task Force was formed by the Board of County Commissioners to act as subject matter experts and to advise the BOCC on how Kootenai County's allocation of ARPA State and Local Fiscal Recovery Funds should be spent in order to provide the greatest benefit. The Task Force has done so to the best of our ability, and this document represents our final recommendations to the BOCC.

First, the funds should indeed be spent. The COVID-19 public health emergency caused or exacerbated significant needs in Kootenai County which ARPA funding was created to address. The County applies for and receives federal funding every year. Established legal precedent strictly limits the ability of the federal government or its agencies to attach conditions to such funding, and ARPA is no different. Accepting ARPA funds imposes no new legal obligations on the County, except that each award expenditure must comply with applicable regulations and must be properly reported on a quarterly basis. The County's Resource Management Office shall perform the necessary reporting.

Second, the funds should be spent on the portfolio of projects detailed in this document. These have been drawn from project requests submitted to the Task Force. The full process of collection and evaluation of requests is described below. The Task Force sought a balance between awaiting and understanding the Final Rule, providing the largest possible application window for requests, and completing evaluation promptly so that projects may begin and be completed well within the Treasury's deadlines.

The Kootenai County ARPA Task Force received project requests well in excess of the funding available. The projects recommended below provide the best combination of widespread benefits for residents within the administrative, financial, and temporal limitations of the County.

Sincerely,

Steven D. Matheson,  
Kootenai County Treasurer

## Introduction

The State and Local Fiscal Recovery Funds (SLFRF) program, passed as part of the American Rescue Plan Act (ARPA) on March 11, 2021, is “intended to provide support to State, local, and Tribal governments (together, recipients) in responding to the impact of COVID-19.”<sup>1</sup> Kootenai County has been allocated \$32,184,700 in relief funding through the program.

Each use of funds must be eligible under the appropriate Treasury regulation, which was the Interim Final Rule between May 17, 2021 and April 1, 2022, and the Final Rule after April 1, 2022. Beyond this, recipient governments have full discretion to make use of their allocation however they see fit. The Kootenai County Board of County Commissioners (BOCC) created the ARPA Task Force (Task Force) to administer SLFRF funds. The Task Force has crafted a portfolio of projects which it recommends for funding through SLFRF. The BOCC shall be responsible for making the final decision whether or not to proceed with each project.

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<sup>1</sup> American Rescue Plan Act; Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule, 78 Fed. Reg. 26811 (May 17, 2021).

## Process

The Task Force carefully reviewed the Treasury's Interim Final Rule, Final Rule, and all accompanying compliance and reporting guidance. Public notice of invitation to apply for funding from Kootenai County's SLFRF allocation was published in the CDA Press on September 4, 2021, and on the County website on September 14, 2021.<sup>2</sup> The funding was announced at BOCC business meetings through the end of February 2022. The initial application period closed on October 31, 2021. After the close of the application period, the Task Force continued accepting late applications until March 1, 2022. Between County departments and external organizations, the Task Force received 69 project requests representing \$99,041,187.

The Task Force adopted an Evaluation Plan<sup>3</sup> to define the process used to select recommendations from among the submitted requests. Grants staff matched each request to the Treasury eligibility category which best described it, then completed a written assessment determining whether the project was eligible for SLFRF funding. Legal counsel reviewed each eligibility assessment to confirm its accuracy. After the Treasury released the Final Rule on January 6, 2022, all project requests were re-examined and certain eligibility assessments were revised to correctly reflect the updated eligibility requirements provided in the Final Rule.

A total of 44 projects were found eligible, and each eligible project was scored by six evaluators using the Evaluation Work Form included in the Evaluation Plan. The criteria in the Work Form were written to be equally applicable to projects in any eligibility category, while targeting the Treasury's guidance along with underlying priorities for the County described by the Task Force (see Figure 1).

The arithmetic mean of all six scores provided by evaluators for each project was taken as that project's final evaluation score, and requested projects were arranged into a list ordered by final score. Finally, the four members of the Selection Team used this list to construct individual judgments as to which projects should be recommended for funding at this time.

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<sup>2</sup> Appendix B: Public Notice

<sup>3</sup> Appendix E: Project and Program Requests Evaluation Plan

| <b>Project Priority Framework</b>          |   |  |
|--|---|--|
| <b>Maximizing Benefit to the Community</b> | <b>Optimizing Project Purpose</b>         | <p>Project purpose should align with one of the following priorities:</p> <ul style="list-style-type: none"> <li>• Directly responding to the public health emergency,</li> <li>• Responding to the public health, education, and economic impacts of COVID-19,</li> <li>• Benefiting traditionally underserved populations,</li> <li>• Or maintaining continuity of vital government, nonprofit, or professional services.</li> </ul>   |
|  | <b>Maximizing Longevity of Investment</b> | <p>Project impact should be felt well into the future, as with the following:</p> <ul style="list-style-type: none"> <li>• Long-term capital investments in equipment or infrastructure,</li> <li>• Expenditures addressing a current need to prevent or mitigate a negative impact in the future,</li> <li>• Or programs which will become financially self-sufficient by the time that ARPA funding expires.</li> </ul>  |
|  | <b>Maximizing Use of Funds</b>            | <p>As much as possible of the full SLFRF allocation should be used.</p> <p>Project design should effectively address the need or harm to which the project responds.</p>   |
| <b>Minimizing Risk for Kootenai County</b> | <b>Maximizing Fiscal Responsibility</b>   | <p>SLFRF should not supplant alternate funding where such funding has already been identified.</p> <p>Timely completion should be certain for each project, as funds not expended within the ARPA period of performance must be returned.</p> <p>All project expenditures must be fully eligible and allowable to avoid risk of recoupment by the Treasury.</p>  |
|  | <b>Optimizing Administrative Burden</b>   | <p>Projects must be selected so as not to exceed the administrative capacity of the County’s workforce. Staff assigned to ARPA must:</p> <ul style="list-style-type: none"> <li>• Perform oversight to ensure fiscal and programmatic compliance for all projects funded through SLFRF,</li> <li>• Assist in management and administration of County projects funded through SLFRF,</li> <li>• Collect and organize sufficient documentation of all SLFRF-funded activities,</li> <li>• And submit quarterly Project and Expenditure Reports to the Treasury.</li> </ul> |

*Figure 1*

## Recommended Portfolio of Projects

The Task Force recommends the BOCC proceed with the projects listed in Figure 2. Each project must be carried out in a manner compliant with all applicable federal regulations, including the Final Rule and Compliance and Reporting Guidance released for the SLFRF program as well as the Uniform Guidance (2 CFR Part 200). To proceed with projects involving subawards, subrecipients must first provide all applicable certifications and assurances of their own compliance.

To produce the final list of recommended projects, each member of the Selection Team provided a ranked list of projects they judged most suitable to be funded through Kootenai County's SLFRF allocation, with recommended funding amounts for each individual project. If two or more members of the Selection Team agreed a project should be recommended, it was included in the final recommendation list in Figure 2.

| Final Recommendation List                                 |                                       |                     |
|---|---------------------------------------|---------------------|
| Project   | Organization                          | Recommended Funding |
| Addition to Justice Building                              | Kootenai County - BOCC                | \$22,000,000        |
| Admin Campus HVAC   | Kootenai County - BOCC                | \$2,000,000         |
| Family Justice Center Study                               | Kootenai County - Prosecutor          | \$175,000           |
| Mobile Morgue Trailer                                     | Kootenai County – Coroner             | \$6,000             |
| Ambulance Purchase Needs for COVID-19 Response            | Kootenai County EMS System            | \$1,031,872         |
| Jail Generator Upgrade                                    | Kootenai County - Sheriff             | \$550,000           |
| Juvenile Detention Center HVAC                            | Kootenai County - Buildings & Grounds | \$217,000           |
| Reimbursement of COVID-19 PPE & Misc. Expenses            | Kootenai County EMS System            | \$14,087            |
| Premium Pay for Non-Executive Staff                       | Children's Village                    | \$291,000           |
| On Site for Seniors - Operational Costs                   | On Site for Seniors                   | \$125,000           |
| Direct and Staffing Costs for Care Program                | CDAIDE                                | \$50,000            |
| Direct Care Retention and Sign-On Bonuses                 | Wellspring Meadows                    | \$332,640           |
| Cybersecurity and Data Backup                             | IT Department                         | \$500,000           |
| <b>Recommended Total Funding Commitment: \$27,292,599</b> |                                       |                     |

Figure 2

The recommended funding amounts for each project in the final list reflects the modal recommendation of the Selection Team. Each member also provided a recommended maximum commitment across all projects, in order to account for potential cost overruns and provide a funding reserve for any emergent issues arising within the next year or so.

The total funding commitment of the final list does not exceed any of the maximum amounts recommended by the Selection Team.

Each recommended project is listed with more detail below, including a brief rationale for its recommendation. Recommended funding amounts are based on cost estimates included in project applications and may be subject to change. Expenditure Categories are drawn from the Treasury's Compliance and Reporting Guidance, and affect how projects shall be reported. If the Expenditure Category is followed by an asterisk (\*), this indicates that recipients must collect and report on the amount of funds allocated to evidence-based interventions. If followed by a caret (^), this indicates that recipients must report on whether projects primarily serve disproportionately impacted communities.

Note that all subaward funding shall be provided on a reimbursement basis.

### Addition to Justice Building

**Project:** Addition to Justice Building  
**Organization:** Kootenai County  
**Summary:** Proposed by the Board of County Commissioners.  
Physical plant change: An addition to the Justice Building with 3 courtrooms, a secure detention area, and work/office space for KCSO, District Court, AMP, and Prosecutor staff.  
**Recommended Funding:** \$22,000,000  
**Expenditure Category:** 3.5 - Public Sector Capacity: Administrative Needs

The Task Force recommends fully funding this project. Additional facilities will enable the Court to fully address the case backlog caused by the COVID-19 public health emergency and resultant suspensions to certain Kootenai County court proceedings ordered by the State Supreme Court. It is essential, not only to the District Court or the County but also to every resident impacted by a civil or criminal legal proceeding, that the case backlog be expeditiously resolved. This project will facilitate faster resolution of the backlog than would be possible with the current facilities, and invests a large amount of funds into a valuable long-term investment benefiting the entire community. Similar investments in public safety and the justice system are present in 25% of Recovery Plans submitted by counties with populations higher than 250,000.

As a capital project costing more than \$10 million, the County is required to complete and submit a Written Justification establishing that the project is a proportional response to the case backlog caused by the public health emergency, and more feasible and effective than alternate solutions.

## Admin Campus HVAC

|                              |  |
|------------------------------|--|
| <b>Project:</b>              | Admin Campus HVAC  |
| <b>Organization:</b>         | Kootenai County  |
| <b>Summary:</b>              | Proposed by the Board of County Commissioners.<br>Purchase and installation of new HVAC for Kootenai County's Administration Building. |
| <b>Recommended Funding:</b>  | \$2,000,000  |
| <b>Expenditure Category:</b> | 1.4 - Prevention in Congregate Settings*^  |

The Task Force recommends fully funding this project. Ventilation improvements in congregate settings are an enumerated eligible capital project, and upgraded ventilation will reduce the risk of COVID-19 transmission in the County's Administration Building, protecting the health of the resident workforce and preventing interruption in government services. Members of the public visiting County offices or attending public meetings will also directly benefit from the improved ventilation and reduced risk of COVID-19 transmission.

As a capital project costing more than \$1 million, the County is required to complete a Written Justification establishing that the project is a proportional response to the need for improved ventilation, and more feasible and effective than alternate solutions.

## Family Justice Center Study

|                              |  |
|------------------------------|--|
| <b>Project:</b>              | Family Justice Center Study  |
| <b>Organization:</b>         | Kootenai County  |
| <b>Summary:</b>              | Proposed by the Prosecutor's Office.<br>A needs assessment and sustainability study for a Kootenai County Family Justice Center. |
| <b>Recommended Funding:</b>  | \$175,000  |
| <b>Expenditure Category:</b> | 1.14 - Other Public Health Services^   |

The Task Force recommends fully funding this project. The COVID-19 public health emergency has exacerbated domestic violence as a public health issue, making the establishment of a Family Justice Center increasingly urgent. The primary beneficiaries will be victims of domestic violence, overlapping with other underserved populations including elderly, disabled, and low-income populations as well as survivors of sexual violence. The successful study will be a one-time investment which will have a positive impact felt well into the future.

### Mobile Morgue Trailer

**Project:** Mobile Morgue Trailer  
**Organization:** Kootenai County  
**Summary:** Proposed by the Coroner's Office.  
Funding towards the procurement of a mobile morgue trailer.  
**Evaluation Score:** 23.55  
**Recommended Funding:** \$6,000  
**Expenditure Category:** 1.7 - Other COVID-19 Public Health Expenses^

The Task Force recommends funding the \$6,000 remainder of this project. The funding commitment is small, and the expanded morgue capacity will be vital in the event of a surge in COVID-19 deaths. The trailer could also be lent out to other jurisdictions, providing an even broader benefit.

### Ambulance Purchase Needs for COVID-19 Response

**Project:** Ambulance Purchase Needs for COVID-19 Response  
**Organization:** Kootenai County EMS System  
**Summary:** Purchase of three additional ambulances, with accompanying equipment, in order to meet COVID-19-related operational needs.  
**Recommended Funding:** \$1,031,872  
**Expenditure Category:** 1.6 - Medical Expenses (including Alternative Care Facilities)^

The Task Force recommends fully funding this project. This purchase of additional ambulances responds directly to the public health emergency and mitigates the impact of increased numbers of patients on EMS' ability to provide fast and reliable emergency and specialty medical transport services.

### Jail Generator Upgrade

**Project:** Jail Generator Upgrade  
**Organization:** Kootenai County  
**Summary:** Proposed by the Sheriff's Office.  
Replacement of the generator used to provide power to the Kootenai County Jail during power outages.  
**Recommended Funding:** \$550,000  
**Expenditure Category:** 1.4 - Prevention in Congregate Settings\*^

The Task Force recommends fully funding this project. Jail inmates are a uniquely vulnerable population, and a reliable generator is essential for ensuring the continued function of ventilation for the purpose of COVID-19 mitigation in the event of a power outage.

## Juvenile Detention Center HVAC

**Project:** Juvenile Detention Center HVAC  
**Organization:** Kootenai County  
**Summary:** Proposed by Buildings & Grounds.  
Replacement, relocation, and/or upgrade to 9 aging HVAC units within the Juvenile Detention Center, along with replacement of HVAC system exhaust fans and installation of bipolar ionization in 6 units.  
**Recommended Funding:** \$217,000  
**Expenditure Category:** 1.4 - Prevention in Congregate Settings\*^

The Task Force recommends fully funding this project, but cautions against the installation of needlepoint bipolar ionization equipment as the technology has insufficient evidence of safety and efficacy. Ventilation improvements in congregate settings are an enumerated eligible capital project, and upgraded ventilation will reduce the risk of COVID-19 transmission for youth incarcerated in the Juvenile Detention Center.

## Reimbursement of COVID-19 PPE & Misc. Expenses

**Project:** Reimbursement of COVID-19 PPE & Misc. Expenses  
**Organization:** Kootenai County EMS System  
**Summary:** Reimbursement of expenditures made on COVID-19-related PPE and disposable supplies. Expenditures made before March 3, 2021 are not eligible and have been excluded.  
**Recommended Funding:** \$14,086.75  
**Expenditure Category:** 1.5 - Personal Protective Equipment^

The Task Force recommends funding this project to the extent of all eligible reimbursements included in the original request. This reimbursement responds directly to the public health emergency and its consequences, and mitigating the burden of unusual expenses caused by COVID-19 maintains the financial health of this special purpose unit of government and ensures continuity of the vital government services it provides.

## Premium Pay for Non-Executive Staff

**Project:** Premium Pay for Non-Executive Staff  
**Organization:** Children's Village  
**Summary:** For a period of two years, increase non-executive wages for Children's Village staff including childcare providers by 25% over the current average wage of \$15 per hour.  
**Recommended Funding:** \$291,000  
**Expenditure Category:** 4.2 - Private Sector: Grants to Other Employers

The Task Force recommends funding this project for 50% of its original request, allowing Children's Village to increase wages by 12.5% for two years, or by 25% for one year.

Provision of premium pay to staff of a childcare facility is an enumerated eligible use. Moreover, this project would help ensure sufficient staffing at Children’s Village, and therefore continuity of a vital service for the underserved population of children and youth in the foster care system.

### On Site for Seniors – Operational Costs

**Project:** On Site for Seniors - Operational Costs  
**Organization:** On Site for Seniors  
**Summary:** Provide a grant to cover operating costs for On Site for Seniors, as the organization was not able to carry out normal fundraising due to the pandemic and may otherwise have to cut staff, wages, and services.  
**Recommended Funding:** \$125,000  
**Expenditure Category:** 2.34 - Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)^

The Task Force recommends fully funding this project. On Site for Seniors provides telehealth and other services to an underserved senior population. These services are responsive to the public health emergency and especially vital while it is ongoing. The organization’s other services are also valuable to Kootenai County’s growing senior community, so an expenditure to sustain its services and staff through financial strain caused by COVID-19 is a worthwhile long-term investment.

### Direct and Staffing Costs for Care Program

**Project:** Direct and staffing costs for Care program  
**Organization:** CDAIDE  
**Summary:** Covering operating costs to replace funds CDAIDE was not able to raise through in-person events due to COVID-19 restrictions, and hiring a part-time employee to support the volunteer staff in handling an 800% increase in workers served by the organization.  
**Recommended Funding:** \$50,000  
**Expenditure Category:** 2.34 - Assistance to Impacted Nonprofit Organizations (Impacted or Disproportionately Impacted)^

The Task Force recommends fully funding this project. CDAIDE provides emergency financial aid, community resources, and mentoring for hospitality workers, and increased the number of workers served in order to respond to the consequences of COVID-19. CDAIDE supports a vital and underserved category of workers in the Kootenai County community, so this expenditure to sustain its services at an increased level through financial strain caused by COVID-19 is a worthwhile long-term investment.

## Direct Care Retention and Sign-On Bonuses

|                              |   |
|------------------------------|---|
| <b>Project:</b>              | Direct Care Retention and Sign-On Bonuses   |
| <b>Organization:</b>         | Wellspring Meadows  |
| <b>Summary:</b>              | Premium pay for care providers performing essential work during the COVID-19 public health emergency, disbursed in three lump sum installments to encourage retention. Premium pay would go towards 122 caregivers currently employed by Wellspring Meadows, and up to 76 additional hires. |
| <b>Recommended Funding:</b>  | \$332,640   |
| <b>Expenditure Category:</b> | 4.2 - Private Sector: Grants to Other Employers   |

The Task Force recommends funding this project for 50% of its original request. Provision of premium pay to direct care staff at nursing homes or home care settings is an enumerated eligible use. This project would help ensure continuity of a vital service for vulnerable elderly residents.

## Cybersecurity and Data Backup

|                              |   |
|------------------------------|---|
| <b>Project:</b>              | Cybersecurity and Data Backup   |
| <b>Organization:</b>         | Kootenai County   |
| <b>Summary:</b>              | Proposed by the Information Technology Department.<br>Procurement of cybersecurity software for the County network, including remote data backup. |
| <b>Recommended Funding:</b>  | \$500,000   |
| <b>Expenditure Category:</b> | 6.1 - Provision of Government Services  |

The Task Force recommends fully funding this project. COVID-19 has resulted in an increased need for County staff to work from home, and is likely to do so again. With staff logging on to the County network remotely, the risk posed by inadequate cybersecurity is unacceptably high. Improved cybersecurity software is therefore necessary for continuity of essential government services during the COVID-19 public health emergency.

## Other Considerations

The following Selection Team member recommendations diverge from the majority and modal recommendations described above.

One member of the Selection Team recommended funding the BOCC's Addition to the Justice Building project up to a maximum of \$19 million, with the remaining cost to come out of the County's fund balance.

One member of the Selection Team did not include the Prosecutor's Family Justice Center Study project in their recommendation list.

One member of the Selection Team did not include the Coroner's Mobile Morgue Trailer project in their recommendation list.

Two members of the Selection Team did not include KC EMS System's Ambulance Purchase Needs for COVID-19 Response project in their recommendation lists.

One member of the Selection Team did not include Buildings & Grounds' Juvenile Detention Center HVAC project in their recommendation list.

One member of the Selection Team did not include KC EMS System's Reimbursement of COVID-19 PPE & Misc. Expenses project in their recommendation list.

One member of the Selection Team recommended that Children's Village's Premium Pay for Non-Executive Staff project be funded at 100% of its request; another recommended it be funded for \$100,000.

One member of the Selection Team recommended that the On Site for Seniors' Operational Costs project be funded at 100% of its request; another recommended it be funded for \$100,000.

One member of the Selection Team did not include CDAIDE's Direct and Staffing Costs for Care Program project in their recommendation list; another recommended it be funded at 50% of its request.

One member of the Selection Team did not include Wellspring Meadows' Direct Care Retention and Sign-On Bonuses project in their recommendation list; another recommended it be funded for \$100,000.

One member of the Selection Team did not include the IT Department's Cybersecurity and Data Backup project in their recommendation list; another recommended it be funded at 50% of its request.

One member of the Selection Team included the Sheriff's Jail Build-Out, CdA Economic Development Corporation's Small Grants for Struggling Small Businesses, The Fairgrounds' Building 1 Improvements, Rathdrum Community Center's Facility Expenses for Meal Program, and CdA Public Schools' HVAC Upgrades projects in their recommendation list, for a higher total funding commitment than the rest of the Selection Team.

## Remaining Projects

The projects in Figure 3 are eligible for funding, but the Task Force has not recommended them for funding at this time. Requested projects which were found to be ineligible are listed in Appendix C: Ineligible Projects.

| <b>Remaining Eligible Projects</b>                |   |                          |
|---|---|--------------------------|
| <b>Project Title</b>                              | <b>Requesting Entity</b>                | <b>Requested Funding</b> |
| Jail Build-Out                                    | Kootenai County - Sheriff               | \$6,000,000              |
| Radio Refresh                                     | Kootenai County - Sheriff               | \$6,300,000              |
| Pre-launch Costs for Regional Promise Scholarship | Innovia Foundation                      | \$3,000,000              |
| Small Grants for Struggling Small Businesses      | CdA Economic Development Corporation    | \$40,000                 |
| Building 1 Improvements                           | Kootenai County Fairgrounds             | \$40,000                 |
| Facility Expenses for Meal Program                | Rathdrum Community Center               | \$300,000                |
| HVAC Upgrades                                     | CdA Public Schools                      | \$400,000                |
| Ventilation Improvements                          | Genesis Prep Academy                    | \$1,253,927              |
| Building 25 Improvements                          | Kootenai County Fairgrounds             | \$200,000                |
| Contactless/Cashless Terminals                    | Kootenai County Fairgrounds             | \$14,500                 |
| Ascent to Rice Transmission Line                  | Hauser Lake Water Association           | \$250,000                |
| New Drinking Water Well                           | Avondale Irrigation District            | \$2,000,000              |
| Crowd Control Panels                              | Kootenai County Fairgrounds             | \$16,500                 |
| Contactless Restroom Upgrades                     | Kootenai County Fairgrounds             | \$45,000                 |
| Water Distribution Line Replacement               | Alpine Meadows Water and Sewer District | \$1,045,000              |
| Affordable and Workforce Housing                  | CdA Economic Development Corporation    | Not Provided             |
| Replacing Self-contained Breathing Apparatuses    | Kootenai Fire & Rescue                  | \$713,605                |
| Well House and Generator                          | Greenferry Water and Sewer District     | \$399,000                |
| Septic to Sewer Transition                        | St. Vincent de Paul                     | \$91,027                 |
| New Drinking Water Well and Pumps                 | Ohio Match Road Water District          | \$550,000                |
| Backup Generator and Broadband Infrastructure     | Trails End Estates Water System         | \$11,758                 |
| Jail Storage Building                             | Kootenai County - Sheriff               | \$400,000                |
| Electrical Upgrades                               | Rose Lake Water Association             | \$95,000                 |

|   |                                  |             |
|---|----------------------------------|-------------|
| Mobile Command Post                                   | Kootenai County - Sheriff        | \$1,200,000 |
| Critical Infrastructure Projects                      | Hayden Lake Irrigation District  | \$2,900,000 |
| Wastewater Treatment Infrastructure Improvements      | Bayview Water and Sewer District | \$610,000   |
| Airport Sewer Lines Expansion and Replacement         | Kootenai County - BOCC           | \$6,300,000 |
| Rimrock - Water System Infrastructure                 | North Kootenai Water & Sewer     | \$2,118,400 |
| Sewer Collection System Improvements                  | Hayden Lake Sewer District       | \$3,400,000 |
| Twin Lakes - Water System Infrastructure              | North Kootenai Water & Sewer     | \$4,634,900 |
| Funding Towards Water Reuse/Land Application Facility | Kingston-Cataldo Sewer District  | \$5,000,000 |

Figure 3

The following three projects were passed over for recommendation despite receiving high scores in evaluation because the Selection Team found one or more elements of each project to be in conflict with the Priority Framework in Figure 1. A brief rationale will be provided for each project below.

### Jail Build-Out

**Project:** Jail Build-Out  
**Organization:** Kootenai County  
**Summary:** Proposed by the Sheriff's Office.  
Completing two unfinished, shelled-in pods at the jail, originally planned to house 54 bunks each. Installing Negative Air Pressure Isolation Systems in each cell of the new pods.  
**Requested Funding:** \$6,000,000  
**Expenditure Category:** 1.4 - Prevention in Congregate Settings\*^

This project received the second-highest evaluation score. However, three members of the Selection Team recommend against undertaking the project. If the build-out were completed, a commensurate increase in staffing would be required, and accomplishing this increase in staffing would not be feasible. The project would also be a disproportionately involved response, as the need for improved ventilation could be effectively addressed through HVAC upgrades without a costly construction project. Moreover, the Treasury's Final Rule specifically prohibits expanding jail capacity in response to an increased crime rate or a need for social distancing. While this project proposes to expand jail capacity in order to improve ventilation, and not for one of the prohibited reasons, the similarity means this project poses a significant risk of being disallowed by the Treasury.

## Radio Refresh

|                              |  |
|------------------------------|--|
| <b>Project:</b>              | Radio Refresh  |
| <b>Organization:</b>         | Kootenai County  |
| <b>Summary:</b>              | Proposed by the Sheriff's Office.<br>Equipping all Kootenai County public safety personnel with dual band radios capable of interoperating with neighboring counties' radio systems. |
| <b>Requested Funding:</b>    | \$6,300,000  |
| <b>Expenditure Category:</b> | 1.7 - Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)^   |

Acquisition of emergency response equipment, including radios, is an enumerated eligible capital expenditure for COVID-19 response under the Treasury's Final Rule. However, the Task Force finds this project and its cost to be disproportionate to its application for COVID-19 response. Further, radios for emergency response have relatively short equipment lifespans and must be replaced on a predictable, recurring basis. Funding this project would supplant routine budget expectations.

## Pre-launch Costs for Regional Promise Scholarship

|                              |   |
|------------------------------|---|
| <b>Project:</b>              | Pre-launch Costs for Regional Promise Scholarship   |
| <b>Organization:</b>         | Innovia Foundation  |
| <b>Summary:</b>              | Funding for student supports associated with a regional promise scholarship modeled on Say Yes to Education programs. |
| <b>Requested Funding:</b>    | \$3,000,000   |
| <b>Expenditure Category:</b> | 2.25 - Addressing Educational Disparities: Academic, Social, and Emotional Services*^                                 |

Expenditures for student support services to address educational disparities or the effects of lost instructional time due to COVID-19 are eligible. However, members of the Selection Team had difficulty understanding how the design of this project would respond to COVID-19. This project also has more access to alternate funding than the projects which the Selection Team chose to recommend. Additionally, funding this project would obligate Kootenai County staff to monitor each provided student support service for financial and programmatic regulatory compliance, which would impose a significant administrative burden upon the County.

The Selection Team found all other projects in Figure 3 to have real fundability which agrees with their evaluation scores. Lower scores reflect the following factors which clash with the Task Force's Priority Framework in Figure 1:

- Indirect or tenuous relation to the COVID-19 public health emergency, resulting in a higher risk that the Treasury may retroactively disallow costs;
- A narrower set of beneficiaries, not belonging to underserved or disproportionately impacted populations;

- Greater access to alternate funding, including private funding, other programs funded by ARPA, or established state or federal funding programs;
- Administrative requirements for the County which the County is not prepared to take on;
- Or greater risk that projects will overrun their deadlines due to issues securing equipment, materials, or labor, or due to unforeseen circumstances.

In particular, all requests for water or sewer projects received low scores. The Treasury provided that water and sewer projects need not respond to COVID-19, and are eligible for SLFRF funding if they are eligible for the established Clean Water or Drinking Water State Revolving Fund programs. However, the process of evaluating these project requests made it clear to the Task Force that Kootenai County does not have the requisite administrative capacity to administer any of these projects as subawards of the County's SLFRF allocation.

## Next Steps

The Board of County Commissioners must formally approve all funding decisions. The Task Force advises that the portfolio of recommendations presented in this document should be taken all together as presented. If the BOCC elects to do otherwise, then projects should be selected from the list of remaining eligible projects. Any new project requests will be reviewed for eligibility by the Resource Management Office (RMO) and legal counsel. Once formal selection and approval of projects is completed, the RMO must collect certifications and assurances from all prospective subrecipients before funding is provided. Funding will be provided to subrecipients on a reimbursement basis.

Both Kootenai County and its subrecipients must follow Kootenai County's Policies and Procedures for Federally Funded Procurements when conducting procurements using SLFRF funds. Procurements over \$10,000 must have independent cost estimates and at least two price quotations as set forth in the Policies and Procedures. Procurements for more than \$50,000 must be competitively bid, and procurements for more than \$200,000 for public works construction and \$100,000 for other purchases must undergo a formal sealed bid process also set forth in the Policies and Procedures.

