

Minutes of Meeting
FY23 Budget Meeting – District Court
June 8, 2022
11:00 a.m.

The Kootenai County Board of Commissioners: Chair Pro Tem Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Chief Deputy Clerk Jennifer Locke, First Judicial District Trial Court Administrator Karlene Behringer, Staff Accountant – Budget Brandi Falcon, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Chairman Chris Fillios was excused.

- A. Call to Order:** Chair Pro Tem Leslie Duncan called the meeting to order at 11:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

FY23 District Court Budget Review (Action)

First Judicial District Trial Court Administrator Karlene Behringer began with personnel requests. She stated that they would like to hire a Secretary for the Bailiff/Jury Commission Office. She explained that the former Secretary had been promoted to Administrative Secretary and the workload was such that an additional person was needed.

Ms. Behringer stated that their current Overtime Budget was set at \$10,000 but she would like to see it increased to \$30,000 for FY23. She said the need was due to COVID and the larger workload. She added that the Overtime allowance would cover the Bailiffs and her own Assistant.

Ms. Behringer reminded the Commissioners that their single Capital request was \$17,500, for a refurbished X-ray machine. She explained this would replace a seventeen year old machine that required replacement parts which could no longer be purchased.

Auditor’s Office Staff Accountant – Budget Brand Falcon confirmed that there was enough in District Court’s Restricted Funds to cover this cost.

Chair Pro Tem Duncan asked if there was anything that would prevent them from going ahead with the purchase during FY22.

Ms. Falcon said there was not.

Commissioner Bill Brooks voiced agreement with the suggestion.

Ms. Behringer said that there would be an increase in requested Operations funding, partly due to travel expenses. She stated that they had removed this from their budget for FY22 so that they could afford to hire her Assistant, but they would like to bring it back

for FY23. She reported that several of their staff needed to access training programs that were not offered locally.

Ms. Behringer remarked that her department had also asked for an increase in their paper allowance of \$11,800, bringing it to \$20,000. She stated that there was a \$500 increase for equipment and maintenance supplies. She said they also would ask for money for a new Taser, 60 cartridges, five Taser batteries and some furniture.

Ms. Behringer stated that there was no change from FY22 in the request from Drug Court, but a \$50,000 increase was needed for Mental Health Court, for a total budget of \$77,600 for FY23. She said this was primarily driven by the need for additional drug testing.

Chair Pro Tem Duncan noted that there was also a request for a moveable, walk-through metal detector. She said that KCSO might have one in storage that could be transferred to District Court.

Ms. Behringer replied that she would look into it and, if KCSO did not have one, she confirmed that the cost could come from District Court Restricted Funds rather than the general budget.

Chair Pro Tem Duncan indicated that the request for the additional Secretary would be reviewed further in the Budget Deliberations meeting on June 14, 2022.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chair Pro Tem Duncan adjourned the meeting at 11:15 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk