

Minutes of Meeting
Business Meeting
August 30, 2022
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were KCSO Undersheriff Brett Nelson, KCSO Lieutenant Ryan Higgins, Airport Director Steven Kjergaard, Civil Deputy Prosecuting Attorney Jamila Holmes, Auditor’s Office Staff Accountant – Grants Julina Hildreth, Staff Accountant – Budget Brandi Falcon, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Kootenai County Residents Michael Oliveria, Diana Sheridan and Rose Jurkovic.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Moment of Silence**
- C. Pledge of Allegiance:** Auditor’s Office Staff Accountant – Budget Brandi Falcon led the Pledge of Allegiance.
- D. Changes to the Agenda: (Action):**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There were no changes to the agenda.

- E. Approve Meeting Minutes (Action)**

07/12/2022	FY23 Budget Deliberations
07/13/2022	Alliant Insurance Services
07/14/2022	Human Resources: Personnel Changes
07/15/2022	FY23 Budget Deliberations
08/01/2022	FY23 Budget Deliberations
08/01/2022	Vicious Dog Hearing
08/10/2022	Elected Officials
08/10/2022	Airport
08/10/2022	CDA Lake Advisory Committee (CLAC) Grant Proposal
08/11/2022	Human Resources: Personnel Changes
08/12/2022	Natural Resources Advisory Board
08/16/2022	Business Meeting

Commissioner Leslie Duncan moved that the Board approve items one through twelve on the agenda, the submitted minutes for approval. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

F. Approve Consent Calendar (Action)

Kennel License Renewal/Hall's Little Acre/Hall
BOCC Signatures for Indigent Cases: 8/18/2022 – 8/24/2022

Commissioner Duncan moved that the Board approve items thirteen and fourteen on the agenda, the Consent Calendar. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Approve Payables List (Action)

Commissioner Duncan moved that the Board accept the Payables List for the week of August 22, 2022 through August 26, 2022 in the amount of \$633,304.62, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

H. Business:

Board Approval Request: Sponsor Certifications for AIP-055 Rwy 6-24 Rehab & Twy B-4 Const DESIGN ONLY/Airport (Action)

Airport Director Steven Kjergaard explained that the certification stated that the County was properly following the grant requirements.

Commissioner Duncan moved that the Board approve the Sponsor Certifications for AIP-055 Runway 6-24 Rehab. And Taxiway B-4 construction design. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Board Approval Request: Grant Agreement/Airport (Action)

Mr. Kjergaard requested the Board's acceptance of the grant agreement for AIP-055, in the amount of \$336,920, with a match of \$18,718 from the County and \$18,718 from the State.

Commissioner Brooks moved that the Board approve the Grant Agreement AIP-055 for the Airport, in the amount of \$336,920. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:08 p.m.

**Board Approval Request: Assign Commissioner/Negotiate Construction Contract/
Bouten Construction/BOCC (Action)**

Commissioner Duncan offered to act as the negotiator with Bouten Construction, unless one of the other Commissioners wished to take on the duty. It was agreed that she was a good choice, since she had been deeply involved with the Justice Center project.

Chairman Fillios moved that the Board assign Commissioner Leslie Duncan to represent the Board in the negotiations of the construction contract with the chosen vendor, Bouten Construction. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Abstain
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Title III Funds Discussion (Discussion)

Auditor's Office Staff Accountant – Grants Julina Hildreth reported that the County was able to begin collecting Title III Funds again, for the first time in about ten years. She explained the source of these funds and indicated that they would primarily be used to support Back Country, Search & Rescue and Fire Prevention programs. She said that the Board needed to determine what percentage of the funds would be taken and suggested 7%. She stated that, if the Board set the percentage today, a Resolution could be presented in next week's Business Meeting.

It was generally agreed by the Commissioners that 7% was an acceptable percentage and direction was given for staff to proceed as described. No motion was required at this time.

I. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

J. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:16 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____

Tina Ginorio, Deputy Clerk