

**Minutes of Meeting
Parks & Waterways
July 11, 2023
3:00 p.m.**

The Kootenai County Board of Commissioners: Chair Pro Tem Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jennifer Locke, Chief Deputy Clerk Grace Blomgren, Treasurer Steve Matheson, Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder, BOCC Communications Specialist Jonathan Gillham and Deputy Clerk Rosanna Santiago. Chair Leslie Duncan was excused.

- A. Call to Order:** Chair Pro Tem Bruce Mattare called the meeting to order at 3:00 p.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Open Space and Park Development Ordinance (Action)

Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder requested the Board’s approval for him to work with the Clerk’s Department on putting the bond measure on the November ballot. He said that he had provided the Board with the finalized Open Space and Park Development Bond Election Ordinance language and that it had been reviewed by Civil Deputy Prosecuting Attorney Pat Braden and Hawley-Troxell Attorney S.C. Danielle Quade.

Chair Pro Tem Mattare moved that the Board approve the request to proceed for the Parks & Waterways Department to work with the Clerk’s office on the Open Space and Park Development Ordinance. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Santiago called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

Public Messaging – Adoption and Implementation (Action)

Mr. Snyder requested the Board’s approval for the Parks and Waterways Department to proceed with a communication and social media campaign to educate the public on the Open Space and Development Ordinance Bond Measure. This campaign would start on Monday, July 17th. He also requested authorization to work with BOCC staff to ensure Commissioner availability for media relations.

Civil Deputy Prosecuting Attorney Pat Braden joined the meeting at 3:03 p.m. via teleconference.

Chair Pro Tem Mattare moved that the Board approve the request for Parks and Waterways to proceed with the public messaging and work with the BOCC staff for the adoption and implementation of the bond. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Santiago called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Mattare: Aye
Chair Duncan: Excused

The motion carried.

C. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

D. Adjournment (Action): Chair Pro Tem Mattare adjourned the meeting at 3:04 p.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: _____
Rosanna Santiago, Deputy Clerk