

**Minutes of Meeting**  
**Human Resources: Personnel Changes**  
**October 7, 2021**  
**10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Prosecutor Barry McHugh, Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Kimberley Van Slate, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, Civil Deputy Prosecuting Attorneys R. David Ferguson and Darrin Murphey, and Deputy Clerk Tina Ginorio. Commissioner Brooks and Mr. Murphey were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 10:03 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Exception to Policy #120 – Prosecutor**

Prosecutor Barry McHugh asked the Board to approve hiring of a Legal Secretary at Step 7, based on her eight years of applicable experience. He noted there would be no budgetary impact and it would not create compression within his staff.

Commissioner Duncan moved that the Board approve the exception to Policy #120 for the Prosecutor’s Legal Secretary position to be hired at Step 7. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:        Aye  
Chairman Fillios:               Aye

The motion carried.

**Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion)**

**Decisions/Direction (Open Session – Action)**

No information requiring an Executive Session was submitted.

Commissioner Duncan moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(d). Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:        Aye  
Chairman Fillios:               Aye

The motion carried.

Chairman Fillios invited Civil Deputy Prosecuting Attorney R. David Ferguson to remain for the Executive Session.

The Board entered into Executive Session at 10:06 a.m.

**Executive Session pursuant to Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure as provided by law – BOCC Division (Closed Session – Discussion)**

**Decisions/Direction (Open Session – Action)**

The Board exited Executive Session at 10:21 a.m.

Commissioner Duncan moved that the Board exit Executive Session with staff to proceed as discussed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 10:22 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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