

**Minutes of Meeting
Business Meeting
September 12, 2023
2:00 p.m.**

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jennifer Locke, Chief Deputy Clerk Grace Blomgren, Finance Director Brandi Falcon, Staff Accountant – Grants Rae Ann Fritsche and Julina Hildreth, KCSO Undersheriff Brett Nelson, KCSO Lieutenant Justin Arts, Airport Director Gaston Patterson, Resource Management Office (RMO) Director Jody Bieze, RMO Grants Manager Dorian Komberec, RMO Grants Technician Kaitlin Smith, Civil Deputy Prosecuting Attorney R. David Ferguson, District Court Domestic Violence Coordinator Mark Heid, BOCC Executive Assistant Sara Masters, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Mr. Patterson was present via teleconference.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 2:00 p.m.
- B. Moment of Silence**
- C. Pledge of Allegiance:** Staff Accountant – Grants Rae Ann Fritsche led the Pledge of Allegiance.
- D. Changes to the Agenda: (Action):**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There were no changes to the agenda.

- E. Approve Meeting Minutes (Action)**

08/22/2023	Business Meeting
08/22/2023	Commissioners' Status Update
09/07/2023	Executive Session §74-206(1)(d) & (1)(f)

Commissioner Bruce Mattare moved that the Board approve items 1 through 3, the submitted minutes. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:	Aye
Commissioner Mattare:	Aye
Chair Duncan:	Aye

The motion carried.

- F. Approve Consent Calendar (Action)**

Assessor Valuation Amendment 9-1-2023

Assessor Homeowner Exemption 9-1-2023
Hayden Area Regional Sewer Board (HARSB) Payment Approval Forms/Century West
(Trindera)/Taurus Power & Control/J-U-B Engineers
Notice to New or Continuing Non-Residential Service Applicants for Connection to City's
Sanitary Sewer
Kennel License Renewal/Vorn Corvinus Haus Rottweilers/Corning
Human Resources PAF/SCF Report for 2023 PP19 Week 2
BOCC Signatures for Indigent Cases: 08/31/2023 – 09/06/2023
Assessor Adjustment to Tax – Valuation 9-7-2023

Commissioner Brooks moved that the Board approve items 4 through 11 on the agenda, the Consent Calendar. Commissioner Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Mattare: Aye
Chair Duncan: Aye
The motion carried.

G. Approve Payables List (Action)

Commissioner Mattare moved that the Board accept the Payables List for the week of September 4, 2023 through September 8, 2023 in the amount of \$1,398,625.17, with \$2,333.09 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Mattare: Aye
Chair Duncan: Aye
The motion carried.

H. Business:

Grant Amendment # 2020-TA-AX-K004/Project Period Extension Request – 9/30/2025/Department of Justice – Office of Violence against Women \$149,824/No Match Requirement/Resource Management Office (Action)

District Court Domestic Violence Coordinator Mark Heid requested the Board's approval of a Grant Amendment, which would extend the project period by 24 months. He stated that there was about \$149,824 in unspent funds, as a result of COVID-19 travel restrictions and court closures. He explained that they would be assigned at least three more mentee courts, which should use these funds over the next two years.

Chair Duncan reminded those present that Kootenai County had been recognized as providing superior services in Specialty Courts and had been selected to mentor other locations across the state.

Mr. Heid remarked that their court had been selected as one of four nationally to provide these mentoring services.

Commissioner Brooks moved that the Board approve Grant Amendment #2020-TA-AX-K004, for a project period extension through September 30, 2025, with the Department of Justice – Office of Violence against Women in the amount of \$149,824, with no match required. Commissioner Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Mattare: Aye
Chair Duncan: Aye
The motion carried.

Mr. Heid exited the meeting at 2:05 p.m.

Board Approval Request: Justice Building Expansion – City of Coeur d’Alene Commercial Permit Application and Fee/Resource Management Office (Action)

Resource Management Office (RMO) Grants Technician Kaitlin Smith requested the Board’s approval for the submission of the Commercial Permit Application and fee for the City of Coeur d’Alene regarding the Justice Building Expansion. She noted that this was for Work Package #2 of the project and added that the fee would come from previously allocated ARPA (American Rescue Plan Act) funds.

