

**Minutes of Meeting**  
**Business Meeting**  
**July 6, 2021**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Captain Andy Deak, KCSO Sergeant Chris Case, Patrol Deputy Alana Hunt, Airport Director Steven Kjergaard, Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder, Civil Deputy Prosecutors R. David Ferguson, Jamila Holmes and Pat Braden, Civil Legal Assistant Barb Nyquist, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston, and Deputy Clerk Ronnie Davisson. Also present were Kootenai County Emergency Medical Services System (KCEMSS) Chief Bill Keeley, KCEMSS Director of Administration Tracy Abrahamson, and Coeur d'Alene Press Staff Writer Madison Hardy. Sergeant Case, Ms. Riley and Mr. Snyder were present via teleconference. Also present were Kootenai County Residents Jim Stafford, Randy Kirsch and John Stanley.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:06 p.m.
- B. Pledge of Allegiance:** Civil Deputy Prosecutor Jamila Holmes led the Pledge of Allegiance.
- C. Approval of Consent Calendar (Action):**
  - Minutes of Meetings:**
    - 06/17/2021 Community Development Update
    - 06/21/2021 FY22 Budget Deliberations
    - 06/23/2021 Kootenai County Master Planning Workshop
    - 06/24/2021 Public Defender
    - 06/24/2021 Human Resources: Personnel Changes
  - Board Actions:**
    - Memo from Anne Taylor/Public Defender re: Lease Agreement Payment/NW Blvd. Investments
    - PAF/SCF Report: BOCC Review PP12 week 2/Human Resources
    - BOCC Signatures for Indigent Cases: 06/24/2021 through 06/30/2021

Commissioner Leslie Duncan moved to approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye  
The motion carried.

**D. Approval of Payables List (Action):**

Commissioner Brooks moved to accept the Payables List for the week of June 28, 2021 through July 2, 2021 in the amount of \$663,791.43 with \$4,669.96 in jury panel payments. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**E. Changes to the Agenda (Action):** There were no changes to the agenda.

**F. Action Items:**

**Public Hearing: Kootenai County Emergency Medical Services System Fee Schedule/Resolution 2021-64/Kootenai County Emergency Medical Services System (KCEMSS)**

KCEMSS Chief Bill Keeley explained their requested fee increase schedule by stating that it would get them close to their actual spending numbers.

Chairman Fillios called for public testimony. No public testimony was provided.

Commissioner Duncan moved to exit public testimony and enter into deliberations. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

There was no discussion.

Commissioner Duncan moved to approve Resolution 2021-64 for the Emergency Medical Services System Fee Increase. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

Kootenai County Resident William Le entered the meeting at 2:04 p.m.

**Letter of Acknowledgement / Electric Service / Kootenai County Electric Cooperative / Parks & Waterways**

Due to technical difficulties, Commissioner Duncan summarized Mr. Snyder's request to use Kootenai Electric Cooperative instead of Avista for a lighting project.

Commissioner Brooks moved to approve the letter of acknowledgement for electrical services with Kootenai County Electric Cooperative. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Contract Change Order/2 AIP 3-16-0010-048-2020/Northwest Grading/Airport**

Airport Director Steven Kjergaard presented a change order in the amount of \$9058.20, stating that it was a deduction, because the contractor did not meet the FAA's specs. He said the new contract amount was \$1,234,124.50.

Commissioner Duncan moved to approve the contract change order to AIP 3-16-0010-048-2020 with Northwest Grading for a deduction in the amount of \$9,058.20. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Assurances of Compliance with Civil Rights Requirements/Title VI of the Civil Rights Act (ARPA Application)/Resource Management Office**

RMO Senior Program Manager Kimberli Riley requested approval of the Assurances of Compliance with Civil Rights Requirements, related to the ARPA Grant application.

Commissioner Brooks moved to approve the Assurances of Compliance with Civil Rights Requirements for Title VI of the Civil Rights Act with Resource Management Office. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Financial Assistance Agreement/Local Governments (ARPA)/U.S. Department of the Treasury/Coronavirus Local Fiscal Recovery Funds/Resource Management Office**

Ms. Riley requested approval of the Financial Assistance Agreement for the Local Governments ARPA. She said that the total amount was \$32,184,700, with no match requirement.

Commissioner Duncan said it made her uncomfortable to request the funds without knowing what strings were attached. Civil Deputy Prosecutor Pat Braden said it was their intent to keep the funds in a separate account and not expense it until they had final guidance on how to spend them.