Projects must be completed within the SLFRF Period of Performance, which ends on December 31, 2026. All funds must be obligated by an earlier deadline on December 31, 2024, and expended by December 31, 2026. The Treasury defines "obligated" as having the same meaning given to "financial obligation" in 2 CFR 200.1, which means "orders placed for property and services, contracts and subawards made, and similar transactions that require payment." Funds not obligated by December 31, 2024, and not expended by December 31, 2026 must be returned to the Treasury.

All projects will be subject to continued monitoring and reporting by the RMO throughout the life of the SLFRF award or subaward.

## **Appendices**

|   |     |
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## Appendix A: Award Documents

OMB Approved No. 1505-0271  
Expiration Date: November 30, 2021

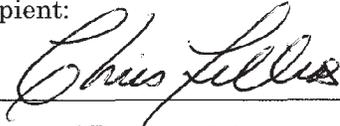
U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS

|  |   |
|--|---|
| Recipient:<br><b>Kootenai County</b><br><b>PO Box 9000</b><br><b>Coeur d'Alene, Idaho</b><br><b>83816-9000</b> | DUNS Number: <b>078207404</b><br>Taxpayer Identification Number: <b>82-6000304</b><br><br>Assistance Listing Number: 21.027 |
|--|---|

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient:



Authorized Representative:

Title: Chairman

Date signed: 6 July 2021

U.S. Department of the Treasury:

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

OMB Approved No. 1505-0271  
Expiration Date: 11/30/2021

U.S. DEPARTMENT OF THE TREASURY  
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

|   |  |
|---|--|
| Recipient name and address:<br>Kootenai County<br>451 North Government Way<br>Coeur d Alene, Idaho 83814-2988 | DUNS Number: 078207404<br>Taxpayer Identification Number: 826000304<br>Assistance Listing Number and Title: 21.027 |
|---|--|

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorizes the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipients hereby agrees, as a condition to receiving such payment from Treasury, agrees to the terms attached hereto.

Recipient:

\_\_\_\_\_  
Authorized Representative Signature (above)

Authorized Representative Name: Chris Fillios

Authorized Representative Title: Chairman, Board of County Commissioners

Date Signed: \_\_\_\_\_

U.S. Department of the Treasury:

  
\_\_\_\_\_  
Authorized Representative Signature (above)

Authorized Representative Name: Jacob Leibenluft

Authorized Representative Title: Chief Recovery Officer, Office of Recovery Programs

Date Signed: July 20, 2021

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

**U.S. DEPARTMENT OF THE TREASURY**  
**CORONAVIRUS STATE FISCAL RECOVERY FUND**  
**AWARD TERMS AND CONDITIONS**

1. Use of Funds.

- a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with sections 602(c) and 603(c) of the Social Security Act (the Act) and Treasury's regulations implementing that section and guidance.
- b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021 and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury, as it relates to this award.

4. Maintenance of and Access to Records

- a. Recipient shall maintain records and financial documents sufficient to evidence compliance with sections 602(c) and 603(c), Treasury's regulations implementing those sections, and guidance regarding the eligible uses of funds.
- b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.
- c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

9. Compliance with Applicable Law and Regulations.

- a. Recipient agrees to comply with the requirements of sections 602 and 603 of the Act, regulations adopted by Treasury pursuant to sections 602(f) and 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.
- b. Federal regulations applicable to this award include, without limitation, the following:
  - i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.
  - ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.
  - iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.
  - iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

- v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.
  - vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.
  - vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.
  - viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
  - ix. Generally applicable federal environmental laws and regulations.
- c. Statutes and regulations prohibiting discrimination applicable to this award, include, without limitation, the following:
- i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury’s implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;
  - ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;
  - iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;
  - iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury’s implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and
  - v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

**10. Remedial Actions.** In the event of Recipient’s noncompliance with sections 602 and 603 of the Act, other applicable laws, Treasury’s implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of sections 602(c) or 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in sections 602(e) and 603(e) of the Act.

**11. Hatch Act.** Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

**12. False Statements.** Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

**13. Publications.** Any publications produced with funds from this award must display the following language: “This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to Kootenai County by the U.S. Department of the Treasury.”

**14. Debts Owed the Federal Government.**

- a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to sections 602(e) and 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.
- b. Any debts determined to be owed the federal government must be paid promptly by Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury’s initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

#### 15. Disclaimer.

- a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.
- b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

#### 16. Protections for Whistleblowers.

- a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.
- b. The list of persons and entities referenced in the paragraph above includes the following:
  - i. A member of Congress or a representative of a committee of Congress;
  - ii. An Inspector General;
  - iii. The Government Accountability Office;
  - iv. A Treasury employee responsible for contract or grant oversight or management;
  - v. An authorized official of the Department of Justice or other law enforcement agency;
  - vi. A court or grand jury; or
  - vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.
- c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

## ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

### ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit <http://www.lep.gov>.

4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.
5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

*The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.*

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.
7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.
8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.
9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

Kootenai County  
Recipient

Date 7/6/21

Chris Fillios Chairman  
Signature of Authorized Official  
Chris Fillios

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

## Appendix B: Public Notice

The following notice was run in the CdA Press on September 4, 2021, and posted on the Kootenai County website at <https://www.kcgov.us/CivicAlerts.aspx?AID=351> on September 14, 2021, where it remains available as of the publishing of this report.

### **Public Notice - Coronavirus State and Local Fiscal Recovery Funds**

Kootenai County has been allocated approximately \$32 million from the federal government through the American Rescue Plan Act. The funds will be released in two (2) installments, and the county will have until the end of 2024 to obligate available funds. The award terms allow for a performance period through December 31, 2026, which will provide Kootenai County a reasonable amount of time to complete funded projects.

The Kootenai County American Rescue Plan Act (ARPA) Task Force is responsible for the review of all project and/or program requests presented to Kootenai County for Coronavirus State and Local Fiscal Recovery Funds. The Task Force will verify that each project and/or program meets the intent of the U.S. Treasury Interim Rule and aligns with one (1) of the four (4) categories of eligible uses, detailed below.

US Treasury Interim Rule Sections 602(c)(1) and 603(c)(1) provide that funds may be used:

- a.) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, and hospitality;
- b.) To respond to workers performing essential work during the COVID–19 public health emergency by providing premium pay to eligible workers;
- c.) For the provision of government services to the extent of the reduction in revenue due to the COVID–19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and
- d.) To make necessary investments in water, sewer, or broadband infrastructure.

All requests for funding should be submitted in writing at [ARPA@kcgov.us](mailto:ARPA@kcgov.us), and must include a brief description of the project and/or program, the amount of funding being requested, and a detailed narrative outlining its applicability to one (1) of the four (4) eligible use categories.

All requests must be submitted by October 31, 2021. The final list of projects and/or programs approved for funding will be posted after December 31, 2021 on the Kootenai County website and published in the Coeur d'Alene Press.

## Appendix C: Agendas, Minutes, and Schedule of Open Meetings

# ARPA Task Force - Weekly Meeting

# Discussion Items

Attendees:

10.26.2021  
8:00 am - 9:30 am  
Location: RTC

## Action Item Deliverables

### Presenter

### NOTES

EO Meeting, summary sheet for EOs  
Capital Project Eligibility assessments

Kat

## New Discussion Items

Public Records Request  
Evaluation Process

Steve  
Kat

## Action Items

### Team Member

### Deliverable Date

## Community Outreach / Requests

CDAIDE  
Trails End Estates Water Systems  
CdAEDC updated requests  
Wellspring Meadows

## Ongoing Tasks / Project Information

|                                  |  |
|----------------------------------|--|
| Premium Pay Data                 | <i>Premium Pay Folder</i>                      |
| Master Plan Meeting Docs         | <i>KC Master Plan Folder</i>                   |
| Revenue Loss Calculation         | <i>Fair Revenue - Fairgrounds folder</i>       |
| Remote Work Technology           | <i>County Requests folder   CARES Expenses</i> |
| Mobile Morgue Trailer            | <i>County Requests folder</i>                  |
| BOCC Capital Project commitments |  |

## ARPA Task Force - Weekly Meeting

**Attendees:** Steve, Pat, Jim, Nanci, Kim, Kat, Dena, Julina

# Discussion Items

10.26.2021  
8:00 am - 9:30 am  
Location: RTC

| Action Item Deliverables                | Presenter | NOTES   |
|---|-----------|---|
| EO Meeting, summary sheet for EOs       |           | <i>Update: Meeting attended, summary distributed</i>            |
| Capital Project Eligibility assessments | Kat       | <i>Update: Eligibility assessments passed to Pat for review</i> |

### New Discussion Items

|                        |       |  |
|------------------------|-------|--|
| Public Records Request | Steve | <i>Discussion of need for a formal system for responding to requests, and for a designated person for addressing press and public.</i>   |
| Evaluation Process     | Kat   | <i>Discussion of preferred format for evaluation materials; potential revisions to the Evaluation Plan to address factors not considered before such as a fair and competitive method for contacting requesters with additional questions.</i> |

### Future Tasks and Action Items

|  | Team Member | Deliverable Date |
|--|-------------|------------------|
| City of Spokane ARPA Open House                  | Dena        | 4-Nov            |
| Formal system for Records Requests               |             |                  |
| Public question/comment: business meeting agenda | Kat         | 4-Nov            |
| Considering public outreach options              | All         | 4-Nov            |

### Community Outreach / Requests

|                                  |
|----------------------------------|
| CDAIDE                           |
| Trails End Estates Water Systems |
| CdAEDC updated requests          |
| Wellspring Meadows               |

### Ongoing Tasks / Project Information

|                                  |  |
|----------------------------------|--|
| Premium Pay Data                 | <i>Premium Pay Folder</i>                      |
| Master Plan Meeting Docs         | <i>KC Master Plan Folder</i>                   |
| Revenue Loss Calculation         | <i>Fair Revenue - Fairgrounds folder</i>       |
| Remote Work Technology           | <i>County Requests folder   CARES Expenses</i> |
| Mobile Morgue Trailer            | <i>County Requests folder</i>                  |
| BOCC Capital Project commitments |  |

**Meeting Adjourned at 9:00 am**



# Kootenai County ARPA Taskforce

## 2021 Meeting Schedule

All meetings are held at the Kootenai County Administration Building in the 3<sup>rd</sup> floor BOCC Board Room, 451 Government Way Coeur d'Alene each Tuesday at 8 a.m. unless otherwise specified.

Thursday, November 4, 2021  
*(KC Administration Building, Meeting Room 1A)*

Wednesday, November 10, 2021

Wednesday, November 17, 2021

*November 23 – No Meeting*

Tuesday, November 30, 2021

Tuesday, December 7, 2021  
*(Meeting begins at 8:10 AM)*

Tuesday, December 14, 2021  
*(Meeting begins at 8:10 AM)*

*December 21 – No Meeting*

*December 28 – No Meeting*

Members of the public are welcome to attend.

Agendas are posted in the Agenda Center at [kcgov.us/AgendaCenter](https://kcgov.us/AgendaCenter)

To encourage social distancing, this meeting can also be attended virtually. To attend virtually through Microsoft Teams, please see the digital agenda or the media link in the agenda center.

Kootenai County does not discriminate against individuals or groups on the basis of disability in the admission access to, or treatment in, its public meetings, programs, or activities. Requests for assistance or accommodations can be arranged by contacting the Board of County Commissioners Office at (208) 446-1600.

451 Government Way, Coeur d'Alene, ID 83814

Email: [ARPA@kcgov.us](mailto:ARPA@kcgov.us)

Website: <https://www.kcgov.us/997/American-Rescue-Plan-Act>

# ARPA Task Force

Agenda for 11.04.2021, 8:00 am-9:30 am  
Meeting Room 1A

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Approve Minutes of Previous Meeting (Action)**

|  | <b>Presenting</b> | <b>Item</b> |
|--|-------------------|-------------|
|--|-------------------|-------------|

- |     |       |  |
|-----|-------|--|
| 4.  | Pat   | Open Meeting Laws (Discussion)   |
| 5.  | Jody  | BOCC discussion of Justice Building Expansion (Discussion)                             |
| 6.  | Steve | Cornyn-Padilla Amendment and Letter to Russ Fulcher (Discussion)                       |
| 7.  | Kat   | Evaluation Plan: eligibility certification, request deadline, query procedure (Action) |
| 8.  | Kat   | Webpage Revision, text for BOCC Status Update (Action)                                 |
| 9.  | Dena  | City of Spokane ARPA Open House (Discussion)   |
| 10. |       | Outreach: "Townhall", City Meetings (Discussion)                                       |

11. **Kat** **New Requests (Discussion)**

Panhandle Village Water System  
Avondale Irrigation District  
Ohio Match Road Water District  
Carlin Bay Property Owners Association  
Greenferry Water and Sewer District  
IT Department - Cybersecurity  
Hauser Lake Water Association  
Remington Recreational Water and Sewer District  
Alpine Meadows Water and Sewer District  
Innovia Foundation  
Bayview Water and Sewer District  
Rathdrum Community Center  
Genesis Prep Academy  
On Site for Seniors

12. **Updates: Ongoing Tasks/Project Information (Discussion)**

Premium Pay Data  
Master Plan Meeting Docs  
Revenue Loss Calculation  
Remote Work Technology  
Mobile Morgue Trailer  
Eligibility Assessments

13. **Confirmation of Next Meeting (Action)**

14. **Adjournment**

# ARPA Task Force

Minutes for 11.04.2021, 8:00 am-9:30 am  
Meeting Room 1A

## 1. Call to Order and Roll Call

Attendees Steven Matheson, Jody Bieze, Pat Braden, Nanci Plouffe,  
Kimberli Riley, Kaitlin Smith, Julina Hildreth

## 2. Changes to the Agenda (Action)

Kaitlin Smith moved to accept amendments to the agenda to include item 6 and to revise item 7 to include discussion of the eligibility certification form; seconded and passed.

## 3. Approve Minutes of Previous Meeting (Action)

### Presenting Item

#### 4. Pat Open Meeting Laws (Discussion)

Pat Braden detailed Idaho Code Title 74 Chapter 2 Open Meetings Law requirements which the Taskforce will follow.

#### 5. Jody BOCC discussion of Justice Building Expansion (Discussion)

Jody Bieze provided a brief summary of the BOCC's status update discussion on 02NOV21.

#### 6. Steve Cornyn-Padilla Amendment and Letter to Russ Fulcher (Discussion)

The Task Force had no additional comments and/or questions.

#### 7. Kat Evaluation Plan: eligibility certification, request deadline, query procedure (Discussion)

The Task Force deliberated on how to treat the submission deadline, to be further discussed at a later meeting. Action items were set for the next meeting to review and approve a form certifying eligibility decisions, and to review and approve revisions to the evaluation plan.

#### 8. Kat Webpage Revision, text for BOCC Status Update (Action)

A motion to approve the ARPA webpage and text was made by Kaitlin Smith; seconded and passed.

#### 9. Dena City of Spokane ARPA Open House (Discussion)

The Presenter was not in attendance. The Task Force had no additional comments and/or questions.

#### 10. Outreach: "Townhall", City Meetings (Discussion)

ARPA will be added to the BOCC weekly status update.

11. Kat

**New Requests (Discussion)**

- Panhandle Village Water System
- Avondale Irrigation District
- Ohio Match Road Water District
- Carlin Bay Property Owners Association
- Greenferry Water and Sewer District
- IT Department - Cybersecurity
- Hauser Lake Water Association
- Remington Recreational Water and Sewer District
- Alpine Meadows Water and Sewer District
- Innovia Foundation
- Bayview Water and Sewer District
- Rathdrum Community Center
- Genesis Prep Academy
- On Site for Seniors
  - Kat Smith and Jody Bieze will review submitted requests to ensure they meet the Interim Rule eligibility requirements.

12.

**Updates: Ongoing Tasks/Project Information (Discussion)**

- Premium Pay Data
- Master Plan Meeting Docs
- Revenue Loss Calculation
- Remote Work Technology
- Mobile Morgue Trailer
- Eligibility Assessments

13.

**Confirmation of Next Meeting (Action)**

10-Nov-21

14.

**Adjournment**

The meeting was adjourned at 9:03AM

# ARPA Task Force

Agenda for 11.10.2021, 8:00 am-9:30 am  
Riverstone Transit Center

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Approve Minutes of Previous Meetings (Action)**
4. **Presenting Item**  
Treatment of late ARPA applications and/or emergent needs (Action)
5. Kat Approval of Eligibility Certification form (Action)
6. Kat Revisions to Evaluation Plan (Action)
7. Kat **Project Evaluation: Certification of Eligibility Assessments (Action)**  
BOCC - Admin Campus HVAC  
BOCC - Addition to Justice Building  
Sheriff - Jail Build-Out
8. Kat **Updates: New Requests (Discussion)**
9. **Updates: Ongoing Tasks/Project Information (Discussion)**  
Premium Pay Data  
Master Plan Meeting Docs  
Revenue Loss Calculation  
Remote Work Technology  
Mobile Morgue Trailer  
Eligibility Assessments
10. **Confirmation of Next Meeting (Action)**
11. **Adjournment**

To allow for proper social distancing and allowing public meetings to be conducted remotely, the meeting can be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

Please be sure to keep your devices on mute to limit background noise.

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# ARPA Task Force

Minutes for 11.10.2021, 8:00 am-9:30 am  
BOCC Board Room

1. **Call to Order and Roll Call**

Meeting was called to order at 8:35AM.

**Attendees** Steven Matheson, Dena Darrow, Jody Bieze, Pat Braden, Nanci Plouffe, Kimberli Riley, Kaitlin Smith
2. **Changes to the Agenda (Action)**

A motion to add public comments to the 10 November 2021 meeting agenda was made by Steve Matheson; seconded and motion passed.
3. **Approve Minutes of Previous Meetings (Action)**

Approval of 4 November 2021 meeting minutes was moved to 17 November 2021 meeting.
4. **Presenting Item**

Treatment of late ARPA applications and/or emergent needs (Action)  
ARPA application process will continue to remain open. Any future external audit expenses will be treated as administrative expenses, as are permitted under under the Interim Final Rule.
5. **Kat** Approval of Eligibility Certification form (Action)  
A motion to approve the Eligibility Certification form was made by Kat Smith; seconded and motion passed.
6. **Kat** Revisions to Evaluation Plan (Action)  
A motion to approve the revisions to the Evaluation Plan was made by Nanci Plouffe; seconded and motion passed.
7. **Kat** **Project Evaluation: Certification of Eligibility Assessments (Action)**

BOCC - Admin Campus HVAC  
BOCC - Addition to Justice Building  
Sheriff - Jail Build-Out

Project Evaluation: Certification of Eligibility Assessments agenda items were moved to 17 November 2021 agenda.
8. **Kat** **Updates: New Requests (Discussion)**

No new requests have been received since the previous meeting on 4 November 2021.
9. **Updates: Ongoing Tasks/Project Information (Discussion)**

Premium Pay Data  
Master Plan Meeting Docs  
Revenue Loss Calculation  
Remote Work Technology  
Mobile Morgue Trailer  
Eligibility Assessments

The Taskforce will seek confirmation that the Mobile Morgue Trailer will be withdrawn from the project list.

**10. Confirmation of Next Meeting (Action)**

The next Taskforce Meeting will be held 17 November 2021 in the Board Room at 8:00AM.

**11. Adjournment**

Meeting was adjourned at 9:30 AM.

**Due to limited space and to allow for proper social distancing, ARPA meetings will be conducted remotely via the link to Microsoft Teams.**

**[Attend through Microsoft Teams Here](#)**

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# ARPA Task Force

Agenda for 11.17.2021, 8:00 am-9:30 am  
BOCC Board Room

1. **Call to Order**
2. **Changes to the Agenda (Action)**
3. **Approval of Minutes (Action)**
4. **Public Comment**
5. **Updates: New Items (Discussion)**
6. Kat Conflict of Interest Assurance (Action)
7. Kat **Project Evaluation: Certification of Eligibility Assessments (Action)**
  - BOCC - Admin Campus HVAC
  - BOCC - Addition to Justice Building
  - Sheriff - Jail Build-Out
8. Kat Project Evaluation Process (Discussion)
9. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Premium Pay Data
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  - Remote Work Technology
  - Mobile Morgue Trailer
  - Eligibility Assessments
10. **Confirmation of Next Meeting (Action)**
11. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 11.17.2021, 8:00 am-9:30 am

BOCC Board Room

## 1. Call to Order

Meeting was called to order at 8:06 AM.

Task Force

**Steven Matheson, Jody Bieze, Pat Braden (via Teams), Nanci Plouffe, Kimberli Riley, Julina Hildreth, Kaitlin Smith**

Other Attendees

Barry McHugh (Kootenai County Prosecutor), Erin Bernard (via Teams), Shelley O'Quinn (CEO, Innovia Foundation), William Le

## 2. Changes to the Agenda (Action)

No changes to the agenda.

## 3. Approval of Minutes (Action)

A motion to approve meeting minutes for October 26, November 4, and November 10 was made by Steve Matheson. Motion seconded and passed.

## 4. Public Comment

Shelley O'Quinn provided an overview of the Innovia Foundation and the project associated with Innovia's submitted ARPA funding request. She additionally encouraged the evaluation and selection processes to duly consider requests from outside the county government.

William Le expressed that the county should not accept ARPA funding, and discussed reasons why including concern that the Interim Final Rule's requirement that recipients follow applicable executive orders may interfere with the county's sovereignty.

## 5. Updates: New Items (Discussion)

Kaitlin Smith reported no new project requests since the previous meeting.

## 6. Kat Conflict of Interest Assurance (Action)

Members who have not returned a signed Conflict of Interest form will do so prior to performing priority evaluations on projects.

## 7. Kat Project Evaluation: Certification of Eligibility Assessments (Action)

BOCC - Admin Campus HVAC

BOCC - Addition to Justice Building

Sheriff - Jail Build-Out

Jody Bieze suggested minor revisions to the Admin Campus HVAC eligibility assessment. Motion to accept the revised eligibility assessments. Motion seconded and passed. Priority evaluations for the above projects are to be completed and returned prior to the November 30th Task Force meeting.

8. Kat

### **Project Evaluation Process (Discussion)**

An overview of the priority evaluation process for project requests was presented by Kaitlin Smith. No questions were raised on the process.

9.

### **Updates: Ongoing Tasks/Project Information (Discussion)**

Premium Pay Data

Master Plan Meeting Docs

Revenue Loss Calculation

Remote Work Technology

Mobile Morgue Trailer

Eligibility Assessments

The Task Force will inquire as to whether the Sheriff intends to maintain or withdraw existing ARPA project requests. If the Sheriff intends to withdraw any requests, the Task Force will inquire as to whether the Board of County Commissioners intends to maintain those requests regardless of the Sheriff's withdrawal.

10.

### **Confirmation of Next Meeting (Action)**

There will be no meeting the week of November 22. The next Taskforce Meeting will be held 30 November 2021 in the Board Room at 8:00AM.

11.

### **Adjournment**

Meeting was adjourned at 8:34 AM.

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# ARPA Task Force

Agenda for 11.30.2021, 8:00 am-9:30 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Meeting Format and Public Record (Discussion)**
  
8. **Status Update on Sheriff Requests (Discussion)**
  
9. **Project Evaluation Update: First Batch (Action)**
  - BOCC - Admin Campus HVAC
  - BOCC - Addition to Justice Building
  - Sheriff - Jail Build-Out
  
10. **Eligibility Assessments Update (Action)**
  - Alpine Meadows Water and Sewer District
  - Avondale Irrigation District
  - Hauser Lake Water Association
  
11. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Premium Pay Data
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  - Remote Work Technology
  - Mobile Morgue Trailer
  
12. **Confirmation of Next Meeting (Action)**
13. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 11.30.2021, 8:00 am-9:30 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:03 AM.

### Task Force

**Steven Matheson, Jody Bieze, Dena Darrow, Kimberli Riley, Kaitlin Smith, Nanci Plouffe (late arrival), Pat Braden (late arrival)**

### Other Attendees

**In-person:** Dr. Warren Keene (Kootenai County Coroner), Jonathan Gillham, William Le  
**via Teams:** Madison (Guest), Sandra J White, Lynda Putz

## 2. Changes to the Agenda (Action)

Steve Matheson moved to amend the Agenda to include "Presiding Officer's Remarks" and "Announcements" as agenda items number 3 and 4 in response to a need for an "Announcements" item which came to his attention less than 48 hours before the meeting. Motion passed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated that the ARPA Task Force is a working group, and will be running its meetings accordingly.

## 4. Announcements

Steve Matheson announced that Shelly O'Quinn, CEO of the Innovia Foundation, will be holding meetings at 8:30 AM and 10:30 AM on December 14th.

## 5. Approval of Minutes (Action)

A motion to approve meeting minutes for November 17 was made by Steve Matheson. Motion passed.

## 6. Public Comment

Sandra White asked where and when minutes for the previous meeting could be found. Steve Matheson reminded attendees that public comment is for comments only, and not for engaging the Task Force in discussion. He asked that Ms. White direct her questions via email to [ARPA@kcgov.us](mailto:ARPA@kcgov.us).

## 7. Meeting Format and Public Record (Discussion)

Kaitlin Smith reported that the Task Force has received inquiry as to whether meetings are video-recorded. The Task Force discussed. No member brought forth a preference to record, nor any reason that recordings should be taken.

## 8. Status Update on Sheriff Requests (Discussion)

Steve Matheson reported that the Sheriff intends to maintain all extant requests for ARPA funding.

## 9. Project Evaluation Update: First Batch (Action)

BOCC - Admin Campus HVAC

BOCC - Addition to Justice Building

Sheriff - Jail Build-Out

Steve Matheson and Nanci Plouffe reported issues saving their completed evaluations back into the evaluation folder. This will be discussed with IT, but their evaluations will be returned as email attachments in the meantime.

At the next meeting, completed evaluations will be reviewed by the Task Force. Discussion may raise points not previously considered, so each evaluator will be provided the opportunity to resubmit a revised evaluation if they find it necessary.

**10. Eligibility Assessments Update (Action)**

Alpine Meadows Water and Sewer District

Avondale Irrigation District

Hauser Lake Water Association

The second batch of eligibility assessments have been completed. Kaitlin Smith asserts that the projects are eligible for evaluation, and Pat Braden concurs. Priority evaluations for the above projects are to be completed and returned prior to the December 7th Task Force meeting.

**11. Updates: Ongoing Tasks/Project Information (Discussion)**

Premium Pay Data

Master Plan Meeting Docs

Revenue Loss Calculation

Remote Work Technology

Mobile Morgue Trailer

Dr. Warren Keene provided an update on the Coroner's funding request for purchase of a Mobile Morgue Trailer. As the Coroner's Office has received funding from other sources, the request will be reduced to around \$6,000. This project request will be included in the next evaluation batch.

Premium Pay Data was discussed; Dena Darrow and Jody Bieze expressed that a mathematical formula will be required to determine eligibility based on the Interim Final Rule's requirements.

Dena Darrow reported that the BOCC intends to pursue modification to its Architecture and Engineering contract for the KC Master Plan. As this affects projects under evaluation for ARPA funding, representatives of the Task Force shall set a meeting with the BOCC to discuss state and federal procurement policies and procedures as well as the County's recently-revised procurement policy.

Dena Darrow reported that early results of revenue loss calculation are negligible, and projects eligible under the Revenue Loss category will not be evaluated at this time.

Both CARES-funded remote work technology projects have been completed, and this update item can be removed from the agenda.

**12. Confirmation of Next Meeting (Action)**

Steve Matheson moved to change the start time for ARPA Task Force meetings to 8:10 AM. Motion passed. The next ARPA Task Force meeting will be held 7 December 2021 in the Board Room at 8:10AM.

**13. Adjournment**

Meeting was adjourned at 8:33 AM

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# ARPA Task Force

Agenda for 12.07.2021, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Project Scoring Review: First Batch (Discussion)**
  - BOCC - Admin Campus HVAC
  - BOCC - Addition to Justice Building
  - Sheriff - Jail Build-Out
  
8. **Project Evaluation Update: Second Batch (Action)**
  - Alpine Meadows Water and Sewer District
  - Avondale Irrigation District
  - Hauser Lake Water Association
  
9. **Eligibility Assessment Update and Signature Pages (Action)**
  
10. **Revision to Evaluation Plan (Action)**
  
11. **Upcoming Procurement Policy meeting with Commissioner Fillios (Discussion)**
  
12. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Premium Pay Data
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  
13. **Confirmation of Next Meeting (Action)**
14. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

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# ARPA Task Force

Minutes for 12.07.2021, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM.

Task Force

**Steven Matheson, Jim Brannon, Jody Bieze, Dena Darrow, Kimberli Riley, Kaitlin Smith, Nanci Plouffe, Pat Braden**

Other Attendees

**In-person:** Jonathan Gillham, William Le, Amy Voeller (Innovia)  
**via Teams:** Sandra J White

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated for new public attendees that the ARPA Task Force is a working group, and will be running its meetings according to Open Meeting Law but without protocols such as Robert's Rules.

## 4. Announcements

No announcements.

## 5. Approval of Minutes (Action)

A motion to approve meeting minutes for November 30 was made by Steve Matheson. Motion seconded and passed.

## 6. Public Comment

Sandra White commented that the remote audio is too quiet and is not audible, and requested that meetings be recorded.

Amy Voeller from Innovia commented to encourage the Task Force to duly consider the Innovia Foundation's project request, reported that Innovia will be holding focus groups about the project at the Kroc Center in Coeur d'Alene on December 14th, and thanked the Task Force for its consideration.

## 7. Project Scoring Review: First Batch (Discussion)

BOCC - Admin Campus HVAC

BOCC - Addition to Justice Building

Sheriff - Jail Build-Out

Jody Bieze reported that other jurisdictions such as the State of Kansas are planning to qualify spending on judicial services through the Revenue Loss eligibility category. She commented that this does not change her judgment of the "Addition to Justice Building" project, which she understands to be a direct response to the public health emergency and its operational consequences and not a general provision of government services. Steve Matheson and Dena Darrow concurred.

Nanci Plouffe commented that she sees a direct correlation between these projects and the COVID-19 public health emergency. Her only concern regarding this batch is concern that the addition to the justice building could be difficult to complete within the provided time limits. However, she did not wish to alter her score.

## 8. Project Evaluation Update: Second Batch (Action)

Alpine Meadows Water and Sewer District

Avondale Irrigation District

Hauser Lake Water Association

Jody Bieze commented that the process of evaluating these requests for drinking water projects makes it very apparent that Kootenai County is not prepared to evaluate and prioritize water projects against one another. She further reported that states have placed ARPA-requested or -funded water projects under water resources groups with the technical expertise and resources to determine necessity and priority through specific water regulations and reviewing the need of households affected by requested projects.

Several members of the Task Force commented alternate funding may be available to any or all of these projects through Idaho State ARPA funding, the Idaho State Drinking Water and Clean Water Revolving Funds, and extant federal grant programs. The Task Force agreed that a deeper discussion of this matter be added to the agenda for the next meeting.

## 9. Eligibility Assessment Update and Signature Pages (Action)

Kaitlin Smith requested that the Task Force sign Certification of Eligibility Assessment forms to record that eligibility judgments have been made and accepted by the Task Force. These shall be in addition to motions made and passed in meetings to accept assessed projects for evaluation.

Pat Braden motioned to accept eligibility and move forward with evaluation for the batch of five water project requests as follows: Ohio Match Road Water District, Rose Lake Water Association, Trails End Estates Water System, two requests from Greenferry Water and Sewer District, and the Coroner's request for funding towards the purchase of a mobile morgue trailer. Motion seconded and passed.

Pat Braden reports that the eligibility assessments for the remaining Sheriff's Office project requests are still under review.

**10. Revision to Evaluation Plan (Action)**

The Task Force agreed that criteria in the Evaluation Work Form require a qualifying edit. Two criteria in the "Funding Impact" section which reference the County budget should therefore be revised with a note going forward which provides that the requesting entity's normal budget processes should also be considered. The note should be dated 12/07/2021 and reference these minutes.

**11. Upcoming Procurement Policy meeting with Commissioner Fillios (Discussion)**

Steve Matheson commented that advising on countywide procurement policy is beyond the scope of this Task Force, and for this reason attendees of the procurement policy meeting with Chris Fillios shall participate in their capacities as County Staff, not as members of the Task Force. However, the meeting shall concern the Task Force, and attendees shall report on it at the December 14 ARPA Task Force meeting.

**12. Updates: Ongoing Tasks/Project Information (Discussion)**

Premium Pay Data

Master Plan Meeting Docs

Revenue Loss Calculation

"Premium Pay Data" can be removed from Updates and addressed again when premium pay project request go under evaluation.

There are no further updates this week.

**13. Confirmation of Next Meeting (Action)**

The next ARPA Task Force meeting will be held 14 December 2021 in the Board Room at 8:10 AM.

At this time, meetings through the end of February 2022 shall be scheduled for Tuesdays at 8:10 AM in the Board Room.

**14. Adjournment**

Meeting was adjourned at 8:40 AM.

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# ARPA Task Force

Agenda for 12.14.2021, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Update on Procurement Policy Meeting (Discussion)**
  
8. **Project Scoring Review: Second Batch (Discussion)**
  - Alpine Meadows Water and Sewer District
  - Avondale Irrigation District
  - Hauser Lake Water Association
  
9. **Project Evaluation Update: Third Batch (Action)**
  - Greenferry Water and Sewer District (two projects)
  - Ohio Match Road Water District
  - Rose Lake Water Association
  - Trails End Estates Water System
  
10. **Project Evaluation: Remaining Drinking Water and Wastewater requests (Action)**
  
11. **Eligibility Assessment Update and Signature Pages (Action)**
  
12. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  
13. **Confirmation of Next Meeting (Action)**
  
14. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 12.14.2021, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM.

Task Force

**In-person:** Steven Matheson, Jim Brannon, Nanci Plouffe, Dena Darrow, Jody Bieze  
**via Teams:** Pat Braden, Kim Riley

Other Attendees

**In-person:** Sandra White, Jonathan Gillham, William Le,  
**via Teams:** Leslie Duncan (Kootenai County Commissioner)

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated for attendees that the ARPA Task Force is a working group, and will be running its meetings according to Open Meeting Law but without protocols such as Robert's Rules.

## 4. Announcements

Dena Darrow, as Kootenai County's Director of Finance, will attend the Innovia Foundation's focus group today at 10:30 AM.

## 5. Approval of Minutes (Action)

A motion to approve meeting minutes for 7 December 2021 was made by Steve Matheson. Motion seconded and passed.

## 6. Public Comment

Ms. White requested the opportunity to ask a question. Presiding Officer Steve Matheson offered to address questions after the Task Force meeting.

## 7. Update on Procurement Policy Meeting (Discussion)

Steve Matheson clarified that review and/or approval of Kootenai County's Procurement Policies and Procedures is not a function of the ARPA Task Force. However, projects funded with ARPA will follow procurement policies and procedures approved by the Board of County Commissioners. Jody Bieze stated that Pat Braden has completed his review of the draft Kootenai County Policy and Procedures for Federally Funded Procurements, and forwarded the review to her. Jody will follow-up with Pat on recent changes to Idaho Code regarding procurement.

## 8. Project Scoring Review: Second Batch (Discussion)

Alpine Meadows Water and Sewer District

Avondale Irrigation District

Hauser Lake Water Association

Nanci Plouffe expressed that she found the projects in this batch difficult to score. Jody Bieze noted that the Interim Final Rule for the Coronavirus State and Local Fiscal Recovery Funds states that water and wastewater projects should prioritize assisting systems most in need on a per-household basis and benefit the most vulnerable populations; that is, households that are socio-economically disadvantaged. Steve Matheson stated that the Evaluation Plan established by the ARPA Task Force provides a consistent framework for evaluating and scoring projects, and maintained that all projects can be properly scored through this process.

**9. Project Evaluation Update: Third Batch (Action)**

Greenferry Water and Sewer District (two projects)

Ohio Match Road Water District

Rose Lake Water Association

Trails End Estates Water System

Attending Task Force members each confirmed their completion of evaluations for this third batch of projects.

**10. Project Evaluation: Remaining Drinking Water and Wastewater requests (Action)**

All remaining eligibility assessments for drinking water and wastewater requests have now been forwarded to Pat Braden, who will complete his review of the projects and their assessments.

**11. Eligibility Assessment Update and Signature Pages (Action)**

Attending Task Force members each signed the Certification of Eligibility forms for the third batch of project evaluations.

**12. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting Docs

Revenue Loss Calculation

The Task Force had no comments regarding project information.

For ongoing tasks, Jody Bieze provided an update on a project request currently undergoing assessment of eligibility. The Kootenai County EMS System request for reimbursement of PPE costs has been found to align more closely with CARES eligibility than ARPA eligibility. Accordingly, it will be presented to the BOCC for consideration as a CARES project.

**13. Confirmation of Next Meeting (Action)**

Presiding Officer Steve Matheson confirmed that the next ARPA Task Force meeting will be held 28 December 2021 in the Board Room at 8:10 AM.

**14. Adjournment**

A motion to adjourn the meeting was made by Dena Darrow; seconded. Motion passed. Meeting was adjourned at 8:30 AM.

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# Kootenai County ARPA Taskforce

## January-February 2022 Meeting Schedule

All meetings are held at the Kootenai County Administration Building in the 3<sup>rd</sup> floor BOCC Board Room, 451 Government Way Coeur d'Alene each Tuesday at 8:10 a.m. unless otherwise specified.

Tuesday, January 4, 2022

Tuesday, January 11, 2022

*(KC Administration Building, Meeting Rooms 1A & 1B)*

Tuesday, January 18, 2022

*(KC Administration Building, Meeting Rooms 1A & 1B)*

Tuesday, January 25, 2022

Tuesday, February 1, 2022

Tuesday, February 8, 2022

Tuesday, February 15, 2022

Tuesday, February 22, 2022

Members of the public are welcome to attend.

Agendas are posted in the Agenda Center at [kcgov.us/AgendaCenter](https://kcgov.us/AgendaCenter)

To encourage social distancing, this meeting can also be attended virtually. To attend virtually through Microsoft Teams, please see the digital agenda or the media link in the agenda center.

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451 Government Way, Coeur d'Alene, ID 83814

Email: [ARPA@kcgov.us](mailto:ARPA@kcgov.us)

Website: <https://www.kcgov.us/997/American-Rescue-Plan-Act>

# ARPA Task Force

Agenda for 01.04.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Project Recommendation/s for CARES (Action)**
  
8. **Procurement Policies and Procedures (Discussion)**
  
9. **Grant Management/Administration Process Flow (Discussion)**
  
10. **Project Scoring Review: Third Batch (Discussion)**
  - Greenferry Water and Sewer District (two projects)
  - Ohio Match Road Water District
  - Rose Lake Water Association
  - Trails End Estates Water System
  
11. **Project Evaluation Update: Fourth Batch (Action)**
  
12. **Eligibility Assessment Update and Signature Needs (Action)**
  
13. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  
14. **Confirmation of Next Meeting (Action)**
  
15. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 01.04.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM.

Task Force

**In-person:** Steven Matheson, Jim Brannon, Nanci Plouffe (late arrival), Dena Darrow, Jody Bieze, Kim Riley, Julina Hildreth (late arrival), Kaitlin Smith

**via Teams:** Pat Braden

Other Attendees

**In-person:** Amy Voeller (Innovia), William Le

**via Teams:** Sandra White, Necia Maiani (Welch Comer)

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated for attendees that the ARPA Task Force is a working group of employees assigned by the BOCC, and will not be using strict parliamentary protocol.

## 4. Announcements

Steve Matheson announced that he has sent a response to Ms. Lynda Putz, a member of the public who submitted questions via email to ARPA@kcgov.us. The Task Force was carbon-copied on the response. She has not replied with further questions as of this meeting.

Steve Matheson also announced that there will be an Elected Officials Meeting on January 19th. Steve Matheson would like to provide an update on the evaluation of ARPA project requests at this meeting, as well as ask that Kootenai County's elected officials review the evaluation process. Kaitlin Smith has been assigned to draft a summary of the Task Force's activities and progress.

Dena Darrow announced that Amy Voeller from Innovia was in attendance. In her capacity as Kootenai County's Finance Director, Dena Darrow attended a focus group for Innovia's proposed regional promise scholarship on December 14, 2021.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 14 December 2021 was made by Steve Matheson. Motion seconded and passed.

## 6. Public Comment

No public comments.

## 7. Project Recommendation/s for CARES (Action)

Kaitlin Smith explained that a request from the Kootenai County EMS System for reimbursement of PPE and other COVID-19 expenses includes items dating to before the ARPA performance period. She proposed that the request be removed from consideration for ARPA funding and presented to the BOCC for CARES funding instead.

The Task Force concurred. Steve Matheson requested that Kaitlin Smith draft the required memo for the BOCC.

## 8. Procurement Policies and Procedures (Discussion)

Jody Bieze discussed a revised edition of the Kootenai County Policy and Procedures for Federally Funded Procurements which she and Pat Braden are currently developing. The new edition complies with the latest changes in state laws and federal regulations. Procurements funded by federal grants and financial aid, including ARPA, must follow both state and federal requirements, or whichever is more restrictive.

Steve Matheson requested clarification on whether these procedures permit sole source procurements. Jody Bieze stated that all sole source procurements will be considered non-competitive and cannot be used without specific justification. Pat Braden clarified that this does not completely preclude sole source procurements. Permissible sole source procurements are most common in the software industry, where it is often the case that multiple comparable software packages developed to perform the same functions do not exist.

**9. Grant Management/Administration Process Flow (Discussion)**

Jody Bieze shared a presentation on the grants management process which will be going before the BOCC. Projects funded through ARPA must also conform to this process.

**10. Project Scoring Review: Third Batch (Discussion)**

Greenferry Water and Sewer District (two projects)

Ohio Match Road Water District

Rose Lake Water Association

Trails End Estates Water System

Evaluators had no comments regarding the third batch of project requests at this time.

**11. Project Evaluation Update: Fourth Batch (Action)**

Eligibility assessments have been completed for fifteen additional requested projects. Of the projects which have been assessed as eligible, seven to eight will be selected for evaluation. Evaluations are to be completed and returned prior to the January 11th Task Force meeting.

**12. Eligibility Assessment Update and Signature Needs (Action)**

Kaitlin Smith provided a reminder that evaluators must sign their score pages for each project. She will be contacting evaluators with missing signatures before the next meeting.

**13. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting Docs

Revenue Loss Calculation

Dena Darrow reported that Commissioner Duncan is working with the Lombard/Conrad and Longwell+Trapp architecture firms to incorporate the adaptation of the Justice Building into the Master Plan such that the former fully complies with the requirements of the Interim Final Rule for ARPA Funds.

Steve Matheson requested that Dena Darrow confirm the reliability of the GFOA calculator used to determine Kootenai County's revenue loss, and asked whether the County's preferred auditing firm Eide Bailly has recommended a different tool or built their own. He further requested that Dena Darrow present the latest Revenue Loss calculations to the Task Force for review. Dena Darrow agreed to do so.

**14. Confirmation of Next Meeting (Action)**

The next ARPA Task Force meeting has been confirmed for Tuesday January 11th at 8:10 AM.

**15. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:41 AM.

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# ARPA Task Force

Agenda for 01.11.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Adoption of SLFRF Final Rule (Discussion)**
  
8. **Project Scoring Review: Fourth Batch (Discussion)**
  - North Kootenai Water & Sewer: Rimrock
  - North Kootenai Water & Sewer: Twin Lakes
  - BOCC: Airport Sewer Lines
  - Hayden Lake Sewer District
  - Bayview Water and Sewer District
  - Coroner: Mobile Morgue Trailer
  - Sheriff: Jail Generator Upgrade
  
9. **Project Evaluation Update: Fifth Batch (Action)**
  
10. **Eligibility Assessment Update and Signature Needs (Action)**
  - Batch #4 Eligibility Certification Forms
  - Score Sheets
  
11. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  - EO Meeting
  - KC EMSS PPE for CARES
  
12. **Confirmation of Next Meeting (Action)**
13. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

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# ARPA Task Force

Minutes for 01.11.2022, 8:10 am-9:40 am

Meeting Rooms 1A & 1B

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM.

Task Force

**In-person:** Steven Matheson, Jim Brannon, Nanci Plouffe, Dena Darrow,  
Jody Bieze, Julina Hildreth (late arrival), Kaitlin Smith

**via Teams:** Pat Braden

Other Attendees

**In-person:** Amy Voeller (Innovia)

**via Teams:** Jessie (North Kootenai Water District), Necia Maiani (Welch Comer),  
Suzanne Scheidt (North Kootenai Water and Sewer District)

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated for attendees that the ARPA Task Force is a working group of employees assigned by the BOCC, and will not be using strict parliamentary protocol.

## 4. Announcements

Steve Matheson announced his attendance of the ARPA workshop held yesterday at the CDA library. The workshop was hosted by the city of Coeur d'Alene, and had upwards of four dozen public attendees. Today's Kootenai County ARPA Task Force meeting was moved to Meeting Room 1A&1B so that these persons could be accommodated if they chose to attend this meeting.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 4 January 2022 was made by Steve Matheson. Motion seconded and passed.

## 6. Public Comment

No public comments.

## 7. Adoption of SLFRF Final Rule (Discussion)

The Treasury has adopted a Final Rule for Coronavirus State and Local Fiscal Recovery Funds on January 6, 2022. The effective date for the Final Rule shall be April 1, 2022. The Task Force discussed preliminary thoughts on how differences between the Interim Final Rule and the Final Rule might affect the evaluation of projects for Kootenai County ARPA funds.

The Task Force concurred that the Final Rule should not materially change the evaluation framework, but may impact the eligibility of certain types of projects.

Considerations include the addition of a "standard allowance" of \$10 million for revenue loss, as well as tightened eligibility for Capital Expenditures, including construction.

The Task Force discussed the possibility of tracking revenue loss category expenditures through a separate project or account from other ARPA expenditures.

Steve Matheson requested that members of the Task Force share points of interest with the Task Force mailing list as they review the Final Rule.

Nanci Plouffe advised that the Overview of the Final Rule provided by the Treasury so far seems to be a thorough and effective summary of the contents of the Final Rule.

The Task Force also discussed whether it would be wise to hold a hearing on potential project recommendations, or an evening meeting, or both. The consensus was that a hearing is not required by statute, and Pat Braden and Jim Brannon advised that the BOCC would be the appropriate body to hold any potential hearings, not this task force. The Task Force will address the scheduling of an evening meeting in a future agenda.

**8. Project Scoring Review: Fourth Batch (Discussion)**

North Kootenai Water & Sewer: Rimrock

North Kootenai Water & Sewer: Twin Lakes

BOCC: Airport Sewer Lines

Hayden Lake Sewer District

Bayview Water and Sewer District

Coroner: Mobile Morgue Trailer

Sheriff: Jail Generator Upgrade

Item #8 was skipped in light of considerations brought up by the adoption of the Final Rule.

**9. Project Evaluation Update: Fifth Batch (Action)**

Item #9 was skipped in light of considerations brought up by the adoption of the Final Rule.

**10. Eligibility Assessment Update and Signature Needs (Action)**

Batch #4 Eligibility Certification Forms

Score Sheets

Item #10 was skipped in light of considerations brought up by the adoption of the Final Rule.

**11. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting Docs

Revenue Loss Calculation

EO Meeting

KC EMSS PPE for CARES

Steve Matheson stated that he believes the update prepared for the Elected Officials at the EO meeting should also be an update for the Board of County Commissioners, and should address the adoption of the Final Rule as well as the Task Force's project evaluation process so far.

**12. Confirmation of Next Meeting (Action)**

The next ARPA Task Force meeting has been confirmed for Tuesday January 18th at 8:10 AM.

**13. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:51 AM.

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# ARPA Task Force

Agenda for 01.18.2022, 8:10 am-9:40 am

Meeting Rooms 1A & 1B

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **SLFRF Final Rule (Discussion)**
  
8. **Posting Evaluation Materials Online (Discussion)**
  
9. **Potential Revisions to Evaluation Plan due to Final Rule (Discussion)**
  
10. **Eligibility Re-Assessments due to Final Rule (Discussion)**
  
11. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Revenue Loss Calculation
  - EO Meeting
  - KC EMSS PPE for CARES
  
12. **Confirmation of Next Meeting (Action)**
13. **Adjournment**

**To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.**

**[Attend through Microsoft Teams Here](#)**

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# ARPA Task Force

Minutes for 01.18.2022, 8:10 am-9:40 am

Meeting Rooms 1A & 1B

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM.

Task Force

**In-person:** Steven Matheson, Jim Brannon, Nanci Plouffe, Dena Darrow, Jody Bieze, Julina Hildreth, Kaitlin Smith

**via Teams:** Pat Braden

Other Attendees

**In-person:** William Le

**via Teams:** Amy Voeller (Innovia), Necia Maiani (Welch Comer),

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson did not have any opening remarks.

## 4. Announcements

Steve Matheson announced his attendance of a meeting of the [North Idaho Patriots] last Friday. This group has sent out a notice of tomorrow's Elected Official's meeting, and its members are likely to attend.

Steve Matheson attended Friday's meeting on invitation, and will accept any other invitations he receives to explain Kootenai County's ARPA process and to give people chances to express their questions and concerns.

Jody Bieze reported on a statement made to a journalist from the CDA Press. The journalist asked technical questions regarding whether accepting ARPA funds comes with hidden or unusual obligations. Jody Bieze sent a reply answering these questions. At this time, the reply does not appear to have been quoted or referenced in any news articles.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 11 January 2022 was made by Jim Brannon. Motion seconded and passed.

## 6. Public Comment

William Le commented to bring to the attention of the Task Force a news article about potential recoupment by the U.S. Treasury of ARPA funds allocated to the state of Arizona.

Amy Voeller commented to encourage the Task Force to consider the requests of external entities while evaluating and recommending projects, not only requests from within the County.

## 7. SLFRF Final Rule (Discussion)

The Task Force reviewed primary concerns brought up as members continue to review the Treasury's Final Rule. Jody Bieze stated that the Final Rule provides a clarified definition for capital expenditures and requirements for documentation of capital expenditures which the Task Force will need to fully understand and carefully review. Jim Brannon shared his impression that the Final Rule pushes towards social programs and premium pay rather than construction projects.

Kaitlin Smith noted that the Final Rule also expands upon requirements for documentation supporting the assertion that selected projects serve beneficiaries which were impacted or disproportionately impacted by the COVID-19 public health emergency, and the Task Force must account for this required documentation while constructing its project recommendations for presentation to the Board.

Regarding concerns within Kootenai County's community about hidden obligations attached to ARPA funds, Pat Braden noted that two executive orders are listed within ARPA documents as being applicable to SLFRF funding, that these two executive orders pass to Kootenai County as suggestions, and that these and other requirements provided for ARPA funds must be followed whenever the County uses federal funds. Regarding the Final Rule, he added that, though capital expenditures are less encouraged under the Final Rule, they are still permitted. Jody Bieze concurred and added that the Final Rule continually reiterates its intent to provide flexibility in how funds may be spent within the provided categories of eligibility, not to prescribe a limited and specific number of allowable uses.

Steve Matheson asked Pat Braden to confirm that, in his legal opinion, he agrees that accepting ARPA funds does not come with hidden or unusual obligations attached, and he is comfortable with continuing to move forward with project and evaluation and recommendation. Pat Braden confirmed that he does agree, and is fully comfortable with moving forward.

Steve Matheson stated that he intends to confirm with the BOCC that they do not intend to return ARPA Funds, and asked the Task Force to review the ARPA timeline which will be presented at the January 19 Elected Officials Meeting. The Task Force agreed that the timeline in question must include sufficient space for members of the Task Force to read the Final Rule in full and ensure that every project eventually recommended to the board is thoroughly underpinned with understanding of the Final Rule and documentation proving the project's eligibility.

Steve Matheson requested that Jody Bieze, Kaitlin Smith, and Pat Braden attend the Elected Officials Meeting to speak on behalf of the ARPA Task Force, and they agreed.

Steve Matheson reported his intent to ask the BOCC for confirmation of the Board's continued intent to keep and use the Kootenai County allocation of ARPA funding, and Elected Officials' intent to maintain their current requests for ARPA funding, before moving forward.

The Task Force will continue reviewing the Final Rule, and include further discussion of the Rule in next week's meeting agenda.

## **8. Posting Evaluation Materials Online (Discussion)**

The Task Force reviewed and discussed a list of items for potential inclusion on Kootenai County's public ARPA webpage. The following are public record and are available upon request. The Task Force agrees that the Evaluation Plan is appropriate to post. The Task Force agrees that the overview spreadsheets prepared for the Elected Officials Meeting, which list each project request under review, are appropriate to post but should be preceded by email notifications to each project requester communicating that their agency names and requested funding amounts shall be posted publicly. The Task Force agreed that completed eligibility assessments and evaluation packets are appropriate to post, but only final drafts and only once assessment and evaluation are completed for all projects. The Task Force agreed it is appropriate that publicly-posted evaluation packets include evaluation score pages only, and that the full rubrics with the evaluators' comments should be available upon request but not posted to the webpage.

The Task Force agreed that posting a spreadsheet listing each evaluated project in order of its evaluation score would be redundant. Instead, the final recommendation documents prepared for the BOCC after evaluation is finished will be appropriate to post.

Steve Matheson departed the meeting at 8:59 AM and appointed Jody Bieze to act as Presiding Officer in his stead.

**9. Potential Revisions to Evaluation Plan due to Final Rule (Discussion)**

Jim Brannon stated he did not think the Final Rule causes any need for revision of the Evaluation Plan, and other Task Force members concurred. Kaitlin Smith noted that the expanded requirement for documentation in the Final Rule makes it important to ensure that the Evaluation Plan includes a step for requesting documentation from entities whose projects have been tentatively selected for recommendation, before providing those recommendations to the BOCC. The Task Force concurred. The Evaluation Plan will be reviewed and revised to ensure the inclusion of this point.

**10. Eligibility Re-Assessments due to Final Rule (Discussion)**

Pat Braden reiterated that the BOCC project request for an addition to the Kootenai County Justice Building needs a close review of its eligibility in light of the requirements for capital expenditures described in the Final Rule.

Kaitlin Smith reported on other projects which will need revised eligibility assessments, and will need to be evaluated. Projects already evaluated for project priority will not need to be re-evaluated.

The Task Force had a small sidebar discussion circling back to items number 8 and 9 on the agenda. Julina Hildreth asked whether, after the Board's final project selection, the Task Force would be responsible for contacting applicants to inform them of final project results. Jim Brannon stated that such decision will be part of a BOCC meeting, and will accordingly be reported through regular BOCC channels. Kaitlin Smith reiterated that the Task Force will need to contact certain applicants to obtain documentation supporting their eligibility after their projects are tentatively selected for recommendation and before project recommendations are presented to the BOCC.

**11. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting Docs

Revenue Loss Calculation

EO Meeting

KC EMSS PPE for CARES

Dena Darrow confirmed that the BOCC will be having a meeting before the end of the month to go over designs for the proposed Justice Building addition, and a full update will be available in mid-February.

Nanci Plouffe asked whether revenue loss calculation is still needed, or if it can be struck from the agenda going forward. Pat Braden agreed that the item can be struck.

The Task Force discussed the January 19 Elected Officials Meeting while addressing agenda item number 7. Jim Brannon, Steve Matheson, Jody Bieze, Pat Braden, and Kaitlin Smith will attend.

Discussing the CARES eligibility of the KC EMSS request for reimbursement of PPE through ARPA funding was placed on hold in a previous meeting. Jody Bieze explained that the purchase of PPE has been going through the Office of Emergency Management (OEM) to facilitate coordinated and cost-effective administration throughout the County's departments, but that the OEM is currently out of funds budgeted for PPE and more requests for PPE are forthcoming, including from the District Court. Julina Hildreth expressed caution regarding the use of CARES funding on an entity which is not a direct department of the County. The Task Force agreed to further review the subject of purchase or reimbursement of PPE as an agenda item at the next Task Force meeting.

**12. Confirmation of Next Meeting (Action)**

The next ARPA Task Force meeting has been confirmed for Tuesday January 25th at 8:10 AM. The meeting shall be held in the third floor Board Room.

**13. Adjournment**

Jim Brannon moved to adjourn the meeting. Motion seconded and passed. Meeting adjourned at 9:20 AM.

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# ARPA Task Force

Agenda for 01.25.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **SLFRF Final Rule (Discussion)**
  
8. **Requests for Purchase or Reimbursement of PPE (Discussion)**
  
9. **Project Scoring Review: Fourth Batch (Discussion)**
  - North Kootenai Water & Sewer: Rimrock
  - North Kootenai Water & Sewer: Twin Lakes
  - BOCC: Airport Sewer Lines
  - Hayden Lake Sewer District
  - Bayview Water and Sewer District
  - Coroner: Mobile Morgue Trailer
  - Sheriff: Jail Generator Upgrade
  
10. **Project Evaluation Update: Fifth Batch (Action)**
  
11. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Public Hearing / Evening Meeting
  - Website Update and Posting of Evaluation Materials
  
12. **Confirmation of Next Meeting (Action)**
13. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 01.25.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

### Task Force

**In-person:** Steven Matheson, Dena Darrow, Jody Bieze, Kaitlin Smith  
Dorian Komberec, Julina Hildreth

**via Teams:** Pat Braden

### Other Attendees

**In-person:** William Le, Julie Lynn, Diana Sheredan

**via Teams:** Necia Maiani (Welch Comer), Kaye Thornbrugh (CDA Press), Sandra White,  
Jessie Camburn (North Kootenai Water and Sewer District)

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson did not have any opening remarks.

## 4. Announcements

Steve Matheson announced his intention to continue attending local political meetings to explain ARPA SLFRF funds and why Kootenai County is comfortable accepting them.

Dena Darrow announced that she will be attending an Innovia Foundation event this week.

Jody Bieze announced that Kim Riley will no longer be participating in ARPA Task Force meetings, though she will continue to contribute to the financial administration of ARPA funds. She will remain on the list of Task Force members.

Jody Bieze also announced that she will be out of office next week, and will not be attending the next Task Force meeting.

## 5. Approval of Minutes (Action)

The Task Force agreed that a statement mistakenly attributed to Jim Brannon was in fact made by Pat Braden; the misattribution was corrected. A motion to approve the meeting minutes for 11 January 2022 was made by Dena Darrow. Motion seconded and passed.

## 6. Public Comment

William Le commented to assert that the Treasury's potential recoupment of ARPA SLFRF funds allocated to Arizona and expended in programs designed in ways which do not comply with the Final Rule constitutes proof that the acceptance of ARPA funds comes with unacceptable strings attached.

Steve Matheson reiterated that Task Force meetings are not question and answer sessions or forums for debate, but invited William Le to stay after the meeting to discuss his concerns.

Necia Maiani commented to commend the Task Force for the thorough processes she has observed in meetings.

**7. SLFRF Final Rule (Discussion)**

Dena Darrow stated that the Final Rule's requirement for written justification for large capital projects is the change most likely to impact the Task Force in selection and presentation of project recommendations. Pat Braden concurred, and Jody Bieze noted that the written justification required for large capital projects resembles narratives required during application for federal assistance; the only difference in this case is that funds were received before projects were selected.

Steve Matheson invited the Task Force to discuss whether the Final Rule should precipitate a change in process or a hard deadline for project requests. After discussion, the Task Force agreed to announce March 1st as a deadline, with the Task Force reserving the right to reject or accept late requests on an individual basis dependent on project type. This deadline will be conveyed through a statement on the Kootenai County ARPA webpage and through a BOCC statement. Published notice will be discussed in the agenda for February 1, 2022.

**8. Requests for Purchase or Reimbursement of PPE (Discussion)**

Kaitlin Smith provided an explanation of the Kootenai County EMS System request for reimbursement of PPE expenses starting in 2020. As the obligation of some expenses predate the Period of Performance for ARPA funds, the request is not eligible for ARPA funding. The Task Force must determine whether it is responsible for coordinating requests for or procurement of PPE. Kootenai County's Office of Emergency Management (OEM) has been coordinating the purchase and distribution of PPE for other departments and agencies, but the funds previously set aside for this purpose have been expended. Julina Hildreth will reach out to a representative of the OEM to determine whether the OEM has the staffing resources to continue coordinating requests for PPE.

**9. Project Scoring Review: Fourth Batch (Discussion)**

- North Kootenai Water & Sewer: Rimrock
- North Kootenai Water & Sewer: Twin Lakes
- BOCC: Airport Sewer Lines
- Hayden Lake Sewer District
- Bayview Water and Sewer District
- Coroner: Mobile Morgue Trailer
- Sheriff: Jail Generator Upgrade

Some members of the Task Force had completed this batch before evaluations were paused to review the Final Rule, but others had not. Steve Matheson suggests setting Tuesday, February 1st as the new due date. The Task Force concurs.

**10. Project Evaluation Update: Fifth Batch (Action)**

Pat Braden will work on providing concurrence for project requests assessed as eligible. Requests with concurrence by Tuesday, February 1st will be included in the fifth batch of evaluations.

**11. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting Docs

Public Hearing / Evening Meeting

Website Update and Posting of Evaluation Materials

Dena Darrow stated that an update on the Master Plan revision will be included in the January 26th business meeting.

Steve Matheson deferred further discussion of an ARPA public hearing or evening meeting to the February 1st Task Force meeting.

Kaitlin Smith has prepared drafts of a webpage update and revised evaluation plan, and will send them out via email so they can be reviewed by the Task Force. Steve Matheson stated his belief that approval of these drafts is an administrative decision which can be made over email. The Task Force will do so.

**12. Confirmation of Next Meeting (Action)**

The next ARPA Task Force meeting has been confirmed for Tuesday February 1st at 8:10 AM. The meeting shall be held in the third floor Board Room.

**13. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:52 AM.

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# ARPA Task Force

Agenda for 02.01.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Submission of Quarterly Report (Discussion)**
  
8. **Public Notice of Final Deadline for Project Requests (Action)**
  
9. **Delegation of Responsibility for County PPE Coordination (Discussion)**
  
10. **Project Scoring Review: Fourth Batch (Discussion)**
  - North Kootenai Water & Sewer: Rimrock
  - North Kootenai Water & Sewer: Twin Lakes
  - BOCC: Airport Sewer Lines
  - Hayden Lake Sewer District
  - Bayview Water and Sewer District
  - Coroner: Mobile Morgue Trailer
  - Sheriff: Jail Generator Upgrade
  
11. **Project Evaluation Update: Fifth Batch (Action)**
  
12. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Public Hearing / Evening Meeting
  - Website Update and Posting of Evaluation Materials
  
13. **Confirmation of Next Meeting (Action)**
14. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

Please be sure to keep your devices on mute to limit background noise.

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# ARPA Task Force

Minutes for 02.01.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

### Task Force

**In-person:** Steven Matheson, Jim Brannon, Dena Darrow, Nanci Plouffe, Pat Braden, Kaitlin Smith, Dorian Komberec, Julina Hildreth

**via Teams:**

### Other Attendees

**In-person:** Jon Groth (Kingston/Cataldo Sewer District), William Le

**via Teams:** Necia Maiani (Welch Comer), Kaye Thornbrugh (CDA Press), Amy Voeller (Innovia)

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated for new attendees that the ARPA Task Force is a working group of employees assigned by the BOCC, and will not be using strict parliamentary protocol.

## 4. Announcements

Dena Darrow announced her attendance of an Innovia event last week, detailed further in a summary email distributed to the Task Force.

Steve Matheson announced his attendance of last Tuesday's Kootenai County Republican Central Committee meeting to address concerns about ARPA. He has received more invitations for other meetings and groups, but has not yet committed to attend.

Steve Matheson stated that a Public Hearing about ARPA projects hosted by the BOCC is currently under consideration; he has discussed the matter with two of three commissioners. He requests that the Task Force provide input on when they would prefer this hearing to be held, relative to the completion of project recommendations. He also requests the Task Force consider any items they may wish to include in next week's agenda.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 25 January 2022 was made by Steve Matheson. Motion seconded and passed.

## 6. Public Comment

William Le commented to express that, in meetings for local groups which he has attended, the group consensus has been opposition to the acceptance of ARPA funds. He further expressed that this opposition was not only due to concern over executive orders, but also moral argument.

**7. Submission of Quarterly Report (Discussion)**

Kaitlin Smith reported on the first Quarterly Report, due January 31st. Due to technical difficulties, Resource Management Office staff have not yet been able to submit the Quarterly Report. The new online reporting tool requires that obligations and expenditures for each project be listed multiple times: the full amounts under a "Projects" tab, and broken down into individual large expenditures or aggregated small expenditures by type under an "Expenditures" tab. However, the "Expenditures" tab requires that expenditures be identified from a drop-down list focused on subawards such as contracts, loans, or direct payments. This does not align with the County's administrative expenditures such as staffing and supplies. Two technical support cases have been opened with the Treasury's Covid Relief IT Support staff, and the Task Force will be updated on any changes.

**8. Public Notice of Final Deadline for Project Requests (Action)**

Steve Matheson reviewed discussion of this topic from the previous meeting. Jim Brannon stated his belief that project requests submitted after the deadline should no longer be the purview of the ARPA Task Force or its evaluation process, but go directly to the Board of County Commissioners. Steve Matheson suggested that one or more persons including himself, Jim Brannon, and Jody Bieze discuss the possibility with the Board, and asked if the decision would need to be put before the Board in a written memo. Pat Braden stated that it would not need to be put before the board with a written memo, and that a verbal statement or a written one included in the notice of the deadline would suffice.

**9. Delegation of Responsibility for County PPE Coordination (Discussion)**

Kaitlin Smith explained that an ARPA funding request from Kootenai County EMS System (KCEMSS) for reimbursement of PPE costs brought up the question of whether a specific party should or will be responsible for coordinating PPE purchases for the county under ARPA, as OEM has been under CARES. Kaitlin Smith further noted for the record that this discussion did not directly concern KCEMSS' request, which includes costs that were incurred before the ARPA period of performance and are ineligible. Pat Braden clarified that the request for reimbursement can still go forward to evaluation so long as the ineligible costs are excluded.

OEM still has some COVID-19-response items in stock, including hand sanitizer, gloves, and masks. Julina Hildreth has spoken with OEM employees responsible for coordinating PPE under CARES and determined that OEM is willing to continue doing so by requesting PPE orders from departments on a monthly basis and making purchases in bulk to fill those requests. The Task Force concluded that there is no need to seek further elaboration from OEM at this time.

Steve Matheson noted that OEM should put in an ARPA funding request for forward-looking PPE needs, which should be assessed for eligibility and evaluated alongside the other requests for ARPA funding.

**10. Project Scoring Review: Fourth Batch (Discussion)**

- North Kootenai Water & Sewer: Rimrock
- North Kootenai Water & Sewer: Twin Lakes
- BOCC: Airport Sewer Lines
- Hayden Lake Sewer District
- Bayview Water and Sewer District
- Coroner: Mobile Morgue Trailer
- Sheriff: Jail Generator Upgrade

Dena Darrow noted that grouping similar types of projects together made evaluation easier to complete. Evaluators had no additional comments about evaluation and scoring of the fourth batch.

Dorian Komberec will be taking over evaluation of projects in place of Kim Riley. The Task Force discussed whether Dorian Komberec should complete all batches and replace Kim Riley's evaluations, or if she should pick up where Kim Riley left off instead. Consensus currently falls on the latter option.

**11. Project Evaluation Update: Fifth Batch (Action)**

Eight projects are ready for evaluation, four of them eligible only under the revenue loss category. Julina Hildreth asked whether such requests should be evaluated separately from requests for projects eligible under other categories. The Task Force agreed to evaluate the four requests not reliant on the revenue loss category this week, and to discuss how to handle revenue loss eligibility at the next meeting.

**12. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting Docs  
Public Hearing / Evening Meeting  
Website Update and Posting of Evaluation Materials

There is no new information available about the Master Plan this week.

A potential public hearing was discussed during agenda item #4, Announcements.

The ARPA webpage on the County website has been updated with links to the Award Terms and Conditions and the Task Force's Project and Program Requests Evaluation Plan. Kaitlin Smith has sent out a reminder to applicants that project requests are public record. A list overview of all of Kootenai County's requests for ARPA funding shall be added to the web page.

**13. Confirmation of Next Meeting (Action)**

The next meeting shall be held on Tuesday February 8th in the BOCC Board Room. Steve Matheson will be out of office next week, and requests that Jody Bieze preside.

**14. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:38 AM.

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# ARPA Task Force

Agenda for 02.08.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Jody Bieze, Resource Management Office

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Handling of Project Requests Eligible Only Through Revenue Loss (Action)**
  
8. **Project Scoring Review: Fifth Batch (Discussion)**
  - KC EMSS: Ambulance for COVID response
  - Prosecutor: Family Justice Center
  - Sheriff: Radio Refresh
  - St. Vincent de Paul: Septic to Sewer Transition
  
9. **Project Evaluation Update: Sixth Batch (Action)**
  
10. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Public Hearing / Evening Meeting
  - Website Update and Posting of Evaluation Materials
  - Submission of Quarterly Report
  - Notice of Submission Deadline
  
11. **Confirmation of Next Meeting (Action)**
12. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 02.08.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Jody Bieze, Resource Management Office

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

Task Force

**In-person:** Jim Brannon, Jody Bieze, Dena Darrow, Nanci Plouffe,  
Pat Braden, Kaitlin Smith, Dorian Komberec, Julina Hildreth

**via Teams:**

Other Attendees

**In-person:** William Le

**via Teams:** Jessie Camburn (NKWSD), Suzanne Scheidt (NKWSD),  
Lynda Putz

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Jody Bieze did not have any opening remarks.

## 4. Announcements

No announcements.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 1 February 2022 was made by Jim Brannon.  
Motion seconded and passed.

## 6. Public Comment

No public comments.

## 7. Handling of Project Requests Eligible Only Through Revenue Loss (Action)

In the previous meeting, Julina Hildreth asked whether projects eligible only through revenue loss should be considered separately from projects eligible in other categories. The topic was placed on the February 8 agenda.

After discussion, the Task Force agreed to maintain the current procedure by evaluating all eligible projects together regardless of eligibility category, and so made no motion to change evaluation procedure. Projects eligible only through revenue loss will be evaluated next to projects eligible in other categories at this time.

## 8. Project Scoring Review: Fifth Batch (Discussion)

KC EMSS: Ambulance for COVID response

Prosecutor: Family Justice Center

Sheriff: Radio Refresh

St. Vincent de Paul: Septic to Sewer Transition

Dena Darrow noted that she found the Family Justice Center project requested by the Prosecutor to align closely with the legislative intent behind ARPA SLFRF funds.

**9. Project Evaluation Update: Sixth Batch (Action)**

The Task Force agreed to evaluate four project requests eligible through the Revenue Loss category this week. The evaluation batch will be due on Tuesday, February 15.

**10. Updates: Ongoing Tasks/Project Information (Discussion)**

- Master Plan Meeting Docs
- Public Hearing / Evening Meeting
- Website Update and Posting of Evaluation Materials
- Submission of Quarterly Report
- Notice of Submission Deadline

Dena Darrow and Pat Braden reported that the BOCC will be hosting a meeting regarding the Master Plan update at 11 AM on February 18th.

Steve Matheson requested that the Task Force consider whether members prefer that the BOCC host its public hearing on ARPA projects before the Task Force completes and submits its project recommendations, or after. After discussion, the Task Force prefers that the BOCC host a public hearing only after the Task Force has submitted its recommendations. This preference will be communicated to the Board.

Kaitlin Smith has prepared a list overview of all submitted project requests, excluding a set of new requests from Buildings & Grounds for which more information is still needed. She asked whether the Task Force prefers that the overview be posted as-is after receiving Task Force approval, or if the Task Force should wait and post the overview after receipt of the Buildings & Grounds requests. The Task Force preferred immediate posting. After the document has been approved by Task Force members via email, it will be posted.

Jody Bieze provided an update on the ARPA quarterly report. She has had multiple conversations with Treasury staff over telephone and email, and has thoroughly documented that Kootenai County's late submission is due to unavoidable technical difficulties. Jody Bieze was informed that the Treasury's support team is up to 5,000 support requests. Kootenai County's request will be in the queue for one to two weeks before it is reviewed.

The March 1st firm deadline for project requests has been posted on the ARPA webpage. The Task Force discussed whether and how the deadline should be further publicized, and how late submissions shall be treated. This decision shall be made in the February 15th meeting as an action item.

Julina Hildreth relayed OEM staff's intention to once again begin countywide coordination of PPE supplies as they did under CARES. OEM does intend to request ARPA funds in the future to cover PPE costs. Jody Bieze opined that OEM should submit a complete project request in the meantime, so that the Task Force has comprehensive information on all requested or expected expenditures and can evaluate them and report them to the BOCC accordingly.

**11. Confirmation of Next Meeting (Action)**

The next meeting shall be held on Tuesday February 15th in the BOCC Board Room.

**12. Adjournment**

Nanci Plouffe moved to adjourn the meeting. Motion seconded and passed at 8:41 AM.

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# ARPA Task Force

Agenda for 02.15.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Submission Deadline and Late Requests**
  
8. **Project Scoring Review: Sixth Batch (Discussion)**
  - KC EMSS: Ambulance for COVID response
  - Prosecutor: Family Justice Center
  - Sheriff: Radio Refresh
  - St. Vincent de Paul: Septic to Sewer Transition
  
9. **Project Evaluation Update: Seventh Batch (Action)**
  
10. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting Docs
  - Public Hearing / Evening Meeting
  - Website Update and Posting of Evaluation Materials
  - Submission of Quarterly Report
  - Countywide PPE
  - IFR-Final Rule Differences check-in
  
11. **Confirmation of Next Meeting (Action)**
12. **Adjournment**

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

Minutes for 02.15.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

Task Force

**In-person:** Steve Matheson, Dena Darrow, Jody Bieze, Kaitlin Smith, Dorian Komberec, Julina Hildreth  
**via Teams:** Pat Braden

Other Attendees

**In-person:** Amy Voeller, William Le  
**via Teams:** None

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer remarked humorously, hearing that the February 8th meeting was completed quickly, that perhaps the position of presiding officer ought to rotate.

## 4. Announcements

No announcements.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 8 February 2022 was made by Dena Darrow. Motion seconded and passed.

## 6. Public Comment

Amy Voeller commented to encourage Kootenai County's ARPA Task Force to look into how other jurisdictions are spending ARPA funds, with particular attention to the proportion of funds going towards each category. She stated that she will forward a presentation on Spokane County's first plan to the ARPA@kcgov.us email address after this meeting.

## 7. Submission Deadline and Late Requests

Kaitlin Smith reported the receipt of another Water & Sewer category request and summarized last week's discussion on how the March 1st deadline shall be treated, including the suggestion that project requests submitted after March 1st should only be considered by intervention of the Board.

Steve Matheson inquired as to whether the Task Force should disband after providing recommendations to the BOCC. Jody Bieze replied that it may be appropriate to disband as an advisory body. She noted, however, that the members of the Task Force will remain responsible for management of ARPA funds and projects selected by the BOCC. Therefore, the Task Force will be useful as an administrative body. Steve Matheson noted that, as a purely administrative body, the Task Force would no longer be required to host open meetings.

The Task Force shall require an action item to make a final decision on how requests submitted after March 1st should be handled and whether the Task Force should disband.

## 8. Project Scoring Review: Sixth Batch (Discussion)

KC EMSS: Ambulance for COVID response

Prosecutor: Family Justice Center

Sheriff: Radio Refresh

St. Vincent de Paul: Septic to Sewer Transition

Evaluators had no comments about evaluation and scoring of the sixth batch.

## 9. Project Evaluation Update: Seventh Batch (Action)

Kaitlin Smith reported sixteen presumed eligible projects in need of evaluation, plus as many anticipated requests from Buildings & Grounds as are determined eligible. The Task Force has agreed to undertake evaluation for eight project requests this week; Pat Braden will provide the specific requests to be evaluated after confirming eligibility.

## 10. Updates: Ongoing Tasks/Project Information (Discussion)

Master Plan Meeting Docs

Public Hearing / Evening Meeting

Website Update and Posting of Evaluation Materials

Submission of Quarterly Report

Countywide PPE

IFR-Final Rule Differences check-in

Dena Darrow reiterated that the BOCC will be holding a meeting on the Master Plan on Friday, February 18th, at 11 AM.

Steve Matheson sought confirmation of Task Force preference on when a public hearing should be held; Pat Braden and Jody Bieze confirmed that Task Force consensus is that a public hearing should be held after the Task Force has submitted its recommendations to the BOCC. A date for the hearing has not been set.

Kaitlin Smith stated that the list of all requested projects has been uploaded and linked in the ARPA webpage.

Jody Bieze stated that the first Quarterly Report has now been submitted. It is her belief that the issue which prevented submission has been solved, and will not be an issue again going forward.

Julina Hildreth confirmed that OEM staff will intermittently reach out to construct orders of PPE, and can request funds from the BOCC at the time of each order. Jody Bieze noted that, if OEM does not intend to make a formal project request for evaluation, they will nevertheless need to communicate an amount of funds to be set aside in anticipation of PPE expenses.

Kaitlin Smith provided a summary and check-in for differences between eligibility requirements under the Interim Final Rule and the Final Rule. The Final Rule prompted the evaluation of project requests eligible under "Providing government services," and required that the Sheriff's Radio Refresh project request be categorized as "Responding to the public health emergency or its negative economic impacts" instead of "Providing government services." No other eligibility determinations were changed.

The Final Rule provides that each project must establish that it is a proportional response to a harm or need brought about by COVID-19. Capital projects over \$1 million, unless paid for with revenue replacement, must further prove that the proposed capital project is a superior option to alternative responses to the need it addresses.

Kaitlin Smith reported that she and Dorian Komberec are constructing templates for these requirements, along with a Terms and Conditions and Certification and Assurances packet for subrecipients and contractors. They will provide written updates on these efforts as they proceed.

#### **11. Confirmation of Next Meeting (Action)**

Steve Matheson confirmed that the next meeting shall be held at 8:10 AM on Tuesday, February 22nd, in the BOCC Board Room.

Kaitlin Smith requested and received confirmation that meetings should be scheduled through the end of March at this time.

#### **12. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:44 AM.

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# ARPA Task Force

Agenda for 02.22.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Handling of Requests Submitted After March 1st (Action)**
  
8. **Project Scoring Review: Seventh Batch (Discussion)**
  
9. **Project Evaluation Update: Eighth Batch (Discussion)**
  
10. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting
  - Public Hearing / Evening Meeting
  - Countywide PPE
  - Preparation of documentation templates for final recommendations
  
11. **Confirmation of Next Meeting (Action)**
12. **Adjournment**

**To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.**

**[Attend through Microsoft Teams Here](#)**

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# ARPA Task Force

Minutes for 02.22.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

Task Force

**In-person:** Steve Matheson, Jim Brannon, Dena Darrow, Nanci Plouffe, Pat Braden, Jody Bieze, Kaitlin Smith, Dorian Komberec, Julina Hildreth

**via Teams:**

Other Attendees

**In-person:** Amy Voeller, William Le

**via Teams:** Dolly Dubois

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson did not have any remarks.

## 4. Announcements

No announcements.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 15 February 2022 was made by Jody Bieze. Motion seconded and passed.

## 6. Public Comment

Amy Voeller commented to note that Innovia has submitted a revised funding request. She stated that this revised submission does not constitute a changed request, but instead further clarifies how Innovia's requested project is aligned with eligible use for ARPA funds.

Dolly Dubois commented to note that she is attending today to observe the Task Force process on behalf of her company, which submitted a request for funding.

## 7. Handling of Requests Submitted After March 1st (Action)

Jody Bieze stated her conviction that any project the Board of County Commissioners may consider in the future should go through the Task Force's established assessment and evaluation process.

Kaitlin Smith suggested that requests submitted after March 1st should not be considered for funding except by a decision of the BOCC. If the BOCC selects a project or request for consideration, however, then the project or request in question should be required to proceed through the established assessment and evaluation process as Jody Bieze said, and only after a positive eligibility assessment and completed evaluation should the project or request be considered fundable.

A motion to proceed as expressed by Jody Bieze and Kaitlin Smith was made by Pat Braden. The motion was seconded and passed.

## 8. Project Scoring Review: Seventh Batch (Discussion)

Steve Matheson noted receipt of an email from Pat Braden on Friday which provided direction for the seventh batch, but that he did not have time to complete evaluation before the long weekend. The other evaluators concurred.

**9. Project Evaluation Update: Eighth Batch (Discussion)**

Steve Matheson suggested that evaluators aim to complete both the belated seventh batch and as much of the eighth batch as possible before March 1st.

**10. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting

Public Hearing / Evening Meeting

Countywide PPE

Preparation of documentation templates for final recommendations

Dena Darrow commented on the "Kootenai County Court Facility Expansion" meeting last Friday, which she attended. She noted that the information provided at that meeting by the architects was very high level, and that numbers - including both building specifications and estimated costs - were provided as still being very much subject to change based on County feedback and market conditions.

Steve Matheson concurred, and noted the architects' statement that the project is estimated for a start date in 2023 and an 18-month construction time. The Task Force will need to consider these factors while selecting projects to recommend for ARPA funding.

Julina Hildreth relayed that OEM staff will work on an earmark amount for PPE expenses, to be provided next week. She noted that this amount will account for County departments only, and not component units such as the EMS system or the Fairgrounds.

Kaitlin Smith reported that she and Dorian Komberec have completed a writeup template for the justification of capital projects, to be used for any capital projects ultimately selected for recommendation.

Dena Darrow inquired into what should be done if one or more recommended projects turn out to not be completable within the ARPA performance period. Steve Matheson stated that every project request will be ranked, and the Board should be able to select a replacement project from that ranked list. Dena Darrow noted also the possibility that delays to a larger project could result in gaps which the Board would have to fill through alternate funding; the Board should be prepared for this possibility before selecting any large construction projects.

Steve Matheson asked whether the Task Force recommendation should include a set-aside of some amount of funds in case of emergent needs such as further waves of COVID-19, with a scheduled date in one to two years - if no emergent needs arise - to revisit how the set-aside should be used. This question shall be added to next week's agenda as a discussion item.

**11. Confirmation of Next Meeting (Action)**

Steve Matheson confirmed that the next meeting shall be held at 8:10 AM on Tuesday, March 1st, in the BOCC Board Room.

**12. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:37 AM.

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# Kootenai County ARPA Taskforce

## March 2022 Meeting Schedule

All meetings are held at the Kootenai County Administration Building in the 3<sup>rd</sup> floor BOCC Board Room, 451 Government Way Coeur d'Alene each Tuesday at 8:10 a.m. unless otherwise specified.

Tuesday, March 1, 2022

Tuesday, March 8, 2022

*March 15 – No Meeting*

Tuesday, March 22, 2022

*(KC Administration Building, Meeting Rooms 1A & 1B)*

*March 29 – No Meeting*

Members of the public are welcome to attend.

Agendas are posted in the Agenda Center at [kcgov.us/AgendaCenter](http://kcgov.us/AgendaCenter)

To encourage social distancing, this meeting can also be attended virtually. To attend virtually through Microsoft Teams, please see the digital agenda or the media link in the agenda center.

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451 Government Way, Coeur d'Alene, ID 83814

Email: [ARPA@kcgov.us](mailto:ARPA@kcgov.us)

Website: <https://www.kcgov.us/997/American-Rescue-Plan-Act>

# ARPA Task Force

Agenda for 03.01.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Project Scoring Review: Seventh/Eighth Batch (Discussion)**
  
8. **Project Evaluation Update: Remaining Requests (Discussion)**
  
9. **Setting Aside a Portion of Funds (Discussion)**
  
10. **Selection Team: Planning Project Ranking Process (Discussion)**
  
11. **Updates: Ongoing Tasks/Project Information (Discussion)**
  - Master Plan Meeting
  - Public Hearing / Evening Meeting
  - Countywide PPE
  - Preparation of documentation templates for final recommendations
  - Buildings & Grounds
  
12. **Confirmation of Next Meeting (Action)**
  
13. **Adjournment**

**To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.**

**[Attend through Microsoft Teams Here](#)**

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# ARPA Task Force

Minutes for 03.01.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

### Task Force

**In-person:** Steve Matheson, Jim Brannon, Dena Darrow, Nanci Plouffe, Pat Braden, Kaitlin Smith, Dorian Komberec,

**via Teams:**

### Other Attendees

**In-person:** Amy Voeller, Anita Dupzyk

**via Teams:** Necia Maiani (Welch Comer), William Le

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson did not have any remarks.

## 4. Announcements

Steve Matheson announced that Commissioner Duncan has scheduled a Town Hall meeting on Tuesday, March 8th, at 6pm. He requested that Task Force members who plan to attend meet with him beforehand to discuss what kind of participation should be expected. He noted that he was not involved in planning this meeting, and is not sure of what his own role will be besides observation.

Steve Matheson also announced that the Treasury released an updated Compliance and Reporting Guidance for ARPA SLFRF on February 28th, 2022. He requested that an overview of the updated guidance be included in next week's agenda.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 22 February 2022 was made by Jim Brannon. Motion seconded and passed.

## 6. Public Comment

No public comments.

## 7. Project Scoring Review: Seventh/Eighth Batch (Discussion)

Kaitlin Smith reported that requests from local organizations and agencies were treated as the seventh batch and the Fairgrounds requests determined and confirmed to be eligible were to be treated as the eighth. Pat Braden approved the eligibility assessments for Fairgrounds project requests, and confirmed that eligible Fairgrounds requests can now proceed to evaluation. Kaitlin Smith noted for the Task Force that, besides the Fairgrounds requests, four project requests remain and still require confirmation of eligibility.

Evaluators had no comments on scoring for the seventh evaluation batch.

## 8. Project Evaluation Update: Remaining Requests (Discussion)

Steve Matheson proposed that this week's evaluation goal should be all remaining eligible projects. He suggested that the Task Force should take time at next week's meeting to discuss deliverable dates and reports associated with the completed evaluation process.

## 9. **Setting Aside a Portion of Funds (Discussion)**

Steve Matheson introduced the question of whether the Task Force should recommend that a portion of funds be set aside for future emergent need, and if so: how much, and for how long. Nanci Plouffe suggested \$100-200 thousand as a contingency for PPE expenses. Steve Matheson suggested \$2 million for PPE expenses as well as unforeseen emergent need.

The Task Force discussed the deadline for obligation and expenditure of funds, and Steve Matheson suggested that the Task Force recommend that the set-aside be achieved by delaying a final decision on the bottom two or three recommended projects by six months or so.

A final decision on what set-aside of funds to recommend will be made by the Selection Team after evaluation of project requests is complete.

## 10. **Selection Team: Planning Project Ranking Process (Discussion)**

Steve Matheson reminded the Task Force that the selection team shall be composed of Jody Bieze, Nanci Plouffe, Jim Brannon, and himself. He proposed that, after evaluations are complete, subsequent meetings be reserved for project selection. Other members of the Task Force would be welcome to attend and provide input, but the four selection team members would be the ones required to attend and participate.

After evaluation, the selection team will be provided with a spreadsheet summarizing the evaluation scores of eligible project requests. Steve Matheson asked whether the selection team thinks members should bring their own preferred rankings to compare to the default ranking, or simply begin discussion from the numerical rating. He noted that it is within the selection team's discretion to rank recommendations by other than their evaluation score, and he intends to change rankings based on what he has learned over the course of evaluation. He expects the selection team to engage in extended discussion and debate regarding how projects should be ranked. Nanci Plouffe agreed that thorough debate of project ranking is important to her. Steve Matheson added that the selection meeting or meetings shall also be open public meetings, scheduled and announced in the same fashion as Task Force meetings thus far.

Steve Matheson invited the Task Force to consider how recommendations should be delivered to the Board of County Commissioners, such as through a memorandum or a more extended report.

The Task Force force discussed what elements the final deliverable should contain, including a summary in brief and discussion of dissenting opinions on final rankings. Steve Matheson suggested the full report should also include an explanation of the process, timeline, and publications associated with project solicitation and evaluation, as well as the collected documentation produced by the evaluation process. Task Force members agreed. Steve Matheson stated that the full report should be able to speak for itself in explaining Kootenai County's ARPA process in the event that no Task Force members were available to do so, and says he will ask the Board if there are additional specific items which should be included.

Steve Matheson stated his expectation that selection of recommendations and completion of the report will not be completed before late March or early April. Additionally, he noted that Commissioner Duncan's March 8th Town Hall meeting may result in increased interest in the Task Force. Jim Brannon agreed, and suggested that subsequent Task Force meetings be scheduled for Meeting Rooms 1A and 1B.

**11. Updates: Ongoing Tasks/Project Information (Discussion)**

Master Plan Meeting

Public Hearing / Evening Meeting

Countywide PPE

Preparation of documentation templates for final recommendations

Buildings & Grounds

Steve Matheson noted that he is not certain whether a public hearing will be held after the Town Hall meeting, and revised his opinion to say that if there is not a hearing, the Task Force should attend the Town Hall. Jim Brannon stated his conviction that a hearing should be held.

Steve Matheson asked whether the templates for documentation of capital project compliance with the final rule will provide an understanding of the information and process required to complete that documentation. He stated his intention to discuss the documentation requirements with the Board before or after the Town Hall meeting. Kaitlin Smith agreed to produce, with Dorian Komberec, a clean draft which will provide the information needed for that anticipated discussion.

Kaitlin Smith reported that the expected requests from Buildings & Grounds have been received, assessed for eligibility, and sent to Pat Braden for approval.

**12. Confirmation of Next Meeting (Action)**

Steve Matheson reiterated his expectation that next week should be the last regular meeting before selection of recommendations.

Kaitlin Smith stated that she will need signed score sheets for each project evaluation by that time, and noted that she will prepare the score sheets with missing signatures.

Nanci Plouffe provided notice that she will be unavailable the week of the fifteenth, and Steve Matheson requested the Task Force discuss the absence at next week's meeting. If possible, he does not want to delay the selection and ranking meetings.

**13. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:34 AM.

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# ARPA Task Force

Agenda for 03.08.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

1. Call to Order and Roll Call
2. Changes to the Agenda (Action)
3. Presiding Officer's Remarks
4. Announcements
5. Approval of Minutes (Action)
6. Public Comment
  
7. Updated Compliance and Reporting Guidance: Overview (Discussion)
  
8. Project Scoring Review: Remaining Requests (Discussion)
  
9. Evaluation Housekeeping: Score Sheets, Next Steps (Discussion)
  
10. Selection Team Meetings: Planning (Discussion)
  
11. Updates: Ongoing Tasks/Project Information (Discussion)
  - Public Hearing / Evening Meeting
  - Countywide PPE
  - Preparation of recommendation report and compliance documentation
  
12. Confirmation of Next Meeting (Action)
13. Adjournment

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

Please be sure to keep your devices on mute to limit background noise.

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# ARPA Task Force

Minutes for 03.08.2022, 8:10 am-9:40 am

BOCC Board Room

Presiding: Steve Matheson, Kootenai County Treasurer

## 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

Task Force

**In-person:** Steve Matheson, Dena Darrow, Nanci Plouffe, Pat Braden, Jody Bieze, Kaitlin Smith, Dorian Komberec, Julina Hildreth  
**via Teams:**

Other Attendees

**In-person:** Amy Voeller, William Le, Anita Dupzyk  
**via Teams:** Dolly Dubois

## 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

## 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson did not have any remarks.

## 4. Announcements

Pat Braden provided a reminder of Commissioner Duncan's Town Hall Meeting on ARPA scheduled for 6PM this evening.

## 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 1 March 2022 was made by Nanci Plouffe. Motion seconded and passed.

## 6. Public Comment

Dolly Dubois commented to express her interest in the Task Force's process and comments on the upcoming Town Hall, and requested that Task Force members take care to speak up towards the microphone.

Amy Voeller commented to encourage the Task Force, as they select projects to recommend, to give particular consideration to projects which include community governance, which leverage additional funds outside of ARPA, and which would have a significant ongoing impact in the future. Steve Matheson requested that Voeller elaborate on what was meant by 'community governance'. Amy Voeller explained that a project including community governance would involve the community in decision-making processes and guiding how that project should go forward.

## 7. Updated Compliance and Reporting Guidance: Overview (Discussion)

Dorian Komberec reported on the differences between the latest edition of the Compliance and Reporting Guidance and the previous edition. A summary of changes is provided at the end of the document, but does not provide a specific breakdown of changes. All changes relate to the implementation of the Final Rule, and include an explanation of when and how the switch to the Final Rule shall take effect; changed or added information on uses newly allowed or explicitly disallowed under the Final Rule; and an overview of expanded Expenditure Categories and their concomitant reporting requirements.

Steve Matheson asked when and how the new reporting requirements would be satisfied. Jody Bieze said his question would be answered as part of the update on compliance documentation in agenda item 11. Jody Bieze additionally noted that Dorian Komberec prepared a version of the Compliance and Reporting Guidance with changes highlighted. This version will be distributed to the Task Force.

## 8. Project Scoring Review: Remaining Requests (Discussion)

Steve Matheson reported his receipt of Pat Braden's approval of the last four eligibility assessments last night. He requested that evaluators complete evaluation on this last batch by the end of the day on Wednesday, March 9th. The Task Force agreed.

## 9. Evaluation Housekeeping: Score Sheets, Next Steps (Discussion)

Kaitlin Smith noted that she is collecting missing signatures on completed evaluation scoresheets. Steve Matheson stated his expectation that evaluations not completed this week will not be accepted, and requested that Kaitlin Smith prepare summary sheets of evaluation scores by the end of Thursday and send them out to the Task Force to review before next Tuesday. Kaitlin Smith agreed, and will also prepare summaries of each project for reference during selection and in preparation of the final recommendation report.

## 10. Selection Team Meetings: Planning (Discussion)

Due to her expected absence the week of March 14th, Steve Matheson inquired whether Nanci Plouffe would be able to share her initial thoughts with himself and Jody Bieze to relay on her behalf at the March 15 meeting. Nanci Plouffe agreed.

Kaitlin Smith asked whether the March 15 meeting should be scheduled for the 3rd Floor Board Room per usual, or for Meeting Rooms 1A/1B downstairs instead. Steve Matheson solicited the Task Force and attendees for their opinions; attendee William Le and Task Force member Pat Braden agreed that scheduling the meeting in a larger room is a good idea. Steve Matheson requested he be kept apprised of room arrangements.

## 11. Updates: Ongoing Tasks/Project Information (Discussion)

Public Hearing / Evening Meeting

Countywide PPE

Preparation of recommendation report and compliance documentation

Steve Matheson reiterated that Commissioner Duncan will be hosting a Town Hall-style meeting on ARPA tonight at 6PM, hosted in Meeting Room 1A/1B. Steve Matheson will participate to provide an introductory explanation of ARPA, and to describe the activities and conclusions of the ARPA Task Force.

Kaitlin Smith and Dorian Komberec have prepared documents describing the administrative and reporting requirements for each type of project, including a sample report for large capital projects. These documents will be distributed to the Task Force following this meeting. Kaitlin Smith clarified that the Treasury will not pre-screen projects, and therefore any additional reporting required by the Final Rule is to be included in quarterly reports, not submitted separately. Jody Bieze noted that the documents illustrate the administrative commitment associated with each potential project.

## 12. Confirmation of Next Meeting (Action)

Steve Matheson confirmed that, so long as the room is available, the next meeting will be held on March 15, at 8:10 AM, in Meeting Rooms 1A/1B.

Dena Darrow requested clarification on whether the full Task Force should attend the meeting or just the Selection Team. Steve Matheson clarified that all Task Force members are welcome to attend and may be solicited for input, but shall not be participants. He asked that Pat Braden attend. Pat Braden agreed.

**13. Adjourment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:37 AM.

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# ARPA Task Force

## Selection Team Meeting

Agenda for 03.22.2022, 8:10 am-9:40 am

Meeting Rooms 1A & 1B

Presiding: Steve Matheson, Kootenai County Treasurer

1. Call to Order and Roll Call
2. Changes to the Agenda (Action)
3. Presiding Officer's Remarks
4. Announcements
5. Approval of Minutes (Action)
6. Public Comment
  
7. Overview of Aggregate Evaluation Scores (Discussion)
  
8. Ranking Project Recommendations (Action)
  
9. Additional Considerations for Ranking (Action)
  
10. Updates: Ongoing Tasks/Project Information (Discussion)
  
11. Confirmation of Next Meeting (Action)
12. Adjournment

To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.

[Attend through Microsoft Teams Here](#)

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# ARPA Task Force

## Selection Team Meeting

Minutes for 03.22.2022, 8:10 am-9:40 am

Meeting Rooms 1A & 1B

Presiding: Steve Matheson, Kootenai County Treasurer

### 1. Call to Order and Roll Call

Meeting was called to order at 8:10 AM

Task Force

**In-person:** Steve Matheson, Jim Brannon, Nanci Plouffe, Pat Braden,  
Jody Bieze, Kaitlin Smith, Dorian Komberec

**via Teams:**

Other Attendees

**In-person:** William Le

**via Teams:** Jerry (Guest), Necia Maiani

### 2. Changes to the Agenda (Action)

No changes to the agenda were proposed.

### 3. Presiding Officer's Remarks

Presiding Officer Steve Matheson reiterated for attendees that the ARPA Task Force is an employee working group, and will be running its meetings according to Open Meeting Law but without parliamentary protocols.

He also stated that he previously forwarded an email to Task Force members with his observations regarding the ARPA Town Hall held 8 March 2022, and that he has no further comments on that meeting.

### 4. Announcements

No announcements.

### 5. Approval of Minutes (Action)

A motion to approve the meeting minutes for 8 March 2022 was made by Nanci Plouffe. Motion seconded and passed.

### 6. Public Comment

No public comments were made.

### 7. Overview of Aggregate Evaluation Scores (Discussion)

Steve Matheson introduced the draft Project Priority Framework document that Kaitlin Smith prepared for use by the Selection Team during final selection of project recommendations. He also introduced a spreadsheet listing each eligible ARPA project request by their evaluation scores. Task Force members had no initial questions or comments on either document.

Noting a written message submitted to the County after the Town Hall meeting which challenges the evaluation process, Jim Brannon suggested the Task Force comment for the general public on how the process was put together. Steve Matheson briefly described the evaluation process as set forth in the Evaluation Plan and explained that the four members of the Selection Team will now use the project scores and the considerations set forth in the Project Priority Framework to construct a final ranking. This will be turned into a report of recommendations for the BOCC.

Jody Bieze noted that the Evaluation Plan and scoring process were developed using Treasury regulations as a guide, and the Evaluation Plan is available to read on the County's ARPA webpage. Kaitlin Smith noted that evaluation questions were carefully selected to address all types of projects, and Jim Brannon noted that all members of the Task Force signed and returned Conflict of Interest certifications before evaluating project requests.

## 8. **Ranking Project Recommendations (Action)**

Steve Matheson directed Selection Team members complete and submit ranked lists of recommended projects by the end of day March 23. Selection Team members should rank enough projects to exhaust the County's \$32 million allocation, and should optionally include commentary on their ranking decisions. Jody Bieze asked when such commentary should be submitted, and Steve Matheson confirmed that it should be submitted together with project rankings.

Steve Matheson stated that rankings should be forwarded to Kaitlin Smith, who will compile them and draft the recommendation report. The report will be submitted to the BOCC after it has been reviewed and approved by the Selection Team. Steve Matheson prefers that the report be submitted no later than the first week of April.

## 9. **Additional Considerations for Ranking (Action)**

Steve Matheson inquired as to whether the Task Force's final recommendation should be submitted as a single report or in some other form, and asked Nanci Plouffe whether the BOCC would prefer it be presented at a special meeting or at a Business Meeting. Nanci Plouffe noted that she isn't certain of the Commissioners' preferences, but that it would be best if the meeting afforded opportunity for the BOCC to ask questions and receive detailed answers. Jody Bieze agreed, and suggested that a special meeting would be best to avoid time constraints on discussion. Jim Brannon agreed, and noted that the recommendation report and other necessary information should be distributed to the BOCC ahead of time.

Steve Matheson requested Nanci Plouffe begin investigating BOCC availability for a special meeting to be held after the report is completed and approved. Nanci Plouffe agreed. Steve Matheson additionally requested to meet with Nanci Plouffe and Kaitlin Smith later in the week concerning setup of the BOCC special meeting and the next ARPA meeting respectively.

## 10. **Updates: Ongoing Tasks/Project Information (Discussion)**

The Task Force discussed a request for information submitted by Kootenai Health to the ARPA@kcgov.us email address. Jody Bieze suggested providing basic information on avenues of Coronavirus and ARPA funding of which the Task Force is aware. Steve Matheson said this courtesy should be extended to anyone who requests information or submits a late project request, and asked that the Task Force be copied on any responses which Kaitlin Smith sends out.

Members of the Task Force noted that the deadline for Kootenai County funding has now passed, and further requests for funding should be forwarded directly to the BOCC. Jody Bieze reiterated that RMO staff and Pat Braden must still determine the eligibility of each request.

Steve Matheson noted additional information about the Jail Generator project indicating a potential expansion in project scope. He does not believe this change in scope substantively changes the content of the project in a way that would require it to be re-evaluated. The Task Force agreed. Jody Bieze noted that the Task Force will request additional project and program information from projects selected for funding, but not otherwise.

Jody Bieze inquired whether the County has a current Facility or Capital Improvement Plan on file which the Task Force could reference in the future. Other members of the Task Force replied that, to their knowledge, the most recent Capital Improvement Plan is from 2010 and is not up-to-date.

Jim Brannon questioned whether additional requests for information or funding could require that the Task Force meet again. Steve Matheson agreed that could be the case.

**11. Confirmation of Next Meeting (Action)**

Steve Matheson confirmed that the next meeting shall be scheduled for 8:10 AM on Tuesday, March 29, 2022 in Meeting Rooms 1A & 1B. He noted that the meeting may be cancelled pending a determination on Friday, March 25.

**12. Adjournment**

Presiding Officer Steve Matheson pronounced the meeting adjourned at 8:39 AM.

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# Kootenai County ARPA Taskforce

## Special Meeting

Thursday, April 7, 2022

*(KC Administration Building, Meeting Rooms 1A & 1B)*

Members of the public are welcome to attend.

Agendas are posted in the Agenda Center at [kcgov.us/AgendaCenter](https://kcgov.us/AgendaCenter)

To encourage social distancing, this meeting can also be attended virtually.  
To attend virtually through Microsoft Teams, please see the digital agenda or the media link in the agenda center.

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451 Government Way, Coeur d'Alene, ID 83814

Email: [ARPA@kcgov.us](mailto:ARPA@kcgov.us)

Website: <https://www.kcgov.us/997/American-Rescue-Plan-Act>

# ARPA Task Force

## Special Meeting

Agenda for 04.07.2022, 1:30 pm-2:00 pm

Meeting Rooms 1A & 1B

Presiding: Steve Matheson, Kootenai County Treasurer

1. **Call to Order and Roll Call**
2. **Changes to the Agenda (Action)**
3. **Presiding Officer's Remarks**
4. **Announcements**
5. **Approval of Minutes (Action)**
6. **Public Comment**
  
7. **Discussion of Draft: State and Local Fiscal Recovery Funds Project and Expenditure Recommendation Report (Discussion)**
  
8. **Approve Draft Recommendation Report for Presentation to the Board of County Commissioners (Action)**
  
9. **Formation of Subcommittee to Approve Final Minutes (Action)**
  
10. **Suspension of Task Force Meetings / Disbandment of ARPA Task Force (Action)**
11. **Adjournment**

**To encourage social distancing, this meeting can also be attended virtually through Microsoft Teams.**

**[Attend through Microsoft Teams Here](#)**

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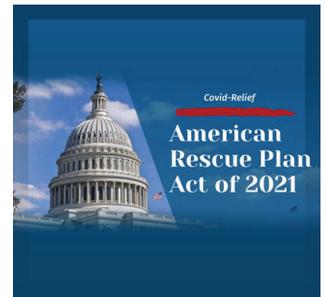
## Appendix D: County ARPA Web Page

# AMERICAN RESCUE PLAN ACT

## The American Rescue Plan Act

Kootenai County has been allocated a share of federal funds through the American Rescue Plan Act (ARPA) amounting to approximately \$32 million dollars. These funds are to be used for direct or indirect response to the COVID-19 public health emergency.

In addition to direct payments to eligible state, local, territorial, and tribal governments, the ARPA also directs funding through numerous existing state and federal programs such as Medicaid and the Supplemental Nutrition Assistance Program (SNAP). The Idaho state legislature published [a detailed review](#) of each bucket of ARPA funding earmarked to finance services for Idaho citizens.



### Learn More

- [The White House ARPA home page](#) contains guidance for individuals, households, and small businesses on accessing existing federal programs for medical and economic coronavirus relief.
- [The Department of the Treasury page on ARPA Coronavirus State and Local Fiscal Recovery Funds](#) contains more information, including downloadable links to the [Final Rule](#) and [Compliance and Reporting Guidance](#) which Kootenai County must follow, as well as FAQs and various other reference materials.

### Kootenai County

The County created an ARPA Task Force to ensure that every use of the ARPA funds meets all compliance, reporting, regulatory, and statutory requirements provided by the Treasury. These requirements are governed by the Treasury's Interim Final Rule and by the Final Rule, which was adopted on January 6, 2022, and will officially go into effect on April 1, 2022.

Governor Brad Little and the Idaho State Legislature recommend that the state of Idaho seek to complement federal programs instead of duplicating them. They further recommend that the state use its share of ARPA funding carefully, with an emphasis on long-range investments that will benefit citizens for years to come without imposing new financial burdens on taxpayers after the ARPA funding period closes at the end of 2026.

Kootenai County agrees with these recommendations and is working to select a portfolio of projects that align with the highest level of fiscal responsibility and community benefit, both during the COVID-19 public health emergency and beyond.

Requests for Kootenai County ARPA funding are now undergoing evaluation. [Additional requests must be submitted no later than March 1, 2022. Individual late requests may be rejected or accepted dependent on eligibility, urgency, and project type. Contacting members of the ARPA Task Force in advance of a late submission will not influence the acceptance or consideration of the submitted request.](#) If you have any questions or comments about the American Rescue Plan Act or Kootenai County's evaluation process, please direct them to the [ARPA@kcgov.us](mailto:ARPA@kcgov.us) email address.

[Coronavirus Local Fiscal Recovery Fund Award Terms and Conditions \(Signed\)](#)

[Project and Program Requests Evaluation Plan \(Revised 1/25/2022\)](#)

[Project Request Overview \(2/08/2022\)](#)

## Appendix E: Project and Program Requests Evaluation Plan

# Project and Program Requests Evaluation Plan

*Revised April 1, 2022*  
*Prior versions approved by the ARPA Task Force on:*  
*January 25, 2022*  
*November 10, 2021*  
*October 2021*

## **Evaluation Committee**

### Evaluation Committee Coordinator

Kaitlin Smith, Resource Management Office

### Selection Team

Steven D. Matheson, Treasurer  
Jim Brannon, Clerk

Nanci Plouffe, BOCC  
Jody Bieze, Resource Management Office

### Project Evaluators

Steven D. Matheson, Treasurer  
Dena Darrow, Finance Director  
Kim Riley, Resource Management Office  
Dorian Komberec, Resource Management Office

Nanci Plouffe, BOCC  
Jody Bieze, Resource Management Office  
Kaitlin Smith, Resource Management Office

## **Legal Counsel**

Pat Braden, Civil Deputy Prosecuting Attorney

## **General Evaluation Committee Requirements**

1. Evaluation Committee members must read the Treasury's Interim Final Rule.
2. Evaluation Committee members must become familiar with all the factors involved in the evaluation and scoring process as detailed in this Plan and the materials included with each request.
3. All Evaluation Committee members must commit to full and active participation in the duties of their assigned roles as detailed in this Plan.
4. All Evaluation Committee members must sign the conflict of interest certifications included in this Plan and return same to the Evaluation Committee Coordinator.

## Evaluation Process

1. A meeting will be set with the American Rescue Plan Act (ARPA) Task Force to finalize the evaluation process, scoring, and how evaluation documents will be handled.
2. The Evaluation Committee Coordinator or their designee, in coordination with legal counsel, will assess each project for eligibility according to the Treasury's Interim and/or Final Rule as applicable and return these eligibility assessments to the Evaluation Committee.
3. The Evaluation Committee will certify the Coordinator's eligibility assessments and form from them a list of all requested projects reasonably determined to satisfy the Interim Final Rule's eligibility requirements.
4. The Project Evaluators will complete copies of the Evaluation Work Form for each eligible project to provide narrative evaluations with scores representing each project's overall suitability for implementation.
5. The Evaluation Committee will rank the projects in order from most to least suitable by their aggregate scores.
6. The Evaluation Committee's Selection Team will, through consensus, select a portfolio of projects to recommend to the Board of County Commissioners.
7. The Evaluation Committee will contact the requesting entities of projects selected for recommendation to acquire all necessary assurances of compliance, as well as any supporting documentation required to establish that the projects respond proportionately to an impact of the COVID-19 public health emergency or its consequences. If the entities are not responsive, or cannot assure compliance with all relevant county, state, and federal regulations, the project/s in question will be passed over and the Selection Team will select a suitable replacement.

*Note: Narrative evaluations consist of a detailed narrative review of the relative strengths and weaknesses of each project and provide a comprehensive basis for the actual scores submitted for each project.*

Eligibility will be assessed and suitability evaluated based on the information provided by the requesting entities. If a project request includes the information required for submission, but a) still presents one or more points of ambiguity with regards to eligibility; or b) still presents one or more points of ambiguity with regards to the evaluation criteria; then the requesting entity will be contacted to clarify the relevant point or points.

If a project request does not include all the information required for submission, or if the requesting entity is not responsive to inquiry, the Evaluation Committee reserves the right to evaluate the project based on the information previously provided.

The Evaluation Committee reserves the right to recommend an eligible project independent of competition with other project requests where the project addresses an exigent need which will not permit a delay resulting from competitive evaluation with other projects.

The Evaluation Committee reserves the right to reject any or all requests, and to select other than the highest-scoring projects in the interest of curating a portfolio of project recommendations which, when taken together, address a broad range of needs and are within the means of the

County to administer and complete concurrently within the ARPA period of performance ending on December 31, 2026.

**Method of Selection**

After the Project Evaluators have completed their evaluations, the projects will be ranked in order from the most to least suitable for implementation according to aggregate score. Project Evaluators will finalize and submit all evaluations, including scores and narratives, to the Evaluation Committee Coordinator.

With this ranking as a guideline, the Selection Team will decide, by consensus, which combination of projects represent the most suitable portfolio of projects for implementation.

The Evaluation Committee Coordinator or their designee will put together a final summary describing the Evaluation Committee’s recommendations and explaining the basis of those decisions. The ARPA Task Force will present the recommendations to the Board of County Commissioners.

If the Board of County Commissioners decides against one or more of the Task Force’s recommendations, the Selection Team will select, through consensus, suitable projects from the shortlist of eligible projects for the Task Force to recommend to the Board as replacements.

**Conflict of Interest**

As a potential participant in the project request evaluation process for Kootenai County’s American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund funding, I certify that:

1. I do not have a financial interest in the outcome of the evaluation of any project requests.
2. I have not received a gift or any gratuity from a requester directly, or indirectly through an intermediary.
3. If I have the appearance of a conflict of interest pertaining to the evaluation of any project requests, I have disclosed it in a written statement and obtained an advisory legal opinion that no real or potential conflict of interest exists. The written statement and advisory legal opinion shall be attached to this document.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

## Project Eligibility Assessment

The Evaluation Committee Coordinator or their designee will assess each request based on the factors outlined in the Treasury’s Interim Rule and summarized in the Evaluation Plan. The Coordinator will submit eligibility decisions and narrative comments to the Evaluation Committee. Projects determined to be eligible uses of ARPA funding will progress to Project Scoring using the Evaluation Work Form.

The following questions shall be used in assessing projects for eligibility.

|   |  |
|---|--|
|   |  |
| <b>Project Title:</b>   |  |
| 1. Briefly describe the project.  |  |
| 2. Does the project respond to COVID-19?  |  |
| 3. Which category from the Interim Final Rule best describes how this project responds to COVID-19? |  |

|   |  |
|---|--|
| <b>4. Public Health</b>   | Eligible use under this category must be in response to the COVID-19 disease itself.   |
| 4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years. |  |
| 4(b). Assess how the project would respond to or address the identified need.   |  |
| 4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?   |  |
| <b>5. Negative Economic Impacts</b>   | Eligible use under this category must be in response to harmful consequences of the economic disruption resulting from or exacerbated by COVID-19. |
| 5(a). Identify an economic harm caused or exacerbated by COVID-19.  |  |
| 5(b). Assess how the project would respond to or address the identified need.   |  |
| 5(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?   |  |

|  |   |
|--|---|
| <p><b>6. Premium Pay</b></p>   | <p>Fiscal Recovery Funds payments may be used by recipients to provide premium pay to eligible workers performing essential work during the COVID-19 public health emergency or to provide grants to third-party employers with eligible workers performing essential work.</p> |
| <p>6(a). To which specific eligible category of essential workers would this program provide premium pay? Note that the Interim Final Rule defines essential work as excluding telework performed from a residence.</p>  |   |
| <p>6(b). If "None", how would this premium pay address the heightened risk to workers who must be physically present at a jobsite and, for many of whom, the costs associated with illness are hardest to bear financially?</p>  |   |
| <p>6(c). Is the proposed premium pay no more than \$13 per hour in addition to normal remuneration, in an aggregate amount not to exceed \$25,000 per eligible worker?</p>   |   |
| <p>6(d). Would the premium pay would increase workers' total pay above 150% of their residing state's average annual wage for all occupations? If "Yes", include an additional written justification for how the premium pay or grant is responsive to workers performing essential work during the public health emergency.</p> |   |
| <p><b>7. Revenue Loss</b></p>  |   |
| <p>7(a). Is this use of funds for the provision of government services to citizens?</p>  |   |
| <p>7(b). Is this use of funds not exceeding the reduction in revenue experienced due to the COVID-19 public health emergency? Use the calculation provided in the Interim Final Rule.</p>  |   |
| <p><b>8. Water, Sewer, &amp; Broadband Infrastructure</b></p>  |   |
| <p>8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?</p>   |   |

|   |  |
|---|--|
| 8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.   |  |
| 8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.   |  |
|   |  |
| 9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds? |  |
| 10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?  |  |

### Project Scoring

Project Evaluators will score projects based on factors detailed in the Evaluation Plan’s Priority Scoring Rubric and then submit scores, with narrative comments, to the Evaluation Committee Coordinator. An Evaluation Score Sheet for each project will be provided to the Evaluation Committee. Tabulate the score of each project on the evaluation form.

### Scoring Determination Guidelines

The following quality point rating shall be used in the ranking of projects. Scores should be indicated on the Evaluation Work Form also included herein.

| Points | Rating        | Basis of Rating  |
|--------|---------------|--|
| 9-10   | Excellent     | Project represents excellent conformance with stated criteria.     |
| 7-8    | Good          | Project represents good conformance with stated criteria.          |
| 5-6    | Average       | Project represents average conformance with stated criteria.       |
| 3-4    | Below Average | Project represents below average conformance with stated criteria. |
| 1-2    | Poor          | Project represents poor conformance with stated criteria.          |

## Evaluation Work Form

The following questions shall be used in the rating and ranking of projects. The basis for each score should be documented using complete sentences and tell the “story” of how the Evaluator arrived at their score. That is, the reasoning for the Evaluator’s rating of each project.

|   | Points | Basis  |
|---|--------|--|
| <b>Alignment with Treasury Intent</b>   |        |  |
| <p>Project is aligned with an eligible use authorized under the Interim Final Rule.</p> <p><i>Note: Higher ratings are for explicitly described and prioritized uses. Lower ratings are for uses which are authorized, but less explicitly or emphatically so.</i></p>      |        | [Record eligible use here as well as explaining the chosen point rating.]  |
| <p>Project focuses on responding specifically to the COVID-19 public health emergency or its consequences.</p> <p><i>Note: The more specifically the project responds to the COVID-19 public health emergency or its consequences, the higher the rating should be.</i></p> |        |  |
| <p>Project is aligned with the Treasury's intent to address existing inequalities exacerbated by the pandemic.</p>  |        |  |
| Subtotal  |        | of 30  |
| <b>Funding Impact</b>   |        | <b>Note (see minutes for the Dec. 07, 2021 ARPA Task Force Meeting): For project requests from outside the County, consider the requesting entity's regular budget in addition to the County budget.</b> |
| <p>Project has no or very limited eligibility for grant funding outside of ARPA.</p>  |        |  |
| <p>Project is distinct from usual expenditures already present in regular county budget processes.</p>  |        |  |
| <p>Funding the project through ARPA would directly or indirectly relieve a financial burden from taxpayers or the county budget.</p>  |        |  |
| Subtotal  |        | of 30  |

| <b>Project Impact</b>   |  |       |
|---|--|-------|
| Project is distinct from existing State and Federal ARPA projects and/or programs, and from other Kootenai County project requests.<br><br><i>Note: If applicable, the Task Force may recommend administering a competitive grant rather than selecting one of several very similar project requests.</i> |  |       |
| Project is particularly timely in responding to an urgent need arising from or exacerbated by the pandemic.   |  |       |
| Project represents a long-term investment or broad impact for the benefit of Kootenai County's citizens and community.  |  |       |
| Subtotal  |  | of 30 |
| <b>Feasibility</b>  |  |       |
| The design of the project is such that it is possible to obligate all expenditures and complete the project within the required deadlines.  |  |       |
| If issues arise related to access to labor, materials, or equipment, these shall be unlikely to prevent the project from being completed within the required deadlines.   |  |       |
| Administration for the project will be time- and cost-effective, and it is within Kootenai County's means to administer the project concurrently with other ARPA projects.<br><br><i>Note: For example, a grant with numerous sub-awards would likely impose prohibitively high administrative costs.</i> |  |       |
| Subtotal  |  | of 30 |

### Evaluation Score Sheet

**NOTE: Please fill out an evaluation score sheet for each project request.**

Evaluator's Name \_\_\_\_\_

Evaluator's Signature \_\_\_\_\_

Project Request \_\_\_\_\_

Date \_\_\_\_\_

Use this form to compile the rating for each project. Rate the project from 1 to 10 on each criterion. The narrative section must be completed to support the Evaluator's score for each project.

| <b>Criteria</b> | <b>Weight</b> | <b>x</b> | <b>Subtotal</b> | <b>=</b> | <b>Score</b> |
|-----------------|---------------|----------|-----------------|----------|--------------|
| Treasury Intent | 30%           |          |                 |          |              |
| Funding Impact  | 20%           |          |                 |          |              |
| Project Impact  | 30%           |          |                 |          |              |
| Feasibility     | 20%           |          |                 |          |              |
| <b>TOTAL</b>    | <b>100%</b>   |          |                 |          | <b>of 30</b> |

### Narrative Section

Please attach the Eligible Use Assessment filled out with a detailed basis for the project's eligibility judgment, and the Evaluation Work Form filled out with a detailed basis for the point rating assigned to the project for each criterion. These will satisfy the requirement for a narrative section of the scoring for each project.

## Appendix F: Ineligible Projects

| Ineligible Projects                               |   |
|---|---|
| Treatment, Transmission, and Storage Improvements | Carlin Bay Property Owners Association          |
| Daycare Benefit Match                             | CdA Economic Development Corporation            |
| Forever Fund Match                                | CdA Economic Development Corporation            |
| Grow the Tech and Health Industries               | CdA Economic Development Corporation            |
| Local Job Matching Tool                           | CdA Economic Development Corporation            |
| Reshoring Manufacturing                           | CdA Economic Development Corporation            |
| Small Business & Non-Profit Assistance            | CdA Economic Development Corporation            |
| Talent Pipeline Management                        | CdA Economic Development Corporation            |
| Administrative Building                           | Kootenai County Fairgrounds                     |
| Commercial Kitchen + Food Prep Space              | Kootenai County Fairgrounds                     |
| Electrical + Power Grid Improvements              | Kootenai County Fairgrounds                     |
| Facility Paving                                   | Kootenai County Fairgrounds                     |
| Generators  | Kootenai County Fairgrounds                     |
| Grounds-Wide Monitoring or PA System              | Kootenai County Fairgrounds                     |
| Hookups for Portable Service Trailers             | Kootenai County Fairgrounds                     |
| Livestock Panels                                  | Kootenai County Fairgrounds                     |
| Restroom Facilities                               | Kootenai County Fairgrounds                     |
| Temporary Tents + Shelters                        | Kootenai County Fairgrounds                     |
| Traffic Control Equipment                         | Kootenai County Fairgrounds                     |
| Retention bonuses for County Staff                | Kootenai County – BOCC                          |
| Premium Pay for Essential Workers                 | Kootenai County – Sheriff                       |
| Community Playground                              | Genesis Prep Academy                            |
| Transmission Mains, Terrace Upgrades, and Bypass  | Greenferry Water and Sewer District             |
| Distribution, Storage, and Source Improvements    | Panhandle Village Water System                  |
| Source, Storage, and Transmission Improvements    | Remington Recreational Water and Sewer District |

## Appendix G: Eligibility Assessments

*Eligible Requests*



## Kootenai County ARPA Taskforce

Steven D. Matheson, Treasurer  
Pat Braden, Prosecutor/Civil Division  
Nanci Plouffe, BOCC

Jody Bleze, Resource Management Office  
Kimberli Riley, Resource Management Office  
Kaitlin Smith, Resource Management Office

Jim Brannon, Clerk  
Dena Darrow, Finance Director  
Julina Hildreth, Auditors Office

### Assessment of Eligibility

#### Project Title: Addition to Justice Building

**1. Briefly describe the project.**

Physical plant change: An addition to the Justice Building with 3 courtrooms, a secure detention area, and work/office space for KCSO, District Court, AMP, and Prosecutor staff.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Court operations have been impacted by social distancing requirements and jury trials suspended repeatedly since the beginning of the COVID-19 public health emergency. Whenever Kootenai County is subject to crisis standards of care, or when the seven-day moving average incidence rate of confirmed or presumed cases of COVID-19 exceeds 25 or greater per 100,000 population, all court proceedings must be held remotely and cases which cannot be heard remotely are suspended. When jury trials have been permitted, Kootenai County has had to hold jury selections at the Kootenai County Fairgrounds in order to satisfy social distancing requirements. These factors have resulted in a backlog of cases, with ongoing consequences for the physical, emotional, and economic well-being of the individuals affected.

**5(b). Assess how the project would respond to or address the identified need.**

Kootenai County's District Court facilities are inadequate to accommodate its current operations, and the public health emergency exacerbated the issue. Staff are spread across multiple locations, courtrooms are over-scheduled, and the layouts of the now six facilities in use for District Court operations no longer allow for the safe circulation of staff, litigants, victims and witnesses, and members of the public. This project would provide three additional courtrooms for denser scheduling of jury trials and adequate social distancing for jury selection, and additional office space which would make it possible to hire more Court staff and fully adapt to caseload as the County recovers from COVID-19.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

“Expenses to support public sector capacity and workforce, including: Costs associated with addressing administrative needs of recipient governments that were caused or exacerbated by the pandemic.”

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

This project is eligible for ARPA funding. The Final Rule sets forth in § 35.6 (b)(3)(ii)(E)(4) that costs to address administrative needs exacerbated by the pandemic, including court backlogs, are eligible. This addition expands operational capacity to respond to caseloads caused or exacerbated by COVID-19 and its consequences. The issue cannot be addressed through policy or programming because all facilities available for District Court operations are already being utilized to their maximum capacity.



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Jim Brannon, Clerk  
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Julina Hildreth, Auditors Office

### Assessment of Eligibility

#### Project Title: Admin Campus HVAC

**1. Briefly describe the project.**

Purchase and installation of new HVAC for Kootenai County’s Administration Building.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4)

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, unventilated spaces. Many of the offices in Kootenai County’s Administration Building are close enough to make adequate social distancing difficult, both for county employees and for members of the public. Kootenai County’s climate is not compatible with other ventilation strategies such as opening windows or doors, putting fans in windows, so everyone in the building is reliant on the HVAC system to mitigate the risk of COVID-19 by circulating and filtering the air.

**4(b). Assess how the project would respond to or address the identified need.**

The Administration Building houses county departments subject to a high degree of public interaction. Improved HVAC would reduce the risk of airborne transmission of COVID-19 in the building, reducing the risk of sick employees or citizens.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities;

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes, this project is eligible for ARPA funding. The improvement of ventilation systems in public facilities is an explicitly authorized eligible use under the Interim Final Rule § 35.6 (b)(1)(xvi). This clause specifically singles out “other public facilities” in addition to congregate living settings and public health facilities. The Kootenai County Administration Building is critical infrastructure essential to maintaining the county government’s continuity of operations.



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Jim Brannon, Clerk  
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Julina Hildreth, Auditors Office

### Assessment of Eligibility

#### Project Title: Jail Build-Out

#### 1. Briefly describe the project.

Completing two unfinished, shelled-in pods at the jail, originally planned to house 54 bunks each. Installing a Negative Air Pressure Isolation System in the new pods.

#### 2. Does the project respond to COVID-19?

Yes

#### 3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?

Public Health (go to question 4)

#### 4. Public Health

#### 4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.

In order to control the spread of COVID-19, social distancing and PPE are necessary. In the congregate living conditions of the jail, there has not been space for sufficient social distancing, nor for quarantine. The jail is currently equipped with 4 negative air pressure isolation cells for quarantine purposes, but since the start of the public health emergency the jail had as many as 60 cases of COVID-19 at one time. More space for social distancing and more effective quarantine are necessary to more effectively protect inmates from contracting COVID-19.

#### 4(b). Assess how the project would respond to or address the identified need.

108 additional bunks will allow for increased social distancing for all inmates, reducing COVID-19 significantly. The installation of Negative Air Pressure Isolation Systems in the new cells will further control the spread of the disease by facilitating highly effective quarantine for individuals confirmed or suspected to have contracted COVID-19.

#### 4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?

“Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities;”

#### 9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?

Yes

#### 10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?

Yes, this project is eligible for ARPA funding. The improvement of ventilation in a congregate living setting is an explicitly authorized eligible use under the Interim Final Rule § 35.6 (b)(1)(xvi). The construction included in this project is a necessary and natural component of the ventilation improvement, and is also independently eligible: “physical plant changes to enable social distancing” are singled out as allowable in section II of the Interim Final Rule.

This project also forwards the Administration’s priority to advance equity for all, as past or current incarceration represents a significant axis of marginalization. Currently-incarcerated individuals occupy a uniquely vulnerable position, and aren’t able to social distance or quarantine unless jail facilities and policy make it possible.



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Julina Hildreth, Auditors Office

### Assessment of Eligibility

#### Project Title: Water Distribution Line Replacement

**1. Briefly describe the project.**

Replacement of approximately 7,100 linear feet of pipe across three lengths of water distribution main. The pipes are 6 inch Class 200 PVC from the late 1970s, and do not meet current DEQ standards.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Water conservation, efficiency, and reuse: Assistance to any municipality or inter-municipal, interstate, or state agency for measures to reduce the demand for publicly owned treatment works capacity through water conservation, efficiency, or reuse.

Energy efficiency: Assistance to any municipality or inter-municipal, interstate, or state agency for measures to reduce the energy consumption needs for publicly owned treatment works.

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with existing DWSRF and CWSRF eligibility categories. Alpine Meadows Water and Sewer District currently suffers a system loss of 23.2% of water produced, compared to a 10% industry standard. This indicates significant leakage attributable to the three lengths of distribution piping this project proposes to replace. The line replacement will protect the district’s water source from unnecessary overdraft and increase drought resiliency by improving water conservation.

The project aligns with the DWSRF category for transmission and distribution projects to “prevent contamination caused by leaks or breaks in the pipes” as stated in the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(ii). The project also aligns with the CWSRF “Water Efficiency” and “Energy Conservation” eligibility categories by reducing the amount of water which needs to be pumped and treated as outlined in the “Overview of Clean Water State Revolving Fund Eligibilities” paper published by the Environmental Protection Agency.



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Julina Hildreth, Auditors Office

### Assessment of Eligibility

#### Project Title: New Drinking Water Well

**1. Briefly describe the project.**

Completion of a new drinking water well, including well building, site piping, and electrical & control work, at the northeast corner of Atlas and Gulfstream Road within the airport facility. The new well will be equipped with a 2000 gallons per minute pump and tied into the Avondale Irrigation District water system.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Source.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with an existing DWSRF eligibility category. The installation of new water sources such as wells is an eligible project category under the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(iii). The DWSRF's authorizing statute is the Safe Drinking Water Act (SDWA), which aims to ensure that all residences and places of employment are served by a safe supply of potable water. Accordingly, the Eligibility Handbook published by the Environmental Protection Agency elaborates that Source projects can be carried out to replace contaminated sources, increase drought resilience, increase the supply of raw water into a distribution system, or other purposes.

The Idaho Rules for Public Drinking Water Systems (IDAPA 58) expand upon the SDWA by requiring that water systems have "adequate and consistent" sources of water to supply their entire service area. The Idaho Department for Environmental Quality has previously approved for DWSRF projects to develop new wells and thereby expand water systems' drinking water production capacity. Avondale Irrigation District has identified the installation of this well to be necessary to achieve and maintain enough drinking water production capacity to meet demand as required by IDAPA 58.



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### Assessment of Eligibility

#### Project Title: Ascent to Rice Transmission Main

**1. Briefly describe the project.**

Installation of 1,700 feet of 12 inch water main providing supplemental transmission capacity to the water system.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with an existing DWSRF eligibility category. The installation or replacement of transmission and distribution pipes is an eligible project category under the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(ii).

This project will serve to provide redundancy an alternate transmission route in the event of a line break in the water system's extant transmission line, reducing the risk of an outage or depressurization event. This will make the system more reliable, and prevent contamination as prioritized in the Environmental Protection Agency's DWSRF Eligibility Handbook.



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### Assessment of Eligibility

#### Project Title: Well House and Generator

**1. Briefly describe the project.**

Improvements to an existing well house to accommodate a future third well and provide a separate area for chlorine storage as required by law, and installation of backup generators at the well house and two booster stations.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Treatment, Transmission and distribution, Source

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with an existing DWSRF eligibility category. The Idaho Rules for Public Drinking Water Systems (IDAPA 58) require that chlorine gas feed and storage rooms be enclosed and separated from other operating areas, and the proposed construction to bring the well house into compliance with this statute aligns with the DWSRF category for treatment projects codified at 40 CFR 35.3520(b)(2)(i). The DWSRF Eligibility Handbook singles out expenditures for "new facilities or portions of facilities, including...chemical addition systems and equipment" as eligible under the Treatment category, and constructing a chlorine storage room that is "enclosed and separated from other operating areas" as required in IDAPA 58 does qualify.

The installation of generators at the well house and booster stations is eligible under the Source and Transmission and distribution categories. DWSRF Eligibility Handbook also singles out large capital equipment purchases of power generators and associated accessories as eligible, and the Idaho Department for Environmental Quality has historically approved DWSRF loans for projects to supply generators to water associations and improve system resiliency in the event of a power outage or other emergency.



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### Assessment of Eligibility

#### Project Title: New Drinking Water Well and Pumps

**1. Briefly describe the project.**

Drilling an additional well to provide a minimum of two groundwater sources, and replacement and upsizing of booster pumps.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Source, Transmission and distribution

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with an existing DWSRF eligibility category. The installation of new water sources such as wells is an eligible project category under the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(iii). The DWSRF's authorizing statute is the Safe Drinking Water Act (SDWA), which aims to ensure that all residences and places of employment are served by a safe supply of potable water. Accordingly, the Eligibility Handbook published by the Environmental Protection Agency elaborates that Source projects can be carried out to replace contaminated sources, increase drought resilience, increase the supply of raw water into a distribution system, or other purposes.

The Idaho Rules for Public Drinking Water Systems (IDAPA 58) expand upon the SDWA by requiring that water systems have "adequate and consistent" sources of water to supply their entire service area. The Idaho Department for Environmental Quality has previously approved for DWSRF projects to develop new wells and thereby expand water systems' drinking water production capacity. Ohio Match Road Water District has identified the installation of a second well to be necessary to achieve and maintain enough drinking water production capacity to meet demand as required by IDAPA 58.

The booster pump replacement is likewise eligible, under the Transmission and Distribution eligibility category codified at 40 CFR 35.3520(b)(2)(ii). The DWSRF handbook outlines the eligibility of projects to install, replace, or rehabilitate infrastructure including booster pumps to improve water pressure to safe levels.



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### Assessment of Eligibility

#### Project Title: Electrical Upgrades

**1. Briefly describe the project.**

Capital purchase of a mobile trailered generator, and accompanying electrical upgrades to allow its use at two well sites and the association's arsenic removal plant in the event of power outages.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Source, Treatment

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with existing DWSRF eligibility categories. In the event of a power outage and especially during extended power outages, this generator will ensure the reliability and safety of Rose Lake Water Association's water supply: first through allowing the wells to pump enough water to raise the water pressure back to safe levels; and second through keeping the arsenic removal plant running so that the water supply remains free of dangerous contaminants. These purposes align with the DWSRF category for source projects by ensuring sufficient water supply during an emergency, and for treatment projects through the "upgrade of facilities to improve the quality of drinking water" category as stated in the DWSRF Interim Final Rule, codified at 40 CFR 35.3520(b)(2)(i).

The DWSRF Eligibility Handbook additionally singles out large capital equipment purchases of power generators and associated accessories as eligible, and the Idaho Department for Environmental Quality has historically approved DWSRF loans for projects to supply generators to water associations and improve system resiliency in the event of a power outage or other emergency.



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### Assessment of Eligibility

#### Project Title: Backup Generator and Broadband Infrastructure

**1. Briefly describe the project.**

The project will provide one transfer switch, one backup generator, and broadband infrastructure to a well station within the boundaries of the Trails End Estates Water System.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Source

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with existing DWSRF eligibility categories. In the event of a power outage and especially during extended power outages, this generator will ensure the reliability and safety of Trails End Estates' water supply by allowing the well to pump enough water to keep the water pressure at safe levels. This purpose aligns with the DWSRF category for source projects codified at 40 CFR 35.3520(b)(2)(iii) by ensuring sufficient water supply during an emergency.

The DWSRF Eligibility Handbook additionally singles out large capital equipment purchases of power generators and associated accessories as eligible, and the Idaho Department for Environmental Quality has historically approved DWSRF loans for projects to supply generators to water associations and improve system resiliency in the event of a power outage or other emergency.

The proposed broadband infrastructure for the well station is to be part of Trails End Estates' water control system, and expenses for water control systems are also described as eligible under "Large capital equipment purchases" in the DWSRF eligibility handbook.



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### Assessment of Eligibility

#### Project Title: Wastewater Treatment Infrastructure Improvements

**1. Briefly describe the project.**

Installation of Supervisory Control and Data Acquisition (SCADA) controls and communications and a chlorine contact chamber at the district's wastewater treatment facility; replacement of valves, sprinklers, and fittings; site clearing and signage installation at the wastewater land application facility.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Clean Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Construction of publicly owned treatment works:

Assistance to any municipality or inter-municipal, interstate, or state agency for construction of publicly owned treatment works (as defined in CWA section 212).

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

N/A

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Parts of this project are eligible through alignment with an existing CWSRF eligibility category; other parts are ineligible. The Clean Water Act is the authorizing statute for CWSRF, and provides in section 603(c)(1) that funds may be used for construction of publicly owned treatment works. Bayview Water and Sewer District, as a quasi-municipal corporation, does qualify as publicly owned.

The construction of chlorine contact chambers is "upgrade, repair, replacement, or installation/construction of new ... Disinfection processes" as elaborated in the Overview of Clean Water State Revolving Fund Eligibilities paper published by the Environmental Protection Agency (EPA), and is eligible. Installation of site signage and SCADA controls and communication align with security for centralized wastewater treatment as described in the same document.

Bayview Water and Sewer District's request for site clearing, and for replacement of miscellaneous valves and sprinklers, however, are both ongoing maintenance activities. The EPA's Overview of Clean Water State Revolving Fund Eligibilities paper specifically notes that maintenance activities are excluded from CWSRF eligibility.



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### Assessment of Eligibility

#### Project Title: Airport Sewer lines Expansion and Replacement

**1. Briefly describe the project.**

Installation of new sewer and water, replacement of sewer line, relocation and upgrade of a lift station, and \$200,000 towards Phase II of the Hayden Area Regional Sewer Board's planned upgrades.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Clean Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Construction of publicly owned treatment works:

Assistance to any municipality or inter-municipal, interstate, or state agency for construction of publicly owned treatment works (as defined in CWA section 212).

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

N/A

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

This project is eligible through alignment with an existing CWSRF eligibility category. The Clean Water Act is the authorizing statute for CWSRF, and provides in section 603(c)(1) that funds may be used for construction of publicly owned treatment works. The airport and its water and wastewater system is publicly owned.

The installation of a new line, replacement of existing line, and relocation of a lift station are all "upgrade, repair, replacement, or installation/construction of new...Pipes, Pump Stations, [or] Force mains" as elaborated under the "Centralized Wastewater Treatment" category in the Overview of Clean Water State Revolving Fund Eligibilities paper published by the Environmental Protection Agency (EPA), and are all eligible.

Note that eligibility for the planned expenditure of \$200,000 towards the Hayden Area Regional Sewer Board's Phase II cannot be determined without specific explanation of what this expenditure - and Phase II - actually entails.



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### Assessment of Eligibility

#### Project Title: Mobile Morgue Trailer

#### 1. Briefly describe the project.

Capital purchase of a mobile morgue trailer for the Kootenai County Coroner. Part of the trailer’s cost will be covered via alternate grant funding.

#### 2. Does the project respond to COVID-19?

Yes.

#### 3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?

Public Health (go to question 4)

#### 4. Public Health

#### 4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.

When COVID-19 infections spike, death rates also rise. The CDC reported that Idaho had 177% of the expected number of deaths in October 2021. This increase over the expected number of deaths is a consequence of the public health emergency.

#### 4(b). Assess how the project would respond to or address the identified need.

The mobile morgue trailer will increase the county's ability to accommodate the death rate. On occasions when the trailer is not needed by Kootenai County, it could be lent out to local hospitals or to neighboring counties for the same purpose.

#### 4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?

Expenses of establishing temporary public medical facilities and other measures to increase COVID–19 treatment capacity, including related construction costs and other capital investments in public facilities to meet COVID–19-related operational needs.

#### 9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?

Yes.

#### 10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?

Yes. Proper accommodation of decedents is an essential part of COVID-19 response, and purchase of a mobile morgue unit aligns with the category for “[e]xpenses of establishing temporary public medical facilities ... and other capital investments in public facilities to meet COVID–19-related operational needs” set forth in 31 C.F.R § 35.6(b)(1)(iv). Though not required for immediate operational needs, the mobile morgue unit is an eligible investment for the purpose of meeting anticipated pandemic operational needs in the near future by accommodating unpredictable spikes in demand for morgue space for Kootenai County and its neighbors.



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### Assessment of Eligibility

#### Project Title: Sewer Collection System Improvements

**1. Briefly describe the project.**

Five sewer collection system improvements: installation of relief line, replacement of small pressure main, and replacement and rehabilitation of lift stations as well as the installation of standby generators at lift stations.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Clean Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Construction of publicly owned treatment works:

Assistance to any municipality or inter-municipal, interstate, or state agency for construction of publicly owned treatment works (as defined in CWA section 212).

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

N/A

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

This project is eligible through alignment with an existing CWSRF eligibility category. The Clean Water Act is the authorizing statute for CWSRF, and provides in section 603(c)(1) that funds may be used for construction of publicly owned treatment works. Hayden Lake Sewer District is a municipal entity, and is publicly owned.

The installation of new line, replacement of existing line, and replacement or rehabilitation of lift stations are all "upgrade, repair, replacement, or installation/construction of new...Pipes, Pump Stations, [or] Force mains" as elaborated under the "Centralized Wastewater Treatment" category in the Overview of Clean Water State Revolving Fund Eligibilities paper published by the Environmental Protection Agency (EPA), and are all eligible. The installation of generators is also singled out as eligible under this category, and described as supporting "Climate Resilience for Treatment Works".

Note that while all the expenditures described are eligible, the project request is unclear as to whether Hayden Lake Sewer District is requesting funding to replace the Packsaddle lift station, install standby generators at the Wright's Park and Honeysuckle Beach lift stations, or all of the above.



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### Assessment of Eligibility

#### Project Title: Rimrock - Water System Infrastructure

##### 1. Briefly describe the project.

Replacing three lengths of failing water transmission line in the Rimrock service area:

- Lancaster Well (segment 1); \$434,000
- Lancaster Rd (segment 2); \$1,111,400
- Lancaster to Foxborough (segment 3); \$573,000

##### 2. Does the project respond to COVID-19?

No.

##### 3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?

Water & Sewer & Broadband Infrastructure (go to question 8).

##### 8. Water, Sewer, & Broadband Infrastructure

###### 8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

###### 8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.

Water conservation, efficiency, and reuse:

Assistance to any municipality or inter-municipal, interstate, or state agency for measures to reduce the demand for publicly owned treatment works capacity through water conservation, efficiency, or reuse.

Energy efficiency:

Assistance to any municipality or inter-municipal, interstate, or state agency for measures to reduce the energy consumption needs for publicly owned treatment works.

###### 8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.

Transmission and distribution.

##### 9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?

Yes.

##### 10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?

Yes; this project is eligible through its alignment with existing DWSRF and CWSRF eligibility categories. North Kootenai Water and Sewer District's Rimrock Service Area currently suffers line loss and main breaks attributable to the three lengths of transmission piping this project proposes to replace. The line replacement will protect the district's water sources by improving water conservation, and it aligns with the DWSRF category for transmission and distribution projects to "prevent contamination caused by leaks or breaks in the pipes" as stated in the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(ii).

The resulting reduction in line loss will also align with the CWSRF "Water Efficiency" and "Energy Conservation" eligibility categories by reducing the amount of water which needs to be pumped and treated as outlined in the "Overview of Clean Water State Revolving Fund Eligibilities" paper published by the Environmental Protection Agency.



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### Assessment of Eligibility

#### Project Title: Twin Lakes - Water System Infrastructure

**1. Briefly describe the project.**

Replacing nine lengths of failing water transmission line in the Twin Lakes service area.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Water conservation, efficiency, and reuse:

Assistance to any municipality or inter-municipal, interstate, or state agency for measures to reduce the demand for publicly owned treatment works capacity through water conservation, efficiency, or reuse.

Energy efficiency:

Assistance to any municipality or inter-municipal, interstate, or state agency for measures to reduce the energy consumption needs for publicly owned treatment works.

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with existing DWSRF and CWSRF eligibility categories. North Kootenai Water and Sewer District’s Twin Lakes Service Area currently suffers line loss and main breaks attributable to lengths of transmission piping which this project proposes to replace. The line replacement will protect the district’s water sources by improving water conservation, and it aligns with the DWSRF category for transmission and distribution projects to “prevent contamination caused by leaks or breaks in the pipes” as stated in the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(ii).

The resulting reduction in line loss will also align with the CWSRF “Water Efficiency” and “Energy Conservation” eligibility categories by reducing the amount of water which needs to be pumped and treated as outlined in the “Overview of Clean Water State Revolving Fund Eligibilities” paper published by the Environmental Protection Agency.



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### Assessment of Eligibility

#### Project Title: Jail Generator Upgrade

**1. Briefly describe the project.**

Replacement of the generator used to provide power to the Kootenai County Jail during power outages.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4)

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, unventilated spaces. With or without additional bunks for increased social distancing, the Jail's purpose is not compatible with ventilation strategies such as opening windows or doors or putting fans in windows, and so the Jail is reliant on powered ventilation to mitigate the risk of COVID-19 for employees and inmates by circulating and filtering the air.

**4(b). Assess how the project would respond to or address the identified need.**

Jail employees do not have the option of working from home in the event of an outbreak or power outage, and the Jail's inmates are not permitted to leave. A reliable power supply is vital to their protection from COVID-19 transmission in the event of an outage.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities;

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with the COVID-19 response and prevention eligibility category, and specifically expenditures "for the improvement of ventilation systems in congregate settings," codified at 31 CFR 35.6(b)(1)(xvi).

Kootenai County should expect to experience one or more power outages this year due to winter storms, and the COVID-19 public health emergency makes reliable ventilation an absolute requirement which only a likewise reliable generator can provide.



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### Assessment of Eligibility

#### Project Title: Ambulance Purchase Needs for COVID-19 Response

**1. Briefly describe the project.**

Purchase of three additional ambulances, with accompanying equipment, so that Kootenai County Emergency Medical Services System can meet COVID-19-related operational needs.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

The COVID-19 public health emergency has caused an increased demand for ambulance services. It has also intensified necessary decontamination, putting ambulances out of service for a longer time between runs while they are cleaned and disinfected. Additionally, the public health emergency has resulted in an increase in ICU patients needing critical care transport service between hospitals.

**4(b). Assess how the project would respond to or address the identified need.**

With three additional ambulances, KC EMSS can increase its transport capacity, maintain a backup vehicle for use when other vehicles are undergoing in-depth cleaning, and maintain a vehicle with specialized equipment for critical care transportation of ICU patients traveling between hospitals.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Emergency medical response expenses, including emergency medical transportation, related to COVID-19.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. Expenditures to mitigate or prevent COVID-19, including emergency medical response expenses, are an explicitly stated eligible use set forth in 31 C.F.R. § 35.6(b)(3)(i)(b).

*Note:* As long as the contemplated total capital expenditure is under \$1 million, no written justification for the expenditure would be required under 31 C.F.R. § 35.6(b)(4). Otherwise, a written justification for the expenditure would be required which includes the following:

- A description of the harm or need to be addressed;
- An explanation of why the capital expenditure is appropriate; and
- A comparison of the proposed capital expenditure to at least two alternative capital expenditures which demonstrates why the proposed capital expenditure is superior to the identified alternatives.

As long as the total expenditure does not exceed \$10 million, the written justification need not be submitted to the Secretary of the Treasury.



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### Assessment of Eligibility

#### Project Title: Family Justice Center Study

**1. Briefly describe the project.**

A needs assessment and sustainability study for a Kootenai County Family Justice Center.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

Rates of violence, including domestic violence, sexual assault, child maltreatment, and elder abuse, have all increased dramatically since the start of the COVID-19 public health emergency as a result of lockdowns, economic stress, and other risk factors exacerbated by the pandemic.

**4(b). Assess how the project would respond to or address the identified need.**

The proposed study would facilitate the creation of a sustainable and evidence-based Family Justice Center. This Center would provide accessible and comprehensive aid to persons experiencing or trying to escape violence, addressing the harm exacerbated by COVID-19.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Expenses for technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. This project is for planning activities to develop a program to address violence exacerbated by the COVID-19 public health emergency, aligning with the Final Rule as set forth in 31 C.F.R. § 35.6(b)(3)(i)(D).

The Family Justice Center program itself also aligns with the intent of the Final Rule as set forth in 31 C.F.R. § 35.6(b)(2) by facilitating access to social services to address disparities in public health outcomes for populations and households that have been disproportionately impacted by the pandemic.



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## Assessment of Eligibility

### Project Title: Septic to Sewer Transition

**1. Briefly describe the project.**

Transitioning a multi-unit housing facility outside of Post Falls from septic to sewer.

**2. Does the project respond to COVID-19?**

No

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Clean Water State Revolving Fund

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Decentralized wastewater treatment systems:

Assistance to any public, private, or nonprofit entity for the construction, repair, or replacement of decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage.

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

N/A

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. Replacement of decentralized domestic or municipal wastewater treatment systems such as septic tanks is singled out as an eligible use in the Overview of Clean Water State Revolving Fund Eligibilities published by the EPA. Replacing a septic tank with sewer hookups will be cleaner, more resilient, and less wasteful; the project therefore aligns with the intent of the Clean Water State Revolving Fund program.



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### Assessment of Eligibility

#### Project Title: Kootenai County Radio Refresh

**1. Briefly describe the project.**

Upgrading the radio fleet of twenty-three Kootenai County public safety agencies with dual band radios capable of intercommunication with the radio systems of neighboring counties and agencies.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Responding to the public health emergency or its negative economic impacts (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

Emergency services and public safety staff require comprehensive radio communication capabilities while providing COVID-19 response.

**4(b). Assess how the project would respond to or address the identified need.**

A sufficient quantity of reliable, interoperable radios will ensure that emergency services and public safety staff can coordinate and provide services smoothly.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Capital expenditures enumerated in the Final Rule.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The Final Rule identifies “acquisition of emergency response equipment (e.g., emergency response radio systems)” as an enumerated example of eligible capital expenditures for COVID-19 public health response. If this project is selected for recommendation, documentation is required to prove that the project meets the standards for capital expenditures laid out in the Final Rule section “Capital Expenditures in General Provisions: Other” before the project can be recommended to the Board of County Commissioners.



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### Assessment of Eligibility

#### Project Title: Cybersecurity and Data Backup

**1. Briefly describe the project.**

Procurement of cybersecurity software for the County network.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Final Rule best describes how this project responds to COVID-19?**

Revenue Loss (go to question 7).

**7. Revenue Loss**

**7(a). Is this use of funds for the provision of government services to citizens?**

Yes.

**7(b). Is this use of funds not exceeding the reduction in revenue experienced due to the COVID-19 public health emergency? Use the criteria provided in the Final Rule.**

Yes. This use of funds does not, by itself, exceed the standard allowance of \$10 million for reduction of revenue experienced by Kootenai County due to the COVID-19 public health emergency pursuant to 31 C.F.R. § 35.6(d)(1).

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. "Expenses to improve telework capabilities for public employees" was an eligible use of CARES funds. However, under ARPA's Final Rule for Coronavirus State and Local Fiscal Recovery Funds, the "Responding to the public health emergency" category includes no such use.

Nevertheless, this project is an eligible use under the "Providing government services" category set forth in 31 C.F.R. § 35.6(d). Note that provision of government services under this category is only an eligible use of ARPA funds to the extent that expenditures in this category do not exceed the revenue loss the County experienced due to the COVID-19 public health emergency, as calculated with the criteria set forth in that section of the Final Rule. Here, the proposed use of ARPA funds is eligible to the extent it does not cause Kootenai County to exceed its standard revenue loss allowance of \$10 million.



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### Assessment of Eligibility

#### Project Title: Replacing Self-contained Breathing Apparatuses

**1. Briefly describe the project.**

Replacing Kootenai Fire and Rescue's Self Contained Breathing Apparatus (SCBA) units with 80 sets of new ones which meet current National Fire Protection Agency (NFPA) standards for respiratory protection.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Final Rule best describes how this project responds to COVID-19?**

Revenue Loss (go to question 7).

**7. Revenue Loss**

**7(a). Is this use of funds for the provision of government services to citizens?**

Yes.

**7(b). Is this use of funds not exceeding the reduction in revenue experienced due to the COVID-19 public health emergency? Use the criteria provided in the Final Rule.**

Yes. This use of funds does not, by itself, exceed the standard allowance of \$10 million for reduction of revenue experienced by Kootenai County due to the COVID-19 public health emergency pursuant to 31 C.F.R. § 35.6(d)(1).

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The eligibility narrative provided in the submitted project request asserts that this project is eligible under the "Aid to impacted industries" category. However, aid to impacted industries does not refer to agencies in public health and safety, but specifically to industries such as tourism, travel, and hospitality which experienced disproportionate negative economic impacts due to social distancing requirements, stay-at-home orders, and other consequences of the COVID-19 public health emergency. Kootenai Fire and Rescue is a public safety agency, and fire departments are not an impacted industry under this eligibility category.

ARPA funds may be expended for personal protective equipment (PPE) used to mitigate the spread of COVID-19, but these SCBA units – though they are PPE – are not equipment for mitigating or responding to COVID-19. The submitted requests states that the need for replacement units arose in 2018 due to the NFPA’s updated standards for respiratory protection, and not in response to COVID-19.

Thus, rather than being for COVID-19 response, the SCBA units are best classified as equipment for the provision of general government services. In that regard, this project is an eligible use under the "Providing government services" category set forth in 31 C.F.R. § 35.6(d). Note that provision of government services under this category is only an eligible use of ARPA funds to the extent that expenditures in this category do not exceed the revenue loss the County experienced due to the COVID-19 public health emergency, as calculated according to the criteria provided in that section of the Final Rule. Here, the proposed use of ARPA funds is eligible to the extent it does not cause Kootenai County to exceed its standard revenue loss allowance of \$10 million.



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### Assessment of Eligibility

#### Project Title: Jail Storage Building

**1. Briefly describe the project.**

Construction of a 40 x 60 heated pole building for Jail Storage.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Revenue Loss (go to question 7).

**7. Revenue Loss**

**7(a). Is this use of funds for the provision of government services to citizens?**

Yes.

**7(b). Is this use of funds not exceeding the reduction in revenue experienced due to the COVID-19 public health emergency? Use the calculation provided in the Interim Final Rule.**

Yes. This use of funds does not exceed the standard allowance of \$10 million.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The Final Rule identifies “pay-go funded building of infrastructure” and “the provision of police ... and other public safety services” as eligible uses under the “Providing government services” category set forth in 31 CFR 35.6(d). Provision of government services under this category is an eligible use of ARPA funds to the extent that aggregate expenditures in this category do not exceed the \$10 million standard allowance of revenue loss funds which Kootenai County has selected in lieu of completing a full revenue loss calculation. The cost of this project does not exceed the standard allowance, and is therefore an eligible use of revenue loss funds.



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### Assessment of Eligibility

#### Project Title: Mobile Command Post

**1. Briefly describe the project.**

Capital purchase of a mobile command center vehicle for use by the Sheriff’s Office and the Office of Emergency Management.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Revenue Loss (go to question 7).

**7. Revenue Loss**

**7(a). Is this use of funds for the provision of government services to citizens?**

Yes.

**7(b). Is this use of funds not exceeding the reduction in revenue experienced due to the COVID-19 public health emergency? Use the calculation provided in the Interim Final Rule.**

Yes. This use of funds does not exceed the standard allowance of \$10 million.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The Final Rule identifies “the provision of police ... and other public safety services” as an eligible use under the “Providing government services” category set forth in 31 CFR 35.6(d). Provision of government services under this category is an eligible use of ARPA funds to the extent that aggregate expenditures in this category do not exceed the \$10 million standard allowance of revenue loss funds which Kootenai County has selected in lieu of completing a full revenue loss calculation. The cost of this project does not exceed the standard allowance, and is therefore an eligible use of revenue loss funds.



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### Assessment of Eligibility

#### Project Title: Affordable and Workforce Housing

**1. Briefly describe the project.**

Using financial assistance, incentivize developers to set aside a portion of their developments as affordable housing for a set number of years.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Kootenai County has experienced a steep increase in the cost of housing since the public health emergency began. According to a December 2021 housing affordability study sponsored by local organizations and prepared by students and faculty at University of Idaho, 76% of households currently could not afford to purchase a median priced house in Coeur d'Alene, and approximately 44% of households cannot afford to pay the average market rent.

**5(b). Assess how the project would respond to or address the identified need.**

A program to ensure that a portion of newly developed high-quality housing units for sale or rent are set aside for low- and moderate-income families would help mitigate the rise in housing costs in that income bracket.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Development, repair, and operation of affordable housing and services or programs to increase long-term housing security.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. "Development ... of affordable housing" is set forth in the Final Rule at §35.6 (b)(3)(ii)(A)(5) as an eligible use of funds where such development is responsive to the need of an impacted population. The Final Rule further establishes households with income at or below 300 percent of the Federal Poverty Guidelines for the size of its household are to be considered 'impacted'. For the purposes of affordable housing programs, households which qualify for the National Housing Trust Fund (HTF) or Home Investment Partnerships Program (HOME) are also presumed impacted.



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### Assessment of Eligibility

#### Project Title: Small Grants for Struggling Small Businesses

##### **1. Briefly describe the project.**

A microgrant program targeting Kootenai County businesses with 5 employees or less. Grant payments ranging from \$100 to \$1,000 would be used to pay for rent, utilities, or operational expenses.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

##### **5. Negative Economic Impacts**

##### **5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Small businesses and nonprofits were disproportionately impacted by the economic consequences of the COVID-19 public health emergency.

##### **5(b). Assess how the project would respond to or address the identified need.**

Grants for utilities, rent, or operational expenses can help disproportionately impacted small businesses to stay open and better recover.

##### **5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Assistance to small businesses, including: Programs, services, or capital expenditures that respond to the negative economic impacts of the COVID-19 public health emergency, including loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, or providing technical assistance.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The Final Rule sets forth in paragraph § 35.6 (b)(3)(ii)(B)(1) that assistance to small businesses through direct financial aid is an eligible use of ARPA funds to the extent that those small businesses qualify as “impacted” by the public health emergency, either individually or as a class. The requested program would need to provide documentation establishing that its recipients experienced negative economic impacts due to the pandemic.



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### Assessment of Eligibility

#### Project Title: Direct and Staffing Costs For Care Program

##### **1. Briefly describe the project.**

Covering operating costs in place of funds which CDAIDE was not able to raise through in-person events due to COVID-19 restrictions, and hiring a part time employee to support the volunteer staff in handling an 800% increase in hospitality workers served by the organization during the public health emergency.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

##### **5. Negative Economic Impacts**

###### **5(a). Identify an economic harm caused or exacerbated by COVID-19.**

The COVID-19 public health emergency imposed restrictions on in-person gatherings. As a result, CDAIDE was not able to hold its major annual fundraiser in 2021, with consequences for the organization’s finances. At the same time, its services have been in higher demand than ever as shutdowns and the economic slowdown disproportionately impact the hospitality industry and its workers.

###### **5(b). Assess how the project would respond to or address the identified need.**

Hiring a part-time employee to help provide CDAIDE’s services would prevent volunteer burnout and help the organization keep up with providing services to unusually high numbers of hospitality workers in need due to the public health emergency and its consequences.

###### **5(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Nonprofits. Assistance to nonprofit organizations, including loans, grants, in-kind assistance, technical assistance or other services, that responds to the negative economic impacts of the COVID–19 public health emergency.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes. CDAIDE’s request states that funds are intended for forward-looking direct program and staffing costs.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The project aligns with the “Assistance to nonprofit organizations” eligibility category set forth in 31 CFR 35.6(b)(7), and expenditures for the project are eligible to the extent to which the organization has experienced a negative economic impact due to the pandemic. Additionally, CDAIDE’s care program provides aid to hospitality workers in particular, and expenditures for the care program therefore align with the “[aid] to impacted industries” eligibility category set forth in 31 CFR 35.6(b)(9).



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### Assessment of Eligibility

#### Project Title: Premium Pay for Non-Executive Staff

**1. Briefly describe the project.**

For a period of two years, increase non-executive wages for Children's Village staff including childcare providers by 25% over the current average wage of \$15 per hour.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Premium Pay (go to question 6).

**6. Premium Pay**

**6(a). To which specific eligible category of essential workers would this program provide premium pay? Note that the Interim Final Rule defines essential work as excluding telework performed from a residence.**

Childcare and Education, Social and Human Services.

**6(b). If "None", how would this premium pay address the heightened risk to workers who must be physically present at a jobsite and, for many of whom, the costs associated with illness were hardest to bear financially?**

N/A

**6(c). Is the proposed premium pay no more than \$13 per hour in addition to normal remuneration, in an aggregate amount not to exceed \$25,000 per eligible worker?**

Yes. The current average wage for Children's Village caretakers is \$15 per hour. Increasing wages by 25% as requested would mean an additional \$3.75 per hour and up to \$7,800 per year, or \$15,600 total over the course of two years. This is below the Interim Final Rule's limit of an additional \$13 per hour and \$25,000 in aggregate for each worker.

**6(d). Would the premium pay increase workers' total pay above 150% of their residing state's average annual wage for all occupations? If "Yes", include an additional written justification for how the premium pay or grant is responsive to workers performing essential work during the public health emergency.**

No. This premium pay would result in an average total remuneration of \$18.75 per hour or \$39,000 per year. This is also less than 150% of whichever is higher of the state or county's average annual wage, where 150% of Idaho's average annual wage is approximately \$70,200.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. Providing premium pay to childcare workers is an explicitly stated eligible use set forth in 31 CFR 35.6(c). This premium pay also aligns with the intentions behind 31 CFR 35.6(b)(12)(iv)(C), mitigating the impacts of the public health emergency on childhood health and welfare by supporting a program which provides support and education for foster youth. Further, non-executive Children's Village staff fall within the "low- and moderate-income" population which the Treasury intends to target and compensate with the Premium Pay eligibility category.



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### Assessment of Eligibility

#### Project Title: Ventilation Improvements

**1. Briefly describe the project.**

Installation of new ventilation and air filtration systems throughout Genesis Prep Academy's school facilities.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, crowded, inadequately-ventilated spaces. Classroom settings make adequate social distancing difficult, and for much of the year Kootenai County's climate is not compatible with other ventilation strategies such as opening windows or doors. Students and staff are reliant on the ventilation system to mitigate the risk of COVID-19 transmission by circulating and filtering the air.

**4(b). Assess how the project would respond to or address the identified need.**

Improved ventilation and filtration would reduce the risk of airborne transmission of COVID-19 throughout the school, preventing illness among students and staff.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes, this project is eligible for ARPA funding. The improvement of ventilation systems in congregate settings is an explicitly authorized eligible use under the Interim Final Rule as set forth in 31 CFR 35.6(b)(1)(xvi). Schools such as Genesis Prep Academy are congregate settings, and improving safety through ventilation improvements helps to ensure the continuity of in-person studies and improve educational outcomes for students.



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### Assessment of Eligibility

#### Project Title: Pre-launch Costs for Regional Promise Scholarship

##### **1. Briefly describe the project.**

Funding for pre-launch costs and the student supports associated with a regional promise scholarship modeled on Say Yes to Education programs.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

##### **5. Negative Economic Impacts**

##### **5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Closures resulting from the COVID-19 public health emergency have severely interrupted schooling for K-12 students. Economic pressures on households due to the pandemic and its consequences also affect educational outcomes for students.

##### **5(b). Assess how the project would respond to or address the identified need.**

The student supports associated with existing Say Yes programs are well-suited for mitigating the consequences of the COVID-19 public health emergency on health, wellness, and educational outcomes for K-12 students.

##### **5(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education, including: (A) New or expanded early learning services; (B) Assistance to high-poverty school districts to advance equitable funding across districts and geographies; and (C) Educational and evidence-based services to address the academic, social, emotional, and mental health needs of students.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes, provided that expenditures are for costs associated with pre-launch and student support activities as described, and funds are not deposited into the scholarship fund.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. Immediate costs associated with launching the regional promise program and providing the first few years of student supports align with the “Programs or services that address or mitigate the impacts of the COVID-19 public health emergency on education” category from the Interim Final Rule, as set forth in 31 CFR 35.6(b)(12)(iii). Beginning to provide student support services as soon as possible would mitigate the academic and financial consequences of the pandemic on the most heavily impacted students.

Note that this judgment of eligibility rests on the assumption that the pre-launch costs and student supports referenced in the project request closely resemble the student supports provided by the existing Say Yes to Education programs which the Innovia Foundation’s new program is modeled after. The Task Force will require more specific information on exactly what activities funds would be used for to definitively determine whether those expenditures are fully allowable under the Coronavirus State and Local Fiscal Recovery Fund Interim Final Rule.

Note also that depositing into the scholarship fund itself is not an eligible use of funds.



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### Assessment of Eligibility

#### Project Title: Reimbursement of COVID-19 PPE & Misc. Expenses

**1. Briefly describe the project.**

Reimbursement of expenditures made on COVID-19-related PPE and disposable supplies from October 30, 2020 through June 17, 2021.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

EMS employees and patients face a heightened risk of COVID-19 exposure. EMS work involves close contact with individuals who are or may be sick, which makes adequate PPE and sanitation especially important to protect these essential workers and their patients. This has dramatically increased the amount of PPE and sanitation supplies needed at a time when the public health emergency and its economic consequences have also increased the price of these supplies.

**4(b). Assess how the project would respond to or address the identified need.**

Reimbursement for the cost of supplies and equipment used for COVID-19 response - including PPE, decontamination supplies, and certain medical supplies - would relieve the burden of these extraordinary costs from the Kootenai County Emergency Medical Services System's (KCEMSS) budget, supporting continuity of service while allowing the agency to continue carrying out necessary COVID-19 mitigation measures.

**4(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Emergency medical response expenses, including emergency medical transportation, related to COVID-19.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Partially. The Final Rule provides that ARPA funds may not be used for costs incurred before March 3, 2021. While emergency medical response expenses are an explicitly stated eligible use, costs incurred prior to March 3, 2021 cannot be reimbursed using ARPA funds. However, the request for reimbursement of the approximately \$14,000 in supply costs for COVID-19-response incurred after March 3, 2021 can be separated out and proceed to evaluation.



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### Assessment of Eligibility

#### Project Title: On Site for Seniors - Operational Costs

##### **1. Briefly describe the project.**

Provide a grant to cover operating costs for On Site for Seniors, as it was not able to carry out normal fundraising due to the pandemic and may otherwise have to cut staff, wages, and services.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

##### **5. Negative Economic Impacts**

##### **5(a). Identify an economic harm caused or exacerbated by COVID-19.**

The COVID-19 public health emergency imposed restrictions on in-person gatherings in 2020 and 2021. As a result, On Site for Seniors was obliged to cancel its major fundraising events – traditionally held in person – for two years in a row, with severe consequences for the organization’s finances. At the same time, services have been in high demand due to the pandemic.

##### **5(b). Assess how the project would respond to or address the identified need.**

Providing funds to cover operational costs to On Site for Seniors would support the services it provides, such as telehealth services, in-home medical care, primary care visits, and support for caregivers including training, counseling, and respite care. These services are provided to a population – seniors and caregivers – who face higher than average medical and economic risks from COVID-19.

##### **5(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Nonprofits. Assistance to nonprofit organizations, including loans, grants, in-kind assistance, technical assistance or other services, that responds to the negative economic impacts of the COVID–19 public health emergency.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes. On Site for Seniors' funding request states that the funds are intended for forward-looking operational costs.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. To the extent to which On Site for Seniors has experienced a negative economic impact due to the pandemic, this project is an eligible response to that impact through its alignment with the "Assistance to nonprofit organizations" eligibility category set forth in 31 CFR 35.6(b)(7).



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### Assessment of Eligibility

#### Project Title: Facility Expenses for Meal Program

##### **1. Briefly describe the project.**

Expenses to keep the community center's kitchen and meal program running, including facility renovations and the replacement of a van and walk-in freezer and refrigerator units.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

##### **5. Negative Economic Impacts**

##### **5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Rathdrum Community Center has strained its financial and volunteer resources by providing food and care packages for seniors and households negatively impacted by the COVID-19 public health emergency. The submitted request does not specify how COVID-19 has affected the Center's funding, but does state that funding has run low enough that two employees could no longer be paid.

##### **5(b). Assess how the project would respond to or address the identified need.**

Funding the requested project would ensure that the Rathdrum Community Center can continue providing aid in the form of hot on-site or frozen delivered meals to households disproportionately impacted by the pandemic. A working kitchen with food-safe storage capacity for ingredients and finished meals is required to provide this aid, as is a reliable delivery vehicle.

##### **5(c). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Nonprofits. Assistance to nonprofit organizations, including loans, grants, in-kind assistance, technical assistance or other services, that responds to the negative economic impacts of the COVID-19 public health emergency.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes. Rathdrum Community Center's funding request states that the funds are intended for forward-looking equipment replacement and facility renovation costs.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. To the extent to which the Rathdrum Community Center has experienced a negative economic impact due to the pandemic, this project is an eligible response to that impact through its alignment with the "Assistance to nonprofit organizations" eligibility category set forth in 31 CFR 35.6(b)(7).

Under the "Aid to disproportionately impacted populations" eligibility category, provision of meals or addressing food insecurity is not one of the presumptively eligible uses set forth in 31 CFR 35.6(b)(12). However, the Interim Final Rule is careful to establish that the list of eligible uses is non-exclusive. Food is identified elsewhere in the Interim Final Rule as a basic necessity along with housing, and services for improving housing security are specifically identified as eligible in 31 CFR 35.6(b)(12). Therefore, expenditures to run a program providing food assistance to households disproportionately impacted by the COVID-19 public health emergency do align with the "Disproportionately impacted populations and communities" eligibility category set forth in the Interim Final Rule.



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### Assessment of Eligibility

#### Project Title: Direct Care Retention and Sign-On Bonuses

##### **1. Briefly describe the project.**

A bonus for Wellspring Meadows care providers performing essential work during the COVID-19 public health emergency, disbursed in three installments to encourage retention. The bonuses would go to 122 assisted living and in-home caregivers currently employed by Wellspring Meadows, and up to potentially 76 new hires.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Premium Pay (go to question 6).

##### **6. Premium Pay**

**6(a). To which specific eligible category of essential workers would this program provide premium pay? Note that the Interim Final Rule defines essential work as excluding telework performed from a residence.**

Health Care.

**6(b). If "None", how would this premium pay address the heightened risk to workers who must be physically present at a jobsite and, for many of whom, the costs associated with illness were hardest to bear financially?**

N/A

**6(c). Is the proposed premium pay no more than \$13 per hour in addition to normal remuneration, in an aggregate amount not to exceed \$25,000 per eligible worker?**

Yes. The proposed bonuses would provide up to \$3,360 additional remuneration per worker including payroll tax, which is less than the Interim Final Rule's limit of \$25,000 per worker.

**6(d). Would the premium pay increase workers' total pay above 150% of their residing state's average annual wage for all occupations? If "Yes", include an additional written justification for how the premium pay or grant is responsive to workers performing essential work during the public health emergency.**

No. The hiring ads mentioned in the project request letter state that Wellspring Meadows' wages for caregivers fall between \$14 and \$18 per hour. A full-time caregiver paid at \$18 dollars per hour would have a total annual wage of \$40,440 after the proposed bonuses. This is within the "low- and moderate-income" population facing heightened health risks which the Treasury intends to target and compensate with the Premium Pay eligibility category, and well below the Interim Final Rule's limit for total remuneration of 150% of whichever is higher of the state or county's average annual wage, where 150% of Idaho's average annual wage is approximately \$70,200.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. Providing premium pay to health care workers is an explicitly stated eligible use set forth in 31 CFR 35.6(c). This premium pay would respond directly to the public health emergency and its economic impacts by increasing Wellspring Meadows' ability to hire and retain caregivers during the public health emergency. The IRS presumes in an FAQ fact sheet about SLFRF funds (FS-2021-16, November 2021) that eligible SLFRF recipients and sub-recipients may provide sign-on bonuses using ARPA funds, and there is precedent from other SLFRF recipients for administering premium pay through the provision of retention bonuses.



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### Assessment of Eligibility

#### Project Title: Building 1 Improvements

**1. Briefly describe the project.**

HVAC improvements for Building 1 at the Fairgrounds, which has been in use by Kootenai County as the designated location for jury selection during the pandemic.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, unventilated spaces. The Fairgrounds' Building 1 is fully enclosed, and can host large crowds when in use for events or entertainment. Crowded conditions such as these cause elevated risk of COVID-19 transmission.

**4(b). Assess how the project would respond to or address the identified need.**

HVAC improvements will mitigate risk of COVID-19 transmission while Building 1 is in use by providing the facility with new, better, and reliable ventilation.

**4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Installation and improvement of ventilation systems in congregate settings, health facilities, or other public facilities.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes.

Ventilation improvements are enumerated within the Final Rule as an appropriate measure for COVID-19 prevention and mitigation, and COVID-19 prevention and mitigation measures are an eligible use of ARPA funds for congregate settings, health facilities, public facilities, small businesses, nonprofits, or impacted industries.

The Fairgrounds occupy an ambiguous position: the facilities are owned by the county, but operated by the North Idaho Fair Board. However, this does not affect eligibility for this project. Whether the Fairgrounds are taken as part of the county, as a nonprofit, or as part of the disproportionately impacted "Travel, Tourism, and Hospitality" industry, assistance to mitigate the spread of COVID-19 is set forth as eligible in § 35.6 (b)(3)(i)(A) of the Final Rule.



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### Assessment of Eligibility

#### Project Title: Building 25 Improvements

**1. Briefly describe the project.**

Upgrades including roof replacement, wall installation and finishing, and HVAC improvements for Building 25, which has previously been in use as a field hospital for COVID-19.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, unventilated spaces. The Fairgrounds' Building 25 is fully enclosed, and can become crowded when in use for events or entertainment. Crowded conditions such as these cause elevated risk of COVID-19 transmission.

**4(b). Assess how the project would respond to or address the identified need.**

HVAC improvements will mitigate risk of COVID-19 transmission while Building 25 is in use by providing the facility with new, better, and reliable ventilation.

**4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Installation and improvement of ventilation systems in congregate settings, health facilities, or other public facilities.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Partially: The HVAC improvements are eligible. Ventilation improvements are enumerated within the Final Rule as an appropriate measure for COVID-19 prevention and mitigation, and COVID-19 prevention and mitigation measures are an eligible use of ARPA funds for congregate settings, health facilities, public facilities, small businesses, nonprofits, or impacted industries.

The Fairgrounds occupy an ambiguous position: the facilities are owned by the county, but operated by the North Idaho Fair Board. However, this does not affect eligibility for this project. Whether the Fairgrounds are taken as part of the county, as a nonprofit, or as part of the disproportionately impacted "Travel, Tourism, and Hospitality" industry, assistance to mitigate the spread of COVID-19 is set forth as eligible in § 35.6 (b)(3)(i)(A) of the Final Rule. However, this eligibility category does not encompass the other improvements in this request which do not respond to the public health emergency.

Note that Building 25 has previously been in use as a field hospital or treatment location for COVID-19. If used as a temporary medical facility again, then improvements such as roof replacement and wall installation may become eligible expenses, as they would then respond to the public health emergency by improving a facility used to treat COVID-19.



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### Assessment of Eligibility

#### Project Title: Contactless Restroom Upgrades

**1. Briefly describe the project.**

Replacement of traditional toilets, sink faucets, and towel dispensers with sensor-driven fixtures.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 can spread when individuals touch contaminated surfaces and then bring their hands in contact with their own eyes, nose, and mouth. On solid surfaces like sinks and faucets, infectious material can survive for several days.

**4(b). Assess how the project would respond to or address the identified need.**

Sensor-driven fixtures would reduce the touch rate for relatively more infectious surfaces in public bathrooms.

**4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The CDC does set forth contaminated surfaces as a potential vector of infection, so reducing touch on such surfaces through the installation of contactless fittings is a valid measure for mitigating the spread of COVID-19.

The Fairgrounds occupy an ambiguous position: the facilities are owned by the county, but operated by the North Idaho Fair Board. However, this does not affect eligibility for this project. Whether the Fairgrounds are taken as part of the county, as a nonprofit, or as part of the disproportionately impacted "Travel, Tourism, and Hospitality" industry, assistance to mitigate the spread of COVID-19 is set forth as eligible in § 35.6 (b)(3)(i)(A) of the Final Rule.

Note, however, that domestic and international research collected by the CDC does suggest that transmission via contaminated surfaces is much lower than other forms of transmission such as via droplets.



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### Assessment of Eligibility

#### Project Title: Contactless/Cashless Terminals

##### **1. Briefly describe the project.**

Replace current payment and ticketing equipment with new equipment which supports contactless payments and ticketing. Prepare signage with directions and instructions for the new equipment.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

##### **4. Public Health**

##### **4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 spreads primarily through exposure to respiratory droplets during face-to-face interactions. Interactions between event guests and the staff members taking payments and providing ticketing represent a significant risk of transmission.

##### **4(b). Assess how the project would respond to or address the identified need.**

By reducing the number and average length of face-to-face interactions between Fair or event guests and staff through contactless payment and ticketing, this project serves to mitigate the spread of COVID-19.

##### **4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The CDC does recommend that workers limit face-to-face contact with the public in order to mitigate the spread of COVID-19.

The Fairgrounds occupy an ambiguous position: the facilities are owned by the county, but operated by the North Idaho Fair Board. However, this does not affect eligibility for this project. Whether the Fairgrounds are taken as part of the county, as a nonprofit, or as part of the disproportionately impacted “Travel, Tourism, and Hospitality” industry, assistance to mitigate the spread of COVID-19 is set forth as eligible in § 35.6 (b)(3)(i)(A) of the Final Rule.

Note that equipment which limits interaction between workers and the public mitigates the spread of COVID-19 more effectively and more directly than equipment which merely limits the touching of surfaces.



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### Assessment of Eligibility

#### Project Title: Crowd Control Panels

**1. Briefly describe the project.**

Purchase of crowd control panels or stanchions for the purpose of directing traffic, creating physical distance, and allowing employees easily access facility controls.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 spreads primarily through exposure to respiratory droplets in close quarters or during face-to-face interactions. Crowds represent a high risk of COVID-19 transmission.

**4(b). Assess how the project would respond to or address the identified need.**

Effective crowd control such as through panels and stanchions reduces the density and increases the mobility of crowds, thereby mitigating the risk of COVID-19 transmission.

**4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes. The CDC does recommend large events make use of physical guides to establish pedestrian traffic flow and reduce bottlenecks in order to discourage crowding and mitigate the spread of COVID-19.

The Fairgrounds occupy an ambiguous position: the facilities are owned by the county, but operated by the North Idaho Fair Board. However, this does not affect eligibility for this project. Whether the Fairgrounds are taken as part of the county, as a nonprofit, or as part of the disproportionately impacted “Travel, Tourism, and Hospitality” industry, assistance to mitigate the spread of COVID-19 is set forth as eligible in § 35.6 (b)(3)(i)(A) of the Final Rule.



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### Assessment of Eligibility

#### Project Title: HVAC Upgrades

#### 1. Briefly describe the project.

A \$400,000 grant towards the \$2.5 million total cost of replacing seven aging and obsolete multi-zone HVAC systems in the Coeur d'Alene High School 700 Building. \$1.7 million has been raised so far. The new systems would upgrade from MERV 8 filters to MERV 11 and 13 filters.

#### 2. Does the project respond to COVID-19?

Yes.

#### 3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?

Public Health (go to question 4).

#### 4. Public Health

##### 4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, crowded, inadequately-ventilated spaces. Classroom settings make adequate social distancing difficult, and for much of the year Kootenai County's climate is not compatible with other ventilation strategies such as opening windows or doors. Students and staff are reliant on the ventilation systems to mitigate the risk of COVID-19 transmission by circulating and filtering the air.

##### 4(b). Assess how the project would respond to or address the identified need.

Improved ventilation and filtration would reduce the risk of airborne transmission of COVID-19 throughout the school, preventing illness among students and staff.

##### 4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?

COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention, including ... installation and improvement of ventilation systems in congregate settings.

#### 9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?

Yes.

