

**Minutes of Meeting  
Elected Officials  
September 15, 2021  
9:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan met to discuss the following agenda items. Also present were Coroner Warren Keene, M.D., KCSO Sheriff Robert Norris, Treasurer Steve Matheson, Chief Deputy Assessor Allyson Knapp, Chief Deputy Clerk Jennifer Locke, KCSO Undersheriff Dan Mattos, Chief Deputy Treasurer Jill Smith, Human Resources (HR) Director Sylvia Proud, HR Generalist – Benefits & Compensation Dorothy Cross, BOCC Communications Manager Nancy Jones and Deputy Clerk Tina Ginorio. Also present was Kootenai County Resident William Le. Commissioner Bill Brooks was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Approve Market Groups for Wage Study (Action)**

Human Resources (HR) Director Sylvia Proud provided those present with a list of suggested market areas to include in the next wage study. She remarked that these were the suggestions she had received from different Elected Officials. She said that the market study would be performed by Ameriben and would be based on the selections made today.

There followed substantial discussion by all present regarding which areas should be included in the market survey.

Ms. Proud listed the areas the group agreed upon: Bonner County, Ada County, Canyon County, Spokane County, City of Coeur d’Alene, City of Post Falls, City of Boise, City of Spokane, Washington, and City of Spokane Valley, Washington. She predicted that initial data would be available for the Elected Officials to review in February.

Commissioner Duncan moved that the Board use the following markets for the next wage study, for FY23 implementation: Bonner County, Ada County, Canyon County, Spokane County, City of Coeur d’Alene, City of Post Falls, City of Boise, City of Spokane, Washington, and City of Spokane Valley, Washington. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Excused  
Commissioner Duncan:        Aye  
Chairman Fillios:                Aye  
The motion carried.

### Update on Crisis Standards of Care (Discussion)

Chairman Fillios reminded those present that the Governor had issued an order for all counties to observe crisis standards of care. He said that Kootenai County's response to this had been discussed in last week's Office of Emergency Management (OEM) meeting and certain tasks had been taken on.

Chairman Fillios remarked that Kootenai Health had expressed a need for additional bed space and health care staff. He said he had contacted Northwest Specialty Hospital Chief Executive Officer Rick Rasmussen to see what help they could offer. He reported that Mr. Rasmussen had already sent 20 staff members to Kootenai Health to help with personnel shortages. He added that Mr. Rasmussen told him that he was in constant contact with Kootenai Health and would cooperate in any way possible.

KCSO Sheriff Robert Norris stated that efforts were underway to coordinate the region's urgent care facilities and establish guidelines for the assessment and transport of COVID patients. He said that local EMS (Emergency Medical Services) had been contacted and would be discussing similar coordination with Office of Emergency Management (OEM) Director Tiffany Westbrook. He added that the Coeur d'Alene Press had been asked to revise their daily COVID updates to showcase the number of cases occurring among people that had not received vaccinations.

Chief Deputy Clerk Jennifer Locke asked if there was any information available about clinics offering monoclonal antibody treatment. She said she had learned there was one site in Kootenai County.

Coroner Warren Keene, M.D. commented that there had been an article in the Coeur d'Alene Press recently about the treatment site, which included its location and how to make an appointment. He said it was his understanding that the clinic was already up and running. Dr. Keene also encouraged those who were able to be vaccinated to do so.

Sheriff Norris encouraged everyone to continue efforts to observe social distancing, masking and hand-washing protocols.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Sheriff Norris reported that the 911 Communications Center staffing issues were approaching crisis level. He said he would request a special meeting with the Board of County Commissioners if it got any worse. He described the challenges of attracting new staff, then getting them trained and ready to serve. He concluded with the information that they were preparing software that would allow placing 911 callers on hold, in case the situation deteriorated to the point at which that was needed.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 9:44 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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