

Minutes of Meeting
North Idaho Fair Board Quarterly Update
June 21, 2022
3:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Prosecutor Barry McHugh, Clerk Jim Brannon, Chief Deputy Clerk Jennifer Locke, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Brandi Falcon, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were North Idaho Fair General Manager Alexcia Jordan, Fair Board Chair Jerry Johnson and Fair Board Vice Chair Elise Burton. Mr. Johnson was present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 3:01 p.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

FY23 Kootenai County Fairgrounds Budget Review (Action)

North Idaho Fair General Manager Alexcia Jordan renewed her request for \$150,000 in the FY23 Budget for the repair of the roof of the Jacklyn Building.

Commissioner Leslie Duncan indicated that she felt this item was closely connected to the next one regarding lease funds.

Chairman Fillios said that they would cover both items together.

Allocation of Kootenai County Fire and Rescue Lease Funds \$367,800 (Action)

Commissioner Duncan noted that the actual amount was \$364,800; there was a typographical error in the agenda. She reminded those present that this related to KCFR (Kootenai County Fire and Rescue) Station 4, the lease arrangements for which had been completed last year. She stated that ground had been broken on the project, so the amount had been paid in full to the County. She said that the Fair Board had asked that the funds be transferred to them, rather than remaining in the County General Fund. She concluded that she would be comfortable with transferring half of the money to the Fair now and half next year, after the station was completed.

Commissioner Bill Brooks said he would support transferring the whole amount to the Fair now.

Ms. Jordan asked that the full amount be paid to the Fair now and, should something occur to prevent the completion of the building, they would be prepared to return the proper amount.

Fair Board Chair Jerry Johnson also requested that the full amount be transferred to the Fair.

Fair Board Vice Chair Elise Burton remarked that they would like to take advantage of the interest that would accrue on the money. She stated that the money would be held in their Capital Fund, in reserve, until they were ready to embark on their Master Facilities Plan. In response to a suggestion from Chairman Fillios, she said that they could add a stipulation that at least 50% be would be held until next year.

Commissioner Brooks suggested that an MOU (Memorandum of Understanding) could be drafted to that effect.

Commissioner Duncan asked that the MOU state that the Fair would be responsible for the proration, should the facility not be completed. She asked whether they could take the \$150,000 for the repair of Jacklin Building roof out of the \$364,800.

Ms. Burton stated that the lease money was intended for their Facility Fund, which would be for new growth, as outlined in their Master Plan. She said the roof repair was maintenance, which had been deferred for many years.

Ms. Jordan remarked that the Fair was on its way to becoming self-sustaining, although it had not achieved that goal yet.

Commissioner Duncan said that the Board did not have to make a decision on the \$150,000 request today. She noted that it was not in the Budget and pointed out that the OPEX (Operational Expenses, "B" Budget) meeting would be held directly after this meeting.

Chairman Fillios moved that the Board make the \$364,800 in lease funds available to the Fairgrounds, with one half of the amount to be held in reserve and accompanied by a Memorandum of Understanding stating that once the KCFR building is completed, that half would be released to the Fair for their use. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

2022 Fair Update (Discussion)

Ms. Jordan said this would be the Fair's Centennial Celebration; they would offer souvenir commemorative coins in silver and gold for sale. She noted that she had sent information to the Commissioners about the new Golden Ticket Program which would allow a lifetime pass to the Fair for \$1,000. She said that they would announce the third concert to be offered in this year's Fair on Monday.

Ms. Jordan announced that opening for the Fair would be August 19, 2022 at 4:00 p.m. She exhibited samples of promotional materials and described some of the events that would be featured.

Facility Master Plan Update (Discussion)

Ms. Jordan stated that the Master Plan was almost complete and would be presented to the Fair Board on August 22, 2022. She said the Commissioners would be invited.

RV Park Progress Report (Discussion)

Ms. Jordan reported that the RV Park's third loop should be completed in July and would provide an additional twelve spaces, bringing the total up to 40.

Ms. Burton noted that the existing spaces were already booked up for the whole summer.

Agricultural Education Update (Discussion)

Ms. Jordan reminded the Commissioners that their Farm to Table Fieldtrip for fifth grade students had taken place in May. She said that they had received nearly 1,500 students from all the Kootenai County school districts. She announced that an additional day would be added this fall to accommodate the couple of schools that had not been able to attend in May.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 3:19 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk