

Minutes of Meeting
FY23 Budget Meeting – Prosecutor
June 7, 2022
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Prosecutor Barry McHugh, Legal Assistant Carissa Cox, Human Resources Director Sylvia Proud, Chief Deputy Clerk Jennifer Locke, Staff Accountant – Budget Brandi Falcon, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham, and Deputy Clerk Ronnie Davisson.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 1:01 p.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

FY23 Prosecutor Office Budget Review

Prosecutor Barry McHugh opened by discussing the Juvenile Diversion budget request, noting that it had been largely unchanged since the year prior.

Mr. McHugh then spoke to the “A” (Personnel) Budget and described his personnel requests. He noted that there were three felony attorneys he wanted to convert to AT5s, as their case load and scope of practice had greatly increased; one AT2 would be converted to an AT3, and one AT3 converted to an AT4.

HR Director Sylvia Proud spoke to the HR departmental requests. She started with “A” Budget requests, explaining their growing need for an additional HR Generalist position, then discussed a position conversion and an upcoming retirement. Ms. Proud then outlined the requests for increases to the advertisement and employee recognition portions of the budget.

The Commissioners and Mr. McHugh discussed the increases to the “B” Budget (Operations) and said that they would discuss all personnel requests at the Budget meeting on Tuesday, June 14.

- D. **Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.
- E. **Adjourn:** Chairman Fillios adjourned the meeting at 1:23 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BY:

Ronnie Davisson

Ronnie Davisson, Deputy Clerk



BOCC SIGNATURE