

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)

DATE: July 21, 2021

TIME: 3:30 PM

A. Call to Order

The meeting was called to order by Chair Burns at 3:30 pm.

1. Opening Protocols:

Russ Brown gave opening protocols.

2. Roll Call:

Present were Chair Walter Burns, Vice-chair Joe Piedmont, Russ Brown, Courtney Beebe, Laurie Mauser, Jennifer DeRose and Jonathan Mueller.

3. Introduce Guests: There were no guests.

4. Approval of Minutes: Motion to approve as amended by Jonathan Mueller; second by Courtney Beebe; motion carried.

5. Business (Action Items)

Agenda Item #1: Current Project Status

a. Cougar Gulch - Courtney provided an update of ongoing efforts which included the following:

1. Twelve (12) properties remain to view of which we did not have consent to enter for photographs. Four (4) owners granted permission to shoot pictures from the county road.
2. With the above, Historic Preservation Commission Consultant, Sharon Boswell had indicated that she was still on schedule with no worries for completion. She had spoken to Pete L'Orange and we may use assessor photos as long as we verify that the buildings (if any shown in photos) are still on the properties.
3. Jennifer DeRose asked about whether the William Miller property would be included in the survey, as it was not originally part of the survey area. Courtney said that she has the address and information about the property and will include it in the survey, but there is a question about whether it is located in Cougar Gulch.

b. Bayview/Northeast County Update – Laurie Mauser provided an update of ongoing efforts which included the following:

1. Project is on hold due to records request which is currently at 6 weeks.
2. Laurie's clarifications on boundaries were not received by Pete L'Orange

3. Resource Management Office Director, Jody Bieze and Pete have discussed the project and has expressed his agreement with the general area and understanding of boundaries.
4. Jody and Laurie have spoken of an approach where either a Request for Proposal (RFP) with a price for services set at approximately \$7,000 is advertised or a Request for Information (RFI) is sent out asking for responses from interested parties on the matter. The Commission will decide if a RFP or RFI is needed when the records are obtained that provide enough clarity.

c. Garden District – Chair Burns added as an FYI for the committee that the submittal needs a few more photographs which will be completed by Laurie Mauser. Laurie also noted that the Idaho State Historic Preservation Office (ISHPO) will take three (3) months to complete their review of boundary adjustments. Any adjustments will be determined with the fullness of time and ISHPO's review.

Agenda Item #2 - Formation of Subcommittees

Chair Burns began the discussion of this item with a note about cancellation of the special meeting to deal with this matter due to the 108 degree heat. Chair Burns noted that:

1. Interest in committee service was asked for with notice to be given to Joe Piedmont.
2. Need to appropriately populate committees after consolidation from 4 committees to 3 committees.
3. The following assignments were agreed upon:
 - a. Planning/Survey – Laurie Mauser, Walter Burns
 - b. Outreach – Jonathan Mueller, Russ Brown, Joe Piedmont
 - c. Government Affairs – Courtney Beebe, Joe Piedmont, Jennifer DeRose

C. Open Floor – General Discussion on a variety of items including:

Laurie asked about protocol related to reaching out to the new Farragut State Park manager about Pend O'Reille City and a related recognition effort. Jonathan Mueller suggested including Doug Eastwood, Idaho Department of Parks and Recreation Member, and David White, Idaho Department of Parks and Recreation Regional Manager, in on the meeting. Chair Burns directed Jonathan to arrange the meeting.

D. Adjourn

Having no further business, there was a motion to adjourn by Jonathan Mueller. Second by Courtney Beebe, the motion was carried. The meeting was adjourned at 4:26 pm.

Jonathan Mueller, Committee Secretary