Commissioner Mattare moved that the Board approve the request for the Justice Building Expansion with the City of Coeur d’Alene Commercial Permit Application and Fee. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Nay
Commissioner Mattare: Aye
Chair Duncan: Aye
The motion carried.

2023 Women in Red Dinner Fundraiser/Kootenai County Republican Women Federated/Sheriff/Patrol (Action)

KCSO Lieutenant Justin Arts requested the Board’s approval of an agreement to provide security for the 2023 Women in Red Dinner Fundraiser. He stated the agreement covered the overtime services of two Deputies, at seven hours each.

Commissioner Brooks asked why two Deputies were needed to provide security at a fundraising dinner.

Lieutenant Arts replied that a speaker would be present who dealt with controversial topics and has had issues at previous locations.

Commissioner Brooks asked for the name of the speaker.

Chair Duncan said the speaker was Riley Gaines, the swimmer.

Commissioner Brooks moved that the Board approve the KCSO contract for the 2023 Women in Red Fundraiser for the Kootenai County Republican Women Federated. Commissioner Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Nay
Commissioner Mattare: Aye
Chair Duncan: Aye

The motion carried.

RMO Director Jody Bieze, RMO Grants Manager Dorian Komberec and Ms. Smith exited the meeting at 2:07 p.m.

Consent to Assignment of Lease AAL-2020-660 Lease Assignment to Skyhawk Hangar, LLC/K&K Air Ventures, LLC/Airport (Action)

Airport Director Gaston Patterson requested the Board's approval of the assignment of Lease AAL-2020-660 to Skyhawk Hangar, LLC by K&K Air Ventures, LLC. He stated that the request had been approved by Legal.

KCSO Undersheriff Brett Nelson and Lieutenant Arts exited the meeting at 2:08 p.m.

Commissioner Mattare moved that the Board approve the assignment of Lease AAL-2020-660 to Skyhawk Hangar, LLC by K&K Air Ventures, LLC. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Mattare: Aye
Chair Duncan: Aye

The motion carried.

ODMAP/TOXICOLOGY/Idaho State Police/Coroner (Action)

Chair Duncan commented that a representative of the Coroner's Office as not able to be present, so she would present the next two items.

Chair Duncan explained that this was a contract with Idaho State Police for forensic services related to toxicology. She added that this was a no-fee Memorandum of Understanding (MOU).

Commissioner Brooks moved that the Board approve the ODMAP/TOXICOLOGY with Idaho State Police and the Coroner's Office. Commissioner Mattare seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Mattare: Aye
Chair Duncan: Aye

The motion carried.

Spokane County Medical Examiner’s Office MOU/Spokane County Medical Examiner’s Office/County Assistance (Action)

Civil Deputy Prosecuting Attorney R. David Ferguson pointed out that this item was not listed properly on the agenda. (The item should have read “Coroner’s Office” not “County Assistance.” He suggested that, if the Board approved this item today, it be brought back at another meeting for ratification.

Chair Duncan stated that this was an ongoing MOU with the Spokane County for autopsies for the Kootenai County Coroner. She said this included a name change from Warren Keene, M.D. to the new Coroner Duke Johnson, M.D.

Commissioner Mattare moved that the Board approve the Spokane County Medical Examiner’s Office MOU. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Mattare: Aye

Chair Duncan: Aye

The motion carried.

Undersheriff Nelson reentered the meeting at 2:12 p.m.

Status Update Pending (Discussion)

Facilities Expansion

Chair Duncan reported that a Budget Update Presentation was planned for September. She added that the Commercial Permit application for Work Package #2 had been approved in today’s meeting.

Impact Fees

Commissioner Mattare reminded those present that this had been discussed in the Status Update meeting earlier today. He said he planned on arranging a meeting with the mayors during the first week of October.

Chair Duncan commented that the BOCC had decided to make the changes the mayors had requested to the proposed impact fees.

Prosecuting Attorney’s Office Immediate Space Needs

Chair Duncan said that Buildings & Grounds (B&G) was still considering the property that was being liquidated at the Airport, to see if any of it could be used for this project.

Jail Pods

Chair Duncan stated that the RFQs (Requests for Qualifications) were due on on October 3.

I. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

J. Adjournment (Action): Chair Duncan adjourned the meeting at 2:13 p.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk