

Minutes of Meeting
Business Meeting
May 17, 2022
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Leslie Duncan, met to discuss the following agenda items. Also present were Coroner Warren Keene, M.D., KCSO