

Minutes of Meeting
Office of Emergency Management
August 10, 2023
11:45 a.m.

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Sheriff Robert Norris, Office of Emergency Management (OEM) Director Tiffany Westbrook, Civil Deputy Prosecuting Attorney Jamila Holmes, BOCC Executive Assistant Sara Masters, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Kootenai County Fire and Rescue (KCFR) Chief Chris Way, KCFR Deputy Chief of Operations Pete Holley, KCFR Division Chief of EMS (Emergency Medical Services) Kevin Lawler and Idaho Office of Emergency Management Representative Kevin Benton.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 11:45.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Kootenai County State of Emergency Declaration Resolution 2023-68, Parkway Fire Disaster Declaration Made Pursuant to IC 46-1011(1) (Action)

Office of Emergency Management (OEM) Director Tiffany Westbrook stated that the Parkway Fire had started last Friday. She said that it was evident that residents' lives and structures were at risk and felt it was necessary to initiate a Disaster Declaration for those reasons, plus the potential financial implications and the ability to access to additional resources.

KCFR (Kootenai County Fire & Rescue) Chief Chris Way thanked both Ms. Westbrook for her efforts and Chair Duncan for coming to the scene to get the initial Declaration started. He asked that the Board approve a continuation of the Declaration.

Chair Duncan asked if an end date for the Declaration was required.

Ms. Westbrook remarked that end dates had not previously been included on Disaster Declarations.

Civil Deputy Prosecuting Attorney Jamila Holmes agreed with Ms. Westbrook and explained that, were the Board to explicitly terminate a Disaster Declaration and additional expenses were incurred, those expenses would be the County's responsibility.

Chief Way reported that the fire suppression phase was nearly complete but mitigation and clean up were going to be ongoing for some time. He agreed to provide an update to the Board in two weeks.

Commissioner Bruce Mattare moved that the Board Declare Kootenai County State of Emergency Resolution 2023 – 68, for the Parkway Fire. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Mattare: Aye
Chair Duncan: Aye

The motion carried.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chair Duncan adjourned the meeting at 11:50 a.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk