

Minutes of Meeting
Business Meeting
August 3, 2021
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Public Defender Anne C. Taylor, KCSO Captain Stuart Miller, KCSO Auto Mechanic Russ Trueblood, Airport Director Steven Kjergaard, Finance Director Dena Darrow, Civil Deputy Prosecuting Attorney Pat Braden, Civil Legal Assistant Barb Nyquist, Buildings & Grounds (B&G) Operations Manager Greg Manley, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Commissioner Duncan, Mr. Trueblood, Mr. Manley and Ms. Taylor were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** Civil Legal Assistant Barb Nyquist led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**
Minutes of Meetings:
07/22/2021 Community Development Update

Board Actions:

Assessor's Recommended Valuation Amendment/AIN Nos. 113187; 203775; 176797; 128666; 320015; 116536; 223255; 130854; 257717; 246533; 124234; 133233; 214146; 334694; 132746; 234815; 236128; 338050; 206240; 343090; 136770; 189320; 170680; 137590; 303363; 107642; 142399; 240012; 111082; 330088; 303302; 149010; 301230; 180392; 305878; 337449; 325492; 304179; 145316; 155971; 105486; 238775; 186958; 102435; 108376; 218644; 238428; 193118; 175309
Treasurer's Monthly Report: May 2021
Treasurer's Monthly Settlements and Statements/June 2021
Human Resources/Personnel Changes: Wage Adjustments/Vehicle License Employees/Assessor; Exception to Policy 120/Prosecutor; District Court/Bailiff; Salary Increases/Building Inspector/Plans Examiner/Community Development; Health Plan Eligibility/Human Resources; Wage Adjustment/Legal Intern/Public Defender; Job Evaluation/Classification/Resource Management Office; Expenditures Policy B-Budget Transaction Limit Increase Request/Transition Plan A/Solid Waste
PAF/SCF Report: BOCC Review PP 16 Week 2/Human Resources
BOCC Signatures for Indigent Cases: 7/22/21 through 7/28/21

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of July 26, 2021 through July 30, 2021 in the amount of \$577,724.04, with \$6,077.04 in jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action):

Chairman Fillios stated that item nine, "Boater Registration Fees/Board of Commissioners," would be removed from the agenda.

F. Action Items:

Development and Ground Lease/AAL-2021-700/Ficek/Airport

Airport Director Steven Kjergaard asked the Board to approve a new Development and Ground Lease, AAL-2021-700, for Mark Ficek. He said the annual rent would be \$6,433.02.

Commissioner Brooks moved that the Board approve the Development and Ground Lease, AAL-2021-700, for Ficek, from the Airport. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Development and Ground Lease/AAL-2021-1400/North Idaho Hangar Group/Airport

Mr. Kjergaard requested the Board to approve a Development and Ground Lease, AAL-2021-1400, for North Idaho Hangar Group. He said the annual rent would be \$20,389.25.

Commissioner Duncan moved that the Board approve the Development and Ground Lease AAL-2021-1400, for North Idaho Hangar Group. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Emergency Facilities & Land Use Agreement #1202RZ21K4012/USDA Forest Service/Airport

Mr. Kjergaard explained the annual agreement with the Forest Service was for their extra use of ramp space. He said the amount was at least \$10,000 per year and had become

effective on June 1, 2021. He remarked that the Forest Services' use of the facilities had already exceeded the \$10,000.

Commissioner Brooks moved that the Board approve the Emergency Facilities & Land Use Agreement #1202RZ21K4012 between the USDA Forest Service and the Airport. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:06 p.m.

Agreement/Lakeland Joint School District #272/School Resource Officer (SRO) Program/KCSO

KCSO Captain Stuart Miller reviewed the history of the request by Lakeland Joint School District #272 for a School Resource Officer (SRO) under a 60/40% agreement. He commented that Lakeland had said it could not afford a 70/30% agreement and, when offered a 65/35% agreement, had said it could not afford that either.

There was substantial discussion of whether other school districts would have a basis for complaint if a different percentage of payment was offered Lakeland. It was generally agreed that the cost would be reviewed again in the future.

