

**Minutes of Meeting  
Commissioners' Status Update  
September 12, 2023  
10:00 a.m.**

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jennifer Locke, Chief Deputy Clerk Grace Blomgren, Finance Director Brandi Falcon, Chief Deputy Assessor Ben Crotinger, Community Development Director David Callahan, Airport Director Gaston Patterson, Human Resources (HR) Director Sylvia Proud, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Executive Assistant Sara Masters, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Alliant Employee Benefits Representative Scott Burkhardt and PMR Healthcare Representative Todd Foushee.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 10:00 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**PMR Contract Overview (Discussion)**

PMR Healthcare Representative Todd Foushee reviewed the language of the proposed PMR Contract and stated that the agreement had been presented to Legal. He described the services with would be provided and noted it would be for a three year term. He said that a non-appropriation of funds clause had been added to the document, in response to a request from Legal.

Chief Deputy Assessor Ben Crotinger exited the meeting at 10:03 a.m.

Mr. Foushee explained what would result if another business entity decided to sign on with PMR and share the same site with the County. He assured those present that this would be managed in such a way as to not lead to a reduction of services. He provided additional details about the scope of services and the medical team that would be present. He noted that the location of the clinic had not yet been determined.

Mr. Foushee listed the three components of the pricing.

- \$129,971.54 Set-Up Cost
- \$99,702.52 Monthly Program Fee
- Lab and RX services to be billed separately

Commissioner Mattare pointed out that the agreement stated that the Board would have to sign the documents in August in order to get a \$5,000 per month credit.

Mr. Foushee said that offer was being reviewed and he hoped the date would be extended but he had not yet received authorization to commit to that.

Mr. Crotinger reentered the meeting at 10:14 a.m.

In response to another question from Commissioner Mattare, Mr. Foushee confirmed that the annual increase for the plan cost was capped at 4.75%.

Human Resources (HR) Director Sylvia Proud stated that they planned to bring the contract to next week's Business Meeting for signatures.

Ms. Proud, Mr. Foushee and Alliant Employee Benefits Representative Scott Burkhart exited the meeting at 10:15 a.m.

**Impact Fees (Action)**

Commissioner Mattare stated that he had talked with Galena Consulting Representative Ann Wescott, after the meeting with the mayors. He said he had asked her to revise some of the impact fees, based on the outcome of that meeting. He reviewed the changes proposed and the reasons behind each.

Commissioner Brooks and Chair Duncan voiced acceptance of the changes outlined.

Commissioner Mattare announced that he was planning another meeting with the mayors in October, to ask their approval of the adjusted fees. He added that he would like to begin meeting with them twice a year to keep informed about any concerns they might have.

**Skeet Club Update (Discussion)**

Civil Deputy Prosecuting Attorney R. David Ferguson commented that the chart provided to the Commissioners was created by Idaho Department of Lands Attorney Kathleen Trever. He said he had sent an email to the Board about a month ago listing the concerns Ms. Trever had.

Chair Duncan said she would like to release the chart to Airport Director Gaston Patterson and have him and Mr. Ferguson discuss options.

No objections to her suggestion were voiced.

**BOCC**

Commissioner Mattare moved that the Board enter into Executive Session pursuant to Idaho Codes §74-206(1)(b) and (1)(f). Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Mattare: Aye

Chair Duncan: Aye

The motion carried.

Chair Duncan invited Mr. Ferguson to remain for the Executive Session.

The Board entered into Executive Session at 10:21 a.m.

**Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. – BOCC Division (Closed Session – Discussion)**

**Decisions/Directions (Open Meeting – Action)**

**BOCC**

**Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. – BOCC Division (Closed Session – Discussion)**

**Decisions/Direction (Open Meeting – Action)**

The Board exited Executive Session at 11:32 a.m.

Commissioner Mattare moved that the Board exit Executive Session (1)(f) with funding to proceed as discussed and (1)(b) with staff to proceed as discussed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Mattare: Aye  
Chair Duncan: Aye

The motion carried.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjournment (Action):** Chair Duncan adjourned the meeting at 11:33 a.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk