

Minutes of Meeting
Business Meeting
June 8, 2021
3:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were KCSO Undersheriff Dan Mattos, KCSO Captain Stuart Miller, KCSO 911 Communication Services Technician Alan Mallory, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Solid Waste (SW) Director John (JP) Phillips, Juvenile Probation Director Debra Nadeau, Juvenile Probation Supervisor Bryan Alexander, Parks & Waterways (P&W)/Noxious Weeds/Snowgroomers Director Nick Snyder, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorneys Jamila Holmes and R. David Ferguson, Civil Legal Assistant Barb Nyquist, Juvenile Diversion Case Worker Kelly Balison-Hilliard, BOCC Communications Manager Nancy Jones, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were Kootenai County Residents Richard Perling, John Stanley, Mary Stanley, Jason Vedad, Travis Roth, Kelly Basfield, Avis Stafford, Jim Stafford, Ken Stauffer, Drew Crehl, Mary Crehl, Steve Kolb, Mary Hartman, Richard Hamm, Tom Torgerson and Emily Butler. Ms. Riley and Ms. Balison-Hilliard were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 3:02 p.m.
- B. Pledge of Allegiance:** KCSO Captain Stuart Miller led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**

Minutes of Meetings:

05/18/2021 City of Post Falls
05/27/2021 Community Development Update
06/03/2021 Community Development Update

Board Actions:

Assessor's Adjustment to Tax/Valuation/AIN 341477 Yamaha Motor Finance Corp.
PAF/SCF Report: BOCC Review/PP12 Week 1/Human Resources
BOCC Signatures for Indigent Cases: 5/27/21 through 6/02/21

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of May 31, 2021 through June 4, 2021 in the amount of \$667,575.69, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

E. Changes to the Agenda (Action):

Commissioner Duncan asked that an emergency item be added to the agenda for Parks & Waterways (P&W).

P&W/Noxious Weeds/Snowgroomers Director Nick Snyder explained that there had been a catastrophic failure of their primary turf mower. He explained that a replacement had to be purchased immediately because the supply was extremely limited.

It was generally agreed this constituted an emergency and that the item would be added.

Chairman Fillios also stated that, upon receiving advice from Legal just minutes before the meeting, item nine, Resolution 2021-63/Amended Kootenai County Waterways Restricted Zone Designation/Parks & Waterways, would be removed from the agenda for today. He said the item would be posted on a future agenda.

Commissioner Duncan moved that the Board add the Parks & Waterways mower to the agenda due to the declared urgency. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

F. Action Items:

Emergency Item/Turf Mower/Parks & Waterways

Mr. Snyder explained that the purchase of the mower would not increase their FY21 Budget. He stated that the department did have enough to cover it, but County Policy 930 required him to come to the BOCC for permission to convert non-capital funds for a capital purchase. He said the cost would be about \$14,800.

Commissioner Duncan moved that the Board approve the purchase of the lawn mower in the amount of approximately \$14,800, to be taken from noncapital funds and put into capital item. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Snyder and Kootenai County Residents Richard Perling, John Stanley, Mary Stanley, Jason Vedad, Travis Roth, Kelly Basfield, Ken Stauffer, Drew Crehl, Mary Crehl, Steve Kolb, Mary Hartman, Richard Hamm, Tom Torgerson and Emily Butler exited the meeting at 3:07 p.m.

Agreement/Household Hazardous Waste Collection/Veolia Technical Solutions, LLC/Solid Waste

Solid Waste (SW) Director John (JP) Phillips stated that SW operated two household hazardous waste collection (HHC) sites, one at each transfer station. He explained that HHC technicians first separated the materials received and packed them appropriately, after which they were shipped to hazardous waste landfills across the country. He said that the agreement with Veolia Technical Solutions, LLC was for transportation, recycling, treatment and/or disposal of the materials.

Mr. Phillips commented that the price quoted was reasonable when compared with other companies that offered similar services. He added that Veolia had provided services to SW in the past in a satisfactory manner.

Mr. Phillips said this item was a one year, non-exclusive agreement, with an option for renewal of up to three additional one-year terms. He stated the initial term would begin October 2021 and end in September 2022. He confirmed this item had been included in their budget and that SW had the funds to cover it.

Commissioner Brooks moved that the Board approve the agreement for household hazardous waste collection with Veolia Technical Solutions, LLC and Solid Waste. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Phillips exited the meeting at 3:09 p.m.

Memorandum of Agreement/Support Community Based Alternative Services (CBAS) Program/Substance Use Disorder Services (SUDS) Program/Juvenile Probation

Juvenile Detention Director Debra Nadeau requested the Board's approval of the annual Memorandum of Agreement with the Idaho Department of Juvenile Corrections to gain access to certain community-based service funds and Substance Use Disorder Services

Program funds. She noted the programs operated under the state's fiscal year, July 1 through June 30.

Ms. Nadeau stated that, during State Fiscal Year 2020, they received \$10,531 for community-based services such as equine therapy for 20 of their clients and \$197,048 for substance use treatment for 117 clients. She confirmed that no matching amount from the County was required.

Commissioner Duncan moved that the Board approve the Memorandum of Agreement for the Support Community Based Alternative Services Program and the Substance Use Disorder Services Program for Juvenile Probation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Treasurer Steve Matheson entered the meeting at 3:11 p.m.

Administrative Amendment/FY21 Statewide Transportation Improvement Program (STIP)/Resource Management Office

Resource Management Office (RMO) Senior Program Manager Kimberli Riley explained that the administrative amendment would add the items from prior years' STIPs (Statewide Transportation Improvement Program) to the present year's STIP. She stated this would take money from FY19 and FY20 STIPs and shift it to the FY21 STIP, so RMO could apply for funding for their rolling stock.

Commissioner Brooks moved that the Board approve the administrative amendment for the FY21 Statewide Transportation Improvement Program for the Resource Management Office. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Approval/Updated/Revised Expenditure Policy 930/Human Resources

Commissioner Duncan explained that the County's previous Policy 930 had been in violation of state law. She said that a revised Policy 930 had been created, with the input of all the Elected Officials.

Commissioner Duncan moved that the Board approve the updated and revised Expenditure Policy 930. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Approve Quote/Fiber Optic Cabling Connection/Thorco/KCSO/911

KCSO 911 Communication Services Technician Alan Mallory requested the Board's approval of a quote for fiber optic cables to be installed between the 911 Center and the Sheriff's Office. He remarked this would complete a project they had begun last year, which would improve service.

Mr. Mallory stated he had tried to contact about ten different vendors and had not received any offers. He said the local vendor, Thorco, had done fiber optic cables for the County before and was the only one that responded positively. He asked the Board to accept the bid from Thorco. He confirmed that the \$90,000 to cover the expense had been carried over from last year's budget.

Commissioner Brooks moved that the Board approve the quote for fiber optic cabling connection from Thorco for KCSO 911. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Change Order No. 1/Audio-Visual Upgrade Project/Avidex/Board of Commissioners

BOCC Communications Manager Nancy Jones explained that the Change Order would allow for three things: movement of the electronics into one of the Meeting Room 1A/1B side rooms, inclusion of a charging rack for the microphones and a control to permit control of the microphone volume in different zones, and a new microphone for the podium that would be more omni-directional. She remarked that the unit allowing sound levels to be adjusted without the person running the recording equipment to leave the seat was optional, but would improve efficiency. She said that modification would cost \$2,100, totaling \$4,700 for all three items.

Commissioner Duncan stated that the cost would be \$2,650 without the extra sound unit being included. She voiced her agreement that the set up would be more efficient with the additional unit added.

Commissioner Duncan moved that the Board approve Change Order No. 1, which included the three separate pieces for the Audio-Visual Upgrade Project, with Avidex. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

FY22 Substance Abuse Block Grant (SABG) Continuation Award/Agreement/Idaho Office of Drug Policy/Juvenile Diversion/Resource Management Office

Juvenile Diversion Case Worker Kelly Balison-Hilliard stated that her department had received this block grant for about 20 years. She noted that there were no matching funds required from the County.

Commissioner Brooks moved that the Board approve the FY22 Substance Abuse Block Grant Continuation Award between the Idaho Office of Drug Policy and Juvenile Diversion. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Appointment of Committee/American Rescue Plan Act (ARPA) Funds/Board of Commissioners

Chairman Fillios explained that the County could, potentially, receive as much as \$32 million, with the first \$16 million coming within the next few months and the second about 12 months later. He stated the purpose of this item was to establish the committee that would investigate use of the funds and make certain the County had all the needed approvals.

Chairman Fillios suggested the following as members of the committee: Treasurer Steve Matheson, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, RMO Director Jody Bieze, Ms. Riley and BOCC Senior Business Analyst Nanci Plouffe.

Commissioner Duncan suggested the inclusion of Civil Deputy Prosecuting Attorney Pat Braden, Clerk Jim Brannon, and Staff Accountant – Grants Julina Hildreth.

Treasurer Matheson voiced his approval of the complete list.

Commissioner Duncan moved that the Board appoint the following individuals to the ARPA Committee: Jody Bieze, Dena Darrow, Kim Riley, Pat Braden, Julina Hildreth, Jim Brannon, Steve Matheson, Nanci Plouffe and Michelle Chiaramonte. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

~~Resolution 2021-63/Amended Kootenai County Waterways Restricted Zone Designation/Parks & Waterways – Pulled~~

- G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Kootenai County Resident Jim Stafford asked why the item related to Resolution 2021-63 had been removed. He said he felt the public deserved more of an explanation than had been given.

Chairman Fillios stated that he had been advised by the County Attorneys to offer no additional details. He assured Mr. Stafford that the item would be addressed at a future meeting and he did not expect any major changes. He said that Legal wanted to consult further with the Sheriff's Office and the County Commissioners.

- H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 3:27 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