Commissioner Duncan moved that the Board approve the Lakeland Joint School District #272 School Resource Officer at a funding level of 70% paid by the school and 30% paid by Kootenai County, with the understanding that the numbers could change in the future and the funding source to be determined during the fiscal year. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Nay

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Notice/Unbudgeted Spending per County Policy 930/KCSO

Captain Miller reported that KCSO had an unbudgeted expense in excess of the \$10,000 limit in Policy 930. He explained that a new handler had been selected for a K-9 belonging to KCSO and would have to be sent to California for training. He said the total cost would be about \$15,053.19 for the 42 days of training, including tuition, hotel, per diem and travel costs.

Commissioner Brooks moved that the Board approve the unbudgeted spending per Kootenai County Policy 930, as requested, for K9 training for KCSO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**Agreement/Kootenai County FY22 Indigent Defense Financial Assistance/ Auditor/
Public Defender**

Finance Director Dena Darrow reported that Kootenai County had been awarded its PDC (Public Defense Commission) grant for FY22, but it was less than had been requested. She predicted that the 2022 Budget would come up short under the Work Load side. She stated that the amounts were \$345,228 less for Formula Financial Assistance and \$556,370 less for Work Load Compliance Assistance. She explained that they needed the Board's approval, then the document would be signed by the Clerk.

Chairman Fillios asked whether the Board's giving its approval would indicate that they had forgone an opportunity to get the amount increased.

Public Defender Anne C. Taylor said the agreement needed to be signed by August 20, 2021. She stated she did not think they would be able to get the amount increased.

Commissioner Brooks expressed his dissatisfaction that the State was not funding positions the State had mandated.

Commissioner Duncan moved that the Board approve the agreement for the Kootenai County FY22 Indigent Defense Financial Assistance. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Nay
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Quote/Roof Replacement/Granite Enterprises, Inc./Buildings & Grounds

Buildings & Grounds (B&G) Operations Manager Greg Manley presented the Commissioners with a quote from Granite Enterprises, Inc. for roof replacement at the Juvenile Justice Center. He explained that tiles from the roof were falling, causing both a liability issue and the possibility of damage to the interior of the building. He said the quote was in the amount of \$72,895 and would be paid from District Court funds.

Commissioner Brooks moved that the Board approve the quote for roof replacement by Granite Enterprises, Inc. for Buildings & Grounds as outlined. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2021-74/Surplus Vehicles/KCSO

KCSO Auto Mechanic Russ Trueblood requested the Board's approval of Resolution 2021-74, to declare four vehicles as surplus. He said the vehicles would be sent to auction.

Commissioner Brooks moved that the Board approve Resolution 2021-74, to surplus four vehicles for KCSO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Boater Registration Fees/Board of Commissioners

This item was pulled from the agenda.

Pending Items Status Review – List Attached

Facilities Expansion

Commissioner Duncan said that LCA (Lombard Conrad Architects) would be presenting the final draft of the Master Plan in a meeting the third week of August. She noted that the Commissioners would have to wait for the final ARPA (American Rescue Plan Act) rules to be provided in September before they could make decisions about the funding.

PAC Airport Lease

Commissioner Brooks reported that Mr. Kjergaard was still working to come to an agreement with PAC (Panhandle Area Council).

Financial Snapshot

Ms. Darrow stated that the 3rd Quarter Report showed Elected Officials' spending to have reached only about 63% of the expected 75% of their budgets. She said the Budget Reconciliation for 2021 had yielded an approved Amended Budget figure of \$139,078,327. Property Tax revenue collected had reached almost 100% and non-Property Tax revenues were 77% collected for the year.

Ms. Darrow called attention to the list she had provided to the Commissioners that showed the departments that had exceeded 75% of their budget spending for the year. She announced that the County's grant portfolio had reached about \$32.9 million, even without ARPA (American Rescue Plan Act) being added. She concluded with the information that property tax levies would be reduced by just over \$20 per \$100,000 of value.

Impact Fee Analysis

Commissioner Brooks said there were no developments to report.

Fair Booth Volunteers

Commissioner Duncan said there were no changes or concerns to report.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:37 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