Commissioner Brooks moved to approve the Financial Assistance Agreement/ Local Governments (ARPA) and the US Department of Treasury for Coronavirus Local Fiscal Recovery Funds with the Resource Management Office. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Nay  
Chairman Fillios: Aye

The motion carried.

**Grant Agreement/Award/2021-009-00/FTA 5307 Fixed Route Ops/Resource Management Office**

Ms. Riley explained that the grant agreement for Fixed Route Ops in the amount of \$631,500, with a 50/50 match provided in-kind.

Commissioner Duncan moved to approve the Grant Agreement Award/2021-009-00 for FTA 5307 Fixed Route Operations. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Limited English Proficiency Plan 2021-2023/Resource Management Office**

Ms. Riley provided the updated Limited English Proficiency Plan for the years 2021-2023.

Commissioner Brooks moved to approve the updated Limited English Proficiency Plan for the years 2021-2023. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

Mr. Braden exited the meeting at 2:17 p.m.

**FY21 Bureau of Justice Assistance (BJA)/Edward Byrne Memorial Justice Assistance Grant (JAG) Application/Resource Management Office**

KCSO Sergeant Chris Case requested approval of the FY21 Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant Application. He explained that it would award \$20,834 for the purchase of replacement body cameras, with no match required.

Commissioner Duncan moved to approve the FY21 Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Application. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Contract Amendment/Transportation Services/Area Agency on Aging/Resource Management Office**

Ms. Riley presented the final contract amendment for transportation services with the Area Agency on Aging. She explained that the unit rate was \$4.20, which would total \$11,625.60.

Commissioner Brooks moved to approve the contract amendment for transportation services with the Area Agency on Aging. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Addendum No. 3/Agreement between Ferry County, Washington/Housing Inmates in the Ferry County Correctional Facility/Jail/KCSO**

KCSO Captain Andy Deak requested board approval for an addendum to a contract with Ferry County, Washington for housing inmates in their correctional facility. He said the only adjustment was a rate increase from \$60/day to \$75/day, pointing out that the last increase was in 2016.

Commissioner Duncan moved to approve Addendum No. 3 on the Agreement between Ferry County, Washington and KCSO for housing inmates in the Ferry County Correctional Facility. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Notice of Termination/Law Enforcement Agreement/City of Hayden/KCSO**

Captain Deak requested Board approval to notify the City of Hayden of termination of their current law enforcement contract. He said that it would be effective September 30, 2021.

Commissioner Brooks moved to approve the notice of termination for the law enforcement agreement for the City of Hayden and KCSO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Award Weapon/Badge/ID Card/Retirement of Sgt. LaFleur/KCSO**

Captain Deak said that Sergeant LaFleur was a 25 year veteran of the Sheriff's Office and asked for approval to award the badge, weapon and ID card.

Commissioner Duncan moved to approve the weapon, badge and ID card upon retirement of Sergeant LaFleur. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Resolution 2021-67/Donation of 1991 Yamaha ATV to the Kootenai County Fairgrounds/KCSO**

Civil Deputy Prosecutor R. David Ferguson explained that there was a 1991 Yamaha ATV that was no longer needed by the Sheriff's Office and wished to donate it to the Fairgrounds.

Commissioner Brooks moved to approve Resolution 2021-67/Donation of 1991 Yamaha ATV to the Kootenai County Fairgrounds. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Resolution 2021-68/Review of Emergency Communications Fee/KCSO/911**

911 Communication Services Technician Alan Mallory requested approval of Resolution 2021-68, which would continue with a one dollar emergency communications fee.

Commissioner Duncan moved to approve Resolution 2021-68/Review and Continuation of Emergency Communications Fee. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Aye  
Chairman Fillios: Aye

The motion carried.

**Resolution 2021-63/Amended Kootenai County Waterways Restricted Zone Designation/Parks & Waterways**

Commissioner Duncan said that she believed the wording within the Resolution did not adequately reflected the intent of the Resolution.

Commissioner Brooks moved to approve Resolution 2021-63 Amended Kootenai County Waterways Restricted Zone Designation. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Nay  
Chairman Fillios: Aye

The motion carried.

- G. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Jim Stafford said that it had been a long road and felt the Commissioners had done a great job. He and his wife, Avis, felt appreciation to the action the Commissioners took today.

Randy Kirsch asked what they could do and not do in order to avoid breaking the law with the new Resolution passed. Chairman Fillios told him to address his concerns with the Sheriff.

John Stanley said that he was relieved how the Sheriff would handle the enforcements, but was still concerned about the wording in the law itself.

- H. Adjourn:** Chairman Fillios adjourned the meeting at 2:29 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Ronnie Davisson, Deputy Clerk

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