

WORKSHOP MINUTES

KOOTENAI COUNTY
PLANNING AND ZONING COMMISSION

JUNE 29, 2023 1:30 P.M.

Planning Commissioners Present

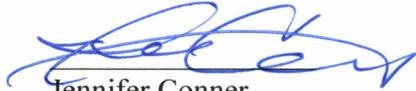
Paul Glader
David Levine
John Malloy
Cheri Zao
Leander James-Absent
Madeline David
David Dean

Staff Members Present:

David Callahan
Pat Braden
Jennifer Conner
Vlad Finkel
Amy Hilland
Brooke Sausser

MINUTES

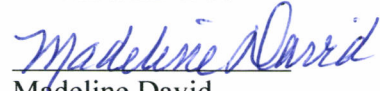
PREPARED BY:



Jennifer Conner
Deputy Clerk

MINUTES

REVIEWED BY:



Madeline David
Chair



The Planning and Zoning Commission is an advisory board
to the Board of County Commissioners.

Workshop Minutes

June 29, 2023

Call to Order:

Chair David called the June 29, 2023 workshop to order at 1:30 p.m.

Roll Call of Planning and Zoning Commissioners:

Present: Commissioners David, Dean, Glader, Levine, Malloy, and Zao

Absent: Commissioner James

Change to the Agenda:

Chair David asked if anyone had changes to the agenda. No changes to the agenda were requested.

Approval of April 6, 2023 Workshop Minutes:

Chair David asked for changes to the workshop minutes of April 6, 2023. No changes were identified. A motion to approve the workshop minutes was made by Commissioner Zao and seconded by Commissioner Dean. All voted aye by a voice vote and the motion passed.

Approval of May 25, 2023 Public Hearing Minutes:

Chair David asked for changes to the Public Hearing minutes of May 25, 2023. No changes were identified. A motion to approve the public hearing minutes was made by Commissioner Zao and seconded by Commissioner Dean. All voted aye by a voice vote.

Workshop Agenda Items

- 1) ORA21-0002 Minor Subdivision Description and Applicability
 - a) Director Callahan gave a Power Point presentation outlining the problems caused by the current Minor Subdivision ordinance and the anticipated outcomes if the proposed ordinance changes were to be adopted.
 - b) Community Development staff offered a Minor Subdivision Code Amendment information sheet which will be emailed to Planning Commissioners following the workshop.
 - c) Director Callahan and Community Development staff answered Planning Commissioners' questions regarding road standards and water sufficiency requirements.
 - d) Civil Deputy Prosecuting Attorney Braden answered Commissioners' questions regarding the proposed amendments to Title 8, Chapter 6, Kootenai County Code re: Subdivision Regulations. He and Director Callahan explained the proposed changes to the Boundary Line Adjustments ordinance.
 - e) Planning Commissioners briefly discussed the Comprehensive Plan Consistency Analysis for the Minor Subdivision Amendments, and Commissioners were asked to submit in writing any comments on this document so that Commissioners may review them prior to the next workshop.
- 2) ORA23-0002 Family Exempt Division of Land text amendment
 - a) Director Callahan introduced Rand Wichman, who spoke on behalf of his client Vince Hughes who is submitting the request for Family Exempt Division of Land. He reviewed the specifics of the request and answered Commissioners' questions. Mr. Hughes spoke briefly regarding his desire for amendment approval.
 - b) Commissioners asked questions regarding some of the specifics of the proposed amendments.
 - c) Commissioners will discuss the proposed amendment at the next workshop prior to scheduling the request for a Public Hearing.

Announcements:

- 1) Chair David asked that discussion of recommending the development of a new Comprehensive Plan to the Board of County Commissioners be placed on an upcoming agenda.
- 2) The next workshop will be held **July 20, 2023 at 1:30 p.m.**
- 3) Commissioners were asked to report to the Chair their availability for August 3, 10, 17, 24

The workshop adjourned at 3:29 p.m.