

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
DATE: 05-19-21
TIME: 3:30 PM

A. Call to Order

The meeting was called to order by Chair Burns at 3:32 pm.

1. Opening Protocols:

Russ Brown gave opening protocols.

2. Roll Call:

Present were Chair Walter Burns, Vice-chair Joe Piedmont, Russ Brown, Courtney Beebe, Laurie Mauser and Jonathan Mueller, and Board of County Commissioners Administrative Secretary Chandra Newberry. Jennifer DeRose joined the group at 3:47 pm.

3. Introduce Guests:

There were no guests.

4. Approval of Minutes:

Motion to approve the April 21, 2021 minutes made by Vice-chair Piedmont and second by Russ Brown. Motion carried.

B. Business (Action Items)

Agenda Item #1 – Cougar Gulch Grant

a. Courtney Beebe provided an update on the matter which included the following points:

- HPC Consultant Sharon Boswell to come on June 6 & 7 to engage in the reconnaissance survey; all are invited to join in visiting the 44 +/- properties;
- Kootenai County Resource Management Office Director Jody Bieze has Kootenai County GIS Developer Jeffrey Benzon working on a map linked to a spread sheet on pre-1970s properties
- Sharon had indicated to Courtney that:
 1. The area is unusual as all or most parcels have been homesteaded.
 2. The area won't qualify as a Historical district.

b. Chair Burns noted that Sharon will identify what is register worthy at a later time.

c. Courtney expressed that access to some properties may be an issue.

No further discussion and no action necessary.

Agenda Item #2 - Northeastern County Grant Update

- a. Laurie Mauser provided an update and noted:
 - She is not sure how to respond to all questions that may be put forth but the group can discuss how to go forward including designation of boundaries.
 - The specific areas to survey which included the community of Bayview, the Community of Athol and a number of disparate parcels
- b. Chair Burns asked what will need to be done to move the matter forward to SHPO.
- c. Laurie Mauser responded that, as a CLG, we can do a records request but would need a motion.

Action: Motion to take action as outlined by Laurie Mauser related to records request by Jonathan Mueller. Second by Courtney Beebe. Motion Carried.

Agenda Item #3 - Approval of Pen d'Oreille City Press Release

- a. Laurie Mauser noted that:
 - She had made the suggested amendments as directed.
 - The BOCC had reviewed and OK'd the document.
 - The press release was to be forwarded on to Devon Weeks with the CdA Press

Action: Motion to forward on to the press by Jonathan Mueller. Second by Courtney Beebe. Motion Carried.

Agenda Item #4 - Historic Properties Policy Proposal

- a. Chair Burns asked for any updates.
- b. Jennifer DeRose noted that some members had asked for extra time to review and assess to begin discussion
- c. Chair Burns asked if all had enough time and done so.
- d. Consensus: Yes
- e. Chair Burns provided general comment about the request to work directly with the BOCC; no unilateral action or interaction with BOCC without confirmation first from Chair Burns.
- f. Jennifer DeRose noted that two (2) action proposals are anticipated that require input from the BOCC on how to implement and integrate any such proposals into county codes.
- g. Chair Burns noted that we all may need more time to consider and get up to speed on the specifics of a proposal or a series of proposals.

- h. Courtney Beebe noted that a lot of input will be needed along with coordination with other county departments plus comments, buy-in & how any proposed action aligns with existing ordinances.
- i. Russ and Jonathan both showed support for Courtney's statement.
- j. Jennifer explained that it appears there is an interest in pursuing the effort and that she will need advice or to be advised about related discussions with other parties within the county government.

Action: No action required

Agenda Item #5 - Discussion: Strategic Meeting Proposal

- a. Chair Burns outlined a proposal for conducting a workshop developed by him and Vice-chair Joe Piedmont to allow the committee to move forward in a more organized fashion going forward.
- b. The proposal was for a meeting in two weeks (around June 1, 2021)
- c. Chair Burns noted that all should be prepared to discuss goals for:
 - 1. The conduct of meetings
 - 2. CLG function
 - 3. Proposed projects
 - 4. How we interact with each other
 - 5. Anticipated budget and related budget issues
 - 6. Interactions with cities & how to define area of jurisdiction
 - 7. Define what kind of commission we want to be
- i. Vice-chair Piedmont provided added detail about his meeting/discussion with Chair Burns noting that the proposal for the workshop is an output of that discussion. They both have an interest in what can be accomplished over the next few years; and to develop subcommittees to carry activities forward for consideration by the full committee.
 - f. Courtney Beebe stated that she will provide an overview of the ordinance as part of an introduction to the effort.
 - g. Chair Burns advised the Commission that the BOCC indicated that they would like to see more from the Historic Preservation Commission.

Action: Motion by Vice-chair Piedmont to conduct meeting on June 1, 2021 from 3:00 pm to 5:00pm; second by Russ Brown. Motion carried.

C. Open Floor

No public comments.

D. Adjourn

There being no further discussion of agenda items or public comment, Russ Brown moved to adjourn the meeting; Vice-chair Piedmont seconded the motion. The motion was carried. Chair Burns adjourned the meeting at 4:20 pm.

Jonathan Mueller, Committee Secretary

DRAFT