#### 10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?

Yes, this project is eligible for ARPA funding. The improvement of ventilation systems in congregate settings is an explicitly authorized eligible use under the Final Rule as set forth in § 35.6 (b)(3)(i)(A). Coeur d'Alene High School's 700 Building is a congregate setting, and improving safety through ventilation improvements would help to ensure the continuity of in-person studies and improve educational outcomes as well as mitigate the spread of COVID-19.



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### Assessment of Eligibility

#### Project Title: Critical Infrastructure Projects

**1. Briefly describe the project.**

Relocation and replacement of an aging backbone water main made of asbestos concrete and steel mortar lined piping which currently runs through residential backyards; improving water system looping; and various transmission improvements taking advantage of shared corridors opened up for wastewater improvements. Hayden Lake Irrigation District can proceed with the projects if 50% or more of the requested funding is awarded.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Drinking Water State Revolving Fund projects. Projects or activities of the type that meet the eligibility requirements of section 1452 of the Safe Drinking Water Act (42 U.S.C. 300j-12) as implemented by the regulations adopted by the Environmental Protection Agency (EPA) under 40 CFR § 35.3520.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes; this project is eligible through its alignment with the existing DWSRF eligibility category for transmission and distribution projects. Replacing aging mains will improve water pressure, reduce risk of line failure, and therefore serve to "prevent contamination caused by leaks or breaks in the pipes" as stated in the DWSRF Final Rule, codified at 40 CFR 35.3520(b)(2)(ii). Improving looping serves the same purpose of preventing contamination. Extending mains is also singled out as an eligible transmission and distribution project in the EPA's Drinking Water State Revolving Fund Eligibility Handbook.



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### Assessment of Eligibility

#### Project Title: Juvenile Detention Center HVAC

##### **1. Briefly describe the project.**

Replacement, relocation, and/or upgrade to aging 9 HVAC units within the Juvenile Detention Center, along with replacement of HVAC system exhaust fans and installation of bipolar ionization in 6 of the 9 HVAC units.

##### **2. Does the project respond to COVID-19?**

Yes.

##### **3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

##### **4. Public Health**

##### **4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 is an airborne pathogen, and the risk of transmission is highest in enclosed, crowded, inadequately-ventilated spaces. Congregate living settings such as the Juvenile Detention Center make adequate social distancing difficult. The building is reliant on its HVAC units to mitigate the risk of COVID-19 by circulating and filtering the air.

##### **4(b). Assess how the project would respond to or address the identified need.**

Improved ventilation and filtration would reduce the risk of airborne transmission of COVID-19 within the Juvenile Detention Center.

##### **4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention, including ... installation and improvement of ventilation systems in congregate settings.

##### **9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

##### **10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

Yes, this project is eligible for ARPA funding. The improvement of ventilation systems in congregate settings such as the Juvenile Detention Center is an explicitly authorized eligible use under the Final Rule as set forth in § 35.6 (b)(3)(i)(A). Note that upgrades which do not improve ventilation or air quality are not responsive to COVID-19. Additionally, the installation of bipolar ionization units may not be an appropriate use of funds: the CDC identifies ionization as an "emerging" technology, and states that it has an insufficient body of peer-reviewed evidence of efficacy and safety for the CDC to provide a blanket endorsement to use the technology for COVID-19 mitigation.

The CDC recommends that potential buyers obtain substantial documented performance data under as-used conditions from multiple independent sources. At minimum, any equipment which may generate ozone should meet UL 867 standard certification, or preferably UL 2998 standard certification, to validate that no ozone is produced. One manufacturer of needlepoint bipolar ionization technology, Global Plasma Solutions, is currently subject to an ongoing class-action lawsuit. Use of this particular company or similar technology from other companies is not recommended while the lawsuit and its accompanying questions on the effectiveness and safety of the technology remain unresolved.



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### Assessment of Eligibility

#### Project Title: Funding Towards Water Reuse/Land Application Facility

**1. Briefly describe the project.**

Design and construction of a new 130 acre water reuse and land application facility for the Kingston-Cataldo Sewer District, which currently relies on the neighboring Coeur d'Alene River Sewer District for wastewater treatment. The project cost is estimated at \$5 million, but Kingston-Cataldo Sewer District is not requesting funding for the entire project from Kootenai County.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Final Rule best describes how this project responds to COVID-19?**

Water and Sewer Investments (go to question 8).

**8. Water and Sewer Investments**

**8(a). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Clean Water State Revolving Fund projects. Projects or activities of the type that meet the eligibility requirements of section 603(c) of the Federal Water Pollution Control Act (33 U.S.C. 1383(c)).

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

Water reuse: Assistance to any public, private, or nonprofit entity for projects for reusing or recycling wastewater, stormwater, or subsurface drainage water.

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

N/A

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

This project is eligible through alignment with an existing CWSRF eligibility category. The Clean Water Act is the authorizing statute for CWSRF, and provides in section 603(c)(9) that funds may be used for projects to reuse or recycle wastewater. Construction of a land-application facility for water treatment is entirely eligible; the treated wastewater is used to irrigate timber land during the dry seasons, and this constitutes water reuse and conservation. The project also aligns with the Clean Water Act's watershed protection goals by significantly reducing the amount of treated wastewater going into the Coeur d'Alene River.

*Ineligible Requests*



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### Assessment of Eligibility

#### Project Title: Treatment, Transmission, and Storage Improvements

**1. Briefly describe the project.**

Upgrade of current treatment system to a rapid sand filtration system; replacement of lake intake pumps, transmission main between intake and treatment system, and booster pumps; addition of new storage capacity in the system's upper pressure zone.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Treatment, Transmission and distribution, Source.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

No.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

The project described is eligible through its alignment with existing DWSRF Treatment, Transmission and distribution, and Source eligibility categories, codified at 40 CFR 35.3520(b)(2).

However, the Carlin Bay Property Owners Association's attached funding request indicates that the association has secured a funding package from the Idaho Department of Environmental Quality in the form of a DWSRF loan which will cover the cost of the project. The requested ARPA funds are to "offset the rate burden to the Carlin Bay customers for these necessary improvements." It must be said that while the described project is an eligible use of funds, the Final Rule for Coronavirus State and Local Fiscal Recovery Funds specifically forbids the use of funds for debt service in all eligibility categories. This funding request is therefore not eligible.



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### Assessment of Eligibility

#### Project Title: Daycare Benefit Match

**1. Briefly describe the project.**

Incentivize local businesses to provide daycare benefits for employees by using ARPA funds to provide a match on the benefit they provide for the first year.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Kootenai County schools closed in spring of 2020, forcing parents without alternative childcare options to reduce hours or leave their jobs to stay with children too young to be left at home alone. COVID-19 has also adversely affected the childcare industry both nationwide and in Kootenai County, and childcare providers are struggling with high turnover and difficulty hiring in part because of inability to pay competitive wages.

**5(b). Assess how the project would respond to or address the identified need.**

Giving more workers access to daycare benefits could allow for childcare providers to raise prices without increasing the financial burden of childcare on families.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Childcare, early learning services, home visiting, or assistance for child welfare involved families or foster youth.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. Expenditures for supporting or expanding the provision of childcare are enumerated in the Final Rule as eligible, as is assistance to impacted or disproportionately impacted households for the cost of childcare services. However, expenditures for the provision of employee benefits are only eligible to the extent that the employee's wage or salary is also an eligible use of funds, such as through the Public Sector Workforce or Premium Pay eligibility categories.

Incentivizing employers to provide childcare benefits offsets the cost of childcare for workers who receive benefits from their employer, if their employer participates in the program. However, it does not expand the provision of childcare and does not respond to the childcare shortage caused by the public health emergency. Moreover, financial assistance to households for childcare services is only an eligible use of funds when provided to impacted or disproportionately impacted households, defined in the Final Rule as having income at or below 300 percent of the Federal Poverty Guidelines for the size of the household. This program is not reasonably designed to benefit qualifying households, rather than households with incomes above the provided threshold.



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### Assessment of Eligibility

#### Project Title: Forever Fund Match

**1. Briefly describe the project.**

Incentivize donations to the Innovia Foundation’s Kootenai Forever Fund by setting aside ARPA funds to match outside donations for one year.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

While Forever Fund program funds can be put towards purposes which qualify as an eligible use of ARPA funds, the Forever Fund program is not itself a response to COVID-19. Instead, it is a financial reserve fund held against current and future charitable need—and the Final Rule specifically prohibits using ARPA funds to replenish financial reserve or rainy day funds.

The Final Rule provides that contributions to such funds “constitute savings for future spending needs. As such, these expenditures do not respond to the current and ongoing public health and economic impacts of the pandemic.” Moreover, funds deposited into the Forever Fund program can then be used for various other projects and programs which may not, themselves, qualify as eligible uses of ARPA funds. Federal ARPA funds used as a match deposit into the Forever Fund would become difficult or impossible to enforce federal financial regulations upon, could ultimately be used for expenses not eligible under the Final Rule, and would not necessarily be obligated or expended within the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Grow the Tech and Health Industries

**1. Briefly describe the project.**

Marketing Kootenai County to companies in the health and technology sectors to bring them here as employers. Engaging in targeting, marketing, and networking activities including attending trade shows and conferences and hosting a local annual industry event.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No, this project is not aligned with an eligible use for Coronavirus State and Local Fiscal Recovery Funds.

Funds may be used to provide direct or programmatic aid which responds to the COVID-19 public health emergency or its negative economic impacts, and aid may be provided to impacted small businesses, health care providers, or businesses or workers in disproportionately impacted industries such as tourism or hospitality. However, the Final Rule specifically provides that “general economic development or workforce development would generally not be eligible as it does not respond to a negative economic impact of the COVID-19 public health emergency.” This project relates to the health industry, but it does not relate to COVID-19 or respond to the negative impacts of the public health emergency, so it is no exception to this general provision.



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### Assessment of Eligibility

#### Project Title: Local Job App/Search/Matching Tool

**1. Briefly describe the project.**

Designing a regional job search app for mobile phones and marketing the program to local businesses to ensure that it is widely used.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Both the state and national labor markets have seen significant disruption since the beginning of the COVID-19 public health emergency. However, the Idaho Department of Labor reported Idaho's unemployment rate for December 2021 as 2.4%, a historic low.

**5(b). Assess how the project would respond to or address the identified need.**

If the State of Idaho and Kootenai County continued to face an elevated unemployment rate, a job matching tool could possibly qualify as assistance to unemployed workers.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Assistance for individuals who want and are available for work, including those who are unemployed, have looked for work sometime in the past 12 months, who are employed part time but who want and are available for full-time work, or who are employed but seeking a position with greater opportunities for economic advancement.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The "Assistance to Unemployed and Underemployed Workers" section in the Final Rule includes job training among several other enumerated examples of eligible uses, but notably omits job matching apps and services from the list. Constructing a local job search tool is not a response reasonably designed to benefit unemployed workers or, as numerous online job search tools are already available as both websites and apps, and can generally filter jobs by location.

Moreover, statistics from the Idaho Department of Labor provide that Idaho currently has more jobs than it does job-seekers to fill them. Under these circumstances, a local job-matching tool cannot be described as a reasonable response to benefit unemployed workers. The value of the project at this time would instead be as a workforce development tool, and the Treasury maintains in the Final Rule that workforce development activities are generally not an eligible use of ARPA funds.



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### Assessment of Eligibility

#### Project Title: Reshoring Manufacturing

**1. Briefly describe the project.**

Analysis, design, and implementation of a program to incentivize reshoring among local advanced manufacturers and suppliers using grants and government contracting.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

The COVID-19 public health emergency and its consequences impacted the global supply chain and caused shortages of essential manufactured components and supplies.

**5(b). Assess how the project would respond to or address the identified need.**

Reshoring of manufacturing jobs by local industries would increase supply chain resilience and bolster the economy of the region.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Assistance to tourism, travel, hospitality, and other impacted industries for programs, services, or capital expenditures, including support for payroll costs and covered benefits for employees, compensating returning employees, support for operations and maintenance of existing equipment and facilities, and technical assistance.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No, this project is not aligned with an eligible use for Coronavirus State and Local Fiscal Recovery Funds.

ARPA funds may be expended to provide aid to businesses and industries impacted by the COVID-19 public health emergency. However, the Final Rule specifically provides that “general economic development and workforce development would generally not be eligible as it does not respond to a negative economic impact of the COVID-19 public health emergency.” This project is to provide general economic development for Kootenai County, and is not reasonably designed to respond to a harm caused to an impacted industry by the public health emergency. It is no exception to the general provision.



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### Assessment of Eligibility

#### Project Title: Small Business & Non-Profit Assistance

**1. Briefly describe the project.**

Coordinating and holding the first year of a potentially annual event to coordinate philanthropic organizations and entities that provide aid to small businesses.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

Small businesses and nonprofits were disproportionately impacted by the economic consequences of the COVID-19 public health emergency.

**5(b). Assess how the project would respond to or address the identified need.**

Coordinating the efforts, expertise, and capacities of small business support organizations can maximize their collective ability to provide assistance to small businesses and nonprofits, accelerating recovery and stretching resources for assistance and aid as far as possible.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Assistance to small businesses, including: Programs, services, or capital expenditures that respond to the negative economic impacts of the COVID-19 public health emergency, including loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, or providing technical assistance.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. Assistance to small businesses through direct financial aid or technical assistance is an eligible use of ARPA funds, to the extent that this assistance responds to the negative economic impacts of the COVID-19 public health emergency. However, this request proposes to expend funds not on providing such assistance, but on organizing an event for the purpose of coordinating entities which traditionally provide assistance to small businesses. The project is not reasonably designed to respond to the economic harm experienced by small businesses due to the COVID-19 public health emergency and does not provide a benefit to small businesses proportional to the funds expended.



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### Assessment of Eligibility

#### Project Title: Talent Pipeline Management

**1. Briefly describe the project.**

Two years of wages for a subcontractor or part-time assistant responsible for running a new Talent Pipeline Management (TPM) program.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Negative Economic Impacts (go to question 5).

**5. Negative Economic Impacts**

**5(a). Identify an economic harm caused or exacerbated by COVID-19.**

The COVID-19 public health emergency has seen huge numbers of workers withdraw temporarily, indefinitely, or permanently from the work force, including skilled workers whose talents are difficult to replace.

**5(b). Assess how the project would respond to or address the identified need.**

A talent pipeline management program could help to funnel persons currently in education or training for entry or re-entry into the workforce towards training in skills and specialties for which local employers have expressed need, to the extent that training in such skills is or can be made available.

**5(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

Assistance to tourism, travel, hospitality, and other impacted industries for programs, services, or capital expenditures, including support for payroll costs and covered benefits for employees, compensating returning employees, support for operations and maintenance of existing equipment and facilities, and technical assistance.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The Final Rule specifically provides that "general economic development or workforce development would generally not be eligible as it does not respond to a negative economic impact of the COVID-19 public health emergency." Talent pipeline management to aid businesses in recruiting qualified talent is not sufficiently targeted towards the impacts of the COVID-19 public health emergency.

Providing assistance to unemployed workers is an eligible use, including services like job training. However, Talent Pipeline Management as developed by the United States Chamber of Commerce does not entail the provision of free or subsidized job training to aid unemployed workers, but rather coordination of which paid classes or training are available. The framework is for a longer-term cooperation between businesses and the education system, with a focus on encouraging the development of workers with certain skilled trades or corporate "soft skills". It is not responsive to the COVID-19 public health emergency, nor to its impact on unemployed workers, businesses, or industries.



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### Assessment of Eligibility

#### Project Title: Administrative Building

**1. Briefly describe the project.**

Construction of new, additional administrative offices to replace or augment the current fairgrounds office.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then construction may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Commercial Kitchen/ Food Prep Space

**1. Briefly describe the project.**

Capital purchase and installation of commercial kitchen and food preparation equipment in Building 4.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness, which does not qualify as a response to the public health emergency and is not an eligible use of ARPA funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or economic impact of the COVID-19 public health emergency. Installing commercial kitchen and food preparation equipment for Kootenai Fairgrounds' Building 4 does not respond to COVID-19.



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### Assessment of Eligibility

#### Project Title: Electrical/Power Grid Improvements

**1. Briefly describe the project.**

Upgrades to the Fairgrounds power grid to support higher power needs in emergencies.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then electrical improvements may become an eligible expense to the extent that they're reasonably proportional, as they would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Facility Paving

**1. Briefly describe the project.**

Paving Fairgrounds parking lots, plus additional paths within the facility.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with ADA compliance or with general emergency preparedness in the event of a mass evacuation. These do not qualify as responding to the public health emergency and do not align with an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then paving may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Generators

**1. Briefly describe the project.**

Capital purchase of generators to power the Fairgrounds facilities in the event of a power outage.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation and power outage, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then the purchase and installation of generators may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Grounds-Wide Monitoring/PA System

**1. Briefly describe the project.**

Installation of public address and camera systems at the Fairgrounds, and purchase of handheld radios for Fairgrounds staff.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then installation of a monitoring and public address system may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Hookups for Portable Service Trailers

**1. Briefly describe the project.**

The installation of plumbing hookups capable of supporting portable shower or restroom facilities.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then the installation of plumbing hookups may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Livestock Panels

**1. Briefly describe the project.**

Procurement of livestock panels needed to support a mass evacuation of livestock.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. An expenditure for livestock evacuation preparedness does not meet this requirement. The original request notes that the livestock panels could also be used as crowd control panels, and crowd control is a reasonable COVID-19 mitigation measure. However, purchasing livestock panels primarily intended for other purposes is not a sufficiently targeted response to COVID-19 compared to simply purchasing crowd control equipment.



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### Assessment of Eligibility

#### Project Title: Restroom Facilities

**1. Briefly describe the project.**

Constructing additional restroom facilities on the Fairgrounds.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then the construction of additional restroom facilities may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Temporary Tents/Shelters

**1. Briefly describe the project.**

Purchase of tents and temporary shelters for mass evacuation, with tent walls and heaters.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

The Final Rule provides that capital expenditures such as this must be reasonably designed to respond to a public health or negative economic impact of the COVID-19 public health emergency, and must be reasonably proportional to the extent and type of the impact. In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then the purchase may become an eligible expense to the extent that it qualifies as COVID-19 response, such as by providing needed temporary COVID-19 treatment facilities.



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### Assessment of Eligibility

#### Project Title: Traffic Control Equipment

**1. Briefly describe the project.**

Purchase of traffic control equipment, including cones, stanchions, and electronic reader boards. The equipment could be used for vehicle or pedestrian traffic control.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Public Health (go to question 4).

**4. Public Health**

**4(a). Identify an effect of COVID-19 on public health, including either or both of immediate effects or effects that may manifest over months or years.**

COVID-19 spreads primarily through exposure to respiratory droplets in close quarters or during face-to-face interactions. Crowds represent a high risk of COVID-19 transmission.

**4(b). Assess how the project would respond to or address the identified need.**

Effective crowd control such as through reader boards and stanchions reduces the density and increases the mobility of crowds, thereby mitigating the risk of COVID-19 transmission.

**4(c). Which specific eligible use from § 35.6 of the Final Rule most closely describes the project?**

COVID-19 mitigation and prevention in a manner that is consistent with recommendations and guidance from the Centers for Disease Control and Prevention.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The original request aligns this project with general emergency preparedness in the event of a mass evacuation, which does not qualify as responding to the public health emergency and is not an eligible use of ARPA State and Local Fiscal Recovery Funds.

While the CDC does recommend controlling pedestrian traffic in order to discourage crowding and mitigate the spread of COVID-19, the Final Rule provides that capital expenditures such as this must be reasonably designed to respond proportionally to a public health or negative economic impact of the COVID-19 public health emergency. An expenditure for vehicle traffic control equipment does not meet this requirement.

In the past, the Fairgrounds have temporarily hosted Kootenai County's OEM as well as a field hospital for COVID-19 treatment. If this happens again, then the construction of additional restroom facilities may become an eligible expense to the extent that it's reasonably proportional, as it would then respond to the public health emergency by improving a facility used to treat COVID-19 or respond to the public health emergency. However, the Fairgrounds are not currently being used in either of these capacities and may or may not be again during the ARPA period of performance.



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### Assessment of Eligibility

#### Project Title: Retention Bonuses for County Staff

**1. Briefly describe the project.**

Provision of \$2,500 to \$3,000 retention bonuses for all Kootenai County employees.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Final Rule best describes how this project responds to COVID-19?**

Premium Pay (go to question 6).

**6. Premium Pay**

**6(a). To which specific eligible category of essential workers would this program provide premium pay? Note that the Final Rule defines essential work as excluding telework performed from a residence.**

Sanitation, Truck/Transit and Warehouse, Public Health and Safety, Social and Human Services.

**6(b). If "None", how would this premium pay address the heightened risk to workers who must be physically present at a jobsite and, for many of whom, the costs associated with illness were hardest to bear financially?**

Additional justification for each category of worker lacking presumptive eligibility are not available at this time.

**6(c). Is the proposed premium pay no more than \$13 per hour in addition to normal remuneration, in an aggregate amount not to exceed \$25,000 per eligible worker?**

Yes.

**6(d). Would the premium pay increase workers' total pay above 150% of their residing state's average annual wage for all occupations? If "Yes", include an additional written justification for how the premium pay or grant is responsive to workers performing essential work during the public health emergency.**

Yes. Where 150% of Idaho's average annual wage is approximately \$70,200, some Kootenai County employees receive total remuneration equal to or exceeding this amount. Additional justification is unavailable at this time.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The Final Rule, at 31 C.F.R. § 35.6(c), states that ARPA funds may be used to provide premium pay "to respond to *eligible workers* performing *essential work* during the COVID-19 public health emergency." (Emphasis added.)

The Final Rule generally defines "*eligible workers*" as "workers needed to maintain continuity of operations of essential critical infrastructure sectors..." It then enumerates various categories of workers considered presumptively eligible, including "emergency response; sanitation, disinfection, and cleaning work; maintenance work; ... social services work; ... any work performed by an employee of a State, local, or Tribal government; ... elections work; solid waste or hazardous materials management, response, and cleanup work; ... transportation and warehousing; ... [or] work in a mortuary." In addition, the Board of County Commissioners may designate workers in any additional non-public sectors as being critical to protect the health and well-being of the residents of the County.

The term “*essential work*” is defined as work that “[i]s not performed while teleworking from a residence” and involves “[r]egular in-person interactions with patients, the public, or coworkers of the individual that is performing the work; or [r]egular physical handling of items that were handled by, or are to be handled by patients, the public, or coworkers of the individual that is performing the work.”

For an eligible worker performing essential work to qualify for premium pay, the worker must meet at least one of the following criteria:

- Each eligible worker’s total wages and remuneration, including the premium pay, must be less than or equal to 150% of the state’s average annual wage, *or*
- The eligible worker is not exempt from the Fair Labor Standards Act overtime provisions (29 U.S.C. 207); *or*
- The County has submitted to the Secretary of the Treasury a written justification which explains how an employee not covered under either of the above categories qualifies for premium pay.

Thus, the request to provide \$2,500 to \$3,000 in retention bonuses to *all* staff does not fit these requirements to the extent that it would include workers who are not eligible workers or do not perform essential work, as those terms are defined in the Final Rule, and/or do not meet at least one of the qualification criteria set forth above.



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### Assessment of Eligibility

#### Project Title: Premium Pay for Essential Workers

**1. Briefly describe the project.**

Providing premium pay for KCSO staff who have performed or continue to perform essential work.

**2. Does the project respond to COVID-19?**

Yes.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Premium Pay (go to question 6).

**6. Premium Pay**

**6(a). To which specific eligible category of essential workers would this program provide premium pay? Note that the Interim Final Rule defines essential work as excluding telework performed from a residence.**

Public Health and Safety.

**6(b). If "None", how would this premium pay address the heightened risk to workers who must be physically present at a jobsite and, for many of whom, the costs associated with illness were hardest to bear financially?**

N/A

**6(c). Is the proposed premium pay no more than \$13 per hour in addition to normal remuneration, in an aggregate amount not to exceed \$25,000 per eligible worker?**

Yes.

**6(d). Would the premium pay would increase workers' total pay above 150% of their residing state's average annual wage for all occupations? If "Yes", include an additional written justification for how the premium pay or grant is responsive to workers performing essential work during the public health emergency.**

The U.S. Bureau of Labor Statistics provides Idaho's average annual wage as \$46,800, and 150% of this amount would be \$70,200. For some of the included workers, the proposed premium pay would cause total wages to exceed 150% of Idaho's average annual wage.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

Yes.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The Interim Final Rule as codified at 31 CFR 35.6(c) states that ARPA funds may be used to provide premium pay provided that premium pay "must respond to eligible workers performing essential work during the COVID-19 public health emergency." The Rule further clarifies that premium pay responds to eligible workers performing essential work "if it prioritizes low- and moderate-income persons." In the Interim Final Rule, "To ensure that premium pay is targeted to workers that faced or face heightened risks due to the character of their work," eligible workers are defined as workers performing "work involving regular in-person interactions or regular physical handling of items that were also handled by others." Low- and moderate-income persons are defined as making less than 150% of the state's average annual wage, where the provision of premium pay also increases the eligible worker's total pay to no higher than 150% of the state's average annual wage. The requested project to provide the \$25,000 maximum allowed premium pay to all 300 Sheriff's Office employees does not fit these requirements.



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### Assessment of Eligibility

#### Project Title: Community Playground

**1. Briefly describe the project.**

Construction of a playground area developmentally appropriate for children ages 3-12 on academy grounds.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

None (go to question 10).

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. The Interim Final Rule provides that addressing educational disparities is an eligible use of ARPA funds, but clearly defines which types of projects are eligible to do so, and under which circumstances. Eligible projects for addressing educational disparities include expanding child care and education services and, where school closures and remote education have exacerbated educational disparities for lower-income students, mitigating those disparities. These eligible uses are set forth in 31 CFR 35.6(b)(12)(iii). The construction of a playground does not align with one of the provided eligible uses.

ARPA funding may be put towards addressing "the academic, social, emotional, and mental health needs of students," but only specifically in the form of "educational and evidence-based services." Genesis Prep Academy's project to install a new playground is an equipment or facilities expenditure, not an educational or evidence-based service, and it does not expand the number of children served by Genesis Prep Academy's educational programs.



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### Assessment of Eligibility

#### Project Title: Transmission Mains, Terrace Upgrades, and Bypass

**1. Briefly describe the project.**

Replacement and upgrade of approximately 3,100 lineal feet of transmission main, plus installation of a bypass around the Greenferry Booster Station.

**2. Does the project respond to COVID-19?**

Yes

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8)

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

No. The attached funding request indicates that the project is shovel-ready. This implies that it has been bid, and consequently that funding for the project has been secured. This creates uncertainty as to the purpose of the requested ARPA funding.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

No. Both the Greenferry Terrace upgrades and the bypass are primarily described as being for the purpose of meeting demand for fire flow, and the upgrade includes the installation of fire hydrants to meet fire department requirements. "Projects needed primarily for fire protection" are singled out as ineligible at 40 CFR 35.3520(e)(4).



## Kootenai County ARPA Taskforce

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Kaitlin Smith, Resource Management Office

Jim Brannon, Clerk  
Dena Darrow, Finance Director  
Julina Hildreth, Auditors Office

### Assessment of Eligibility

#### Project Title: Distribution, Storage, and Source Improvements

**1. Briefly describe the project.**

Replacement of approximately 3.5 miles of distribution main and addition of 160 gallon booster pumps, a 65,000 gallon underground storage reservoir, and potentially a new 90 gallon per minute well.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution, Source, Storage.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

No.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

The project described is eligible through its alignment with existing DWSRF Transmission and distribution, Source, and Storage eligibility categories, codified at 40 CFR 35.3520(b)(2).

However, the Panhandle Village Water System's attached funding request indicates that this project is being partly funded through DWSRF loan funds awarded by the Idaho Department of Environmental Quality. The requested ARPA funds are to "offset the significant rate burden to the PVWS customers for these necessary improvements." It must be said that while the described project is an eligible use of funds, the Final Rule for Coronavirus State and Local Fiscal Recovery Funds specifically forbids the use of funds for debt service in all eligibility categories. This funding request is therefore not eligible.



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### Assessment of Eligibility

#### Project Title: Source, Storage, and Transmission Improvements

**1. Briefly describe the project.**

One new well (1,000 gallons per minute); 200,000 additional gallons of storage reservoir capacity; 1,000 gallons per minute of additional booster pump capacity; 3,250 lineal feet of transmission line.

**2. Does the project respond to COVID-19?**

No.

**3. Which category from the Interim Final Rule best describes how this project responds to COVID-19?**

Water & Sewer & Broadband Infrastructure (go to question 8).

**8. Water, Sewer, & Broadband Infrastructure**

**8(a). Which specific eligible use from § 35.6 of the Interim Final Rule most closely describes the project?**

Water and Sewer Infrastructure normally eligible through the Drinking Water State Revolving Fund.

**8(b). If the project is eligible through CWSRF eligibility, select the CWSRF eligibility category which most closely describes the project.**

N/A

**8(c). If the project is eligible through DWSRF eligibility, select the DWSRF eligibility category which most closely describes the project.**

Transmission and distribution, Source, Storage.

**9. Can you assure that this use of funds does not include: paying interest or principal on any outstanding debt; satisfying obligations from a settlement agreement, consent decree, or judicially confirmed debt restructuring; or replenishing financial reserves such as rainy day or other reserve funds?**

No.

**10. Do the answers to questions 1-9 reflect that the project is unambiguously eligible for ARPA funding? How or how not?**

The project described is eligible through its alignment with existing DWSRF Transmission and distribution, Source, and Storage eligibility categories, codified at 40 CFR 35.3520(b)(2).

However, the Remington Recreational Water and Sewer District's funding request indicates that this project is already underway, and is being funded through an Idaho Department of Environmental Quality DWSRF loan. The requested ARPA funds are to "offset the rate burden to the Remington customers." It must be said that while the described project is an eligible use of funds, the Final Rule for Coronavirus State and Local Fiscal Recovery Funds specifically forbids the use of funds for debt service in all eligibility categories. This funding request is therefore not eligible.