

Minutes of Meeting
Airport
October 3, 2022
9:00 a.m.

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bill Brooks and Commissioner Chris Fillios met to discuss the following agenda items. Also present were Airport Director Steven Kjergaard, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Airport Advisory Board Chair Greg Gfeller, Members Joan Genter, Aaron Salzer and Mark Vehr, and Kootenai County Resident Greg Delavan. Commissioner Fillios was present via teleconference.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 9:00 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Capital Improvement Plan Presentation (Discussion)

Airport Director Steven Kjergaard provided their yearly review of their CIP (Capital Improvement Plan) covering the upcoming five years. He explained that there would be few changes made in the next two or three years, due to the length of time arrangements with the FAA (Federal Aviation Administration) took. He went over the FAA funded projects for FY22 and listed those planned for FY23.

- FY22 – Construct Snow Removal Equipment (SRE) Storage Building (Const) – AIP & BIL.
- FY22 – Acquire ARFF Index A Truck.
- FY22 – Construct Electrical Improvements for Runway 6-24 Decoupling.
- FY22 – Design Runway 6-24 Rehabilitation (Mill and Overlay) and Connecting Taxiway B-4 Construction.
- FY23 – Construct Connecting Taxiway B-4
- FY23 – Rehabilitate Runway 6-24 (Mill and Overlay)
- FY23 – Construct SRE Building – Remainder BIL

Mr. Kjergaard indicated there was more flexibility in the schedules for FY24 and FY25 and listed the projects currently planned.

- FY24 – Acquire Snow Removal Equipment (SRE) – Multi-Function Equipment – BIL.
- FY24 – Design and Construct – Extend Taxiway C to Runway 6 and Demolish Taxiway D North.
- FY24 – Design Taxiway A Reconstruction.
- FY24 – Design and Construct – MALS Threshold Relocation.
- FY25 – Re-Sign Airport (Design and Construction) – BIL.

- FY25 – Acquire Land – Fee Simple (East Portion of Parcel A-40 Consisting of 80 acres).

He offered a preview of projects which were planned for FY26 – FY28, but remarked that these were still being arranged with the FAA.

- FY26 – Construct – Taxiway A Reconstruction.
- FY26 – Design and Construct – Runway 20/24 Decoupling with Associated Taxiways.
- FY26 – Acquire Snow Removal Equipment (SRE) Blower – BIL.
- FY26 – Acquire Land – Avigation Easements (Runway 2 RPZ).
- FY27 – Design and Construct – Reconfigure Geometry of Runway 2 and Taxiway D (Demolish Airport Admin/GA Terminal).
- FY27 – Acquire Snow Removal Equipment (SRE) Multi-tasking Equipment.
- FY28 – Master Plan Update
- FY28 – Acquire Land – Fee Simple (West Portion of Parcel A-40) – 72 acres.

Mr. Kjergaard explained how the FAA allocated money and provided a list of the projects which would be eligible for FAA Funding. He also briefly reviewed the Airport’s grant history.

Review of September 2022 Advisory Board Minutes (Discussion)

Airport Advisory Board Chair Greg Gfeller reported that Corrie Esvelt-Siegford had presented the material to them that Mr. Kjergaard had just gone over. He remarked that their primary discussion after that was related to some confusion related to the Forest Service and the Temporary Tower’s placements and removals. He said that Mr. Kjergaard had suggested better arrangements for it for next year.

JR Norvell of T-O Engineers entered the meeting at 9:15 a.m.

Mr. Kjergaard announced that T-O Engineers had been purchased by Ardurra, a Florida-based company.

Mr. Norvell provided details of T-O joining Ardurra. He assured the Commissioners that the local staff and their duties would remain the same.

Mr. Kjergaard touched briefly on the ongoing concerns regarding Taxiway D North contractor. He said the contractor was not cooperating with the Airport to close the contract out.

Mr. Kjergaard reported that their other projects were going well. He indicated that some tenants were requesting reductions in rent in relation to payments made for the utility improvements. He said that the issue could be brought to the Board, if the Commissioners wished.

SCBA (Self-Contained Breathing Apparatus) Replacements (Related to ARFF “Aircraft Rescue and Fire Fighting” Program) (Discussion)

Mr. Kjergaard said he had thought the Airport could make its SCBA (Self-Contained Breathing Apparatus) last them another year, but that had not turned out to be the case. He remarked that their gear was all 20 years old and things were breaking when they were used. He said he had contacted Curtis, the regional supplier for this type of equipment, and was told that it would be about \$24,000 for just new masks and \$33,000 for full replacement of all the equipment. He noted that, if this were done, it would bring them level with regional fire departments.

Mr. Kjergaard said he had not included this in his FY23 Budget, because he had thought things would last another year. He stated he had spoken with the Auditor’s Office Staff Accountant – Grants Julina Hildreth about funding and she had told him she thought there were grants available. He added that they really needed to order things before the end of October because there was about a 20% price increase predicted.

Chair Duncan asked Mr. Kjergaard to have this put on a Business Meeting agenda. She remarked that these were not items the Airport could do without and agreed with Mr. Kjergaard’s suggestion that he order them right away and then look for grants afterward.

Sewer Repairs (Discussion)

Mr. Kjergaard listed three items which needed repair:

- The liner of two connection points needed to be replaced.
- A manhole at the end of the sewer line had collapsed at some time in the past and had been paved over which need to be excavated and repaved.
- Control panel and SCADA control system which HARSB (Hayden Area Regional Sewer Board) monitors needed replacement.

Chair Duncan suggested that she and Mr. Kjergaard discuss the third item with HARSB regarding the best way to pay for it.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Kootenai County Resident Greg Delavan asked to meet with the BOCC to discuss the Taxiway/Road sewer and water project.

It was agreed that Mr. Delavan would meet privately with Commissioner Bill Brooks first, then the issue could be brought to a Board meeting, if necessary.

Kootenai County Resident Harry Craviotto, in the online comments section of the Youtube feed, asked what the problem was with the contractor who did not want to close a contract out.

Chair Duncan stated that this issue was still considered part of an Executive Session and could not yet be discussed.

E. Adjournment (Action): Chair Duncan adjourned the meeting at 9:35 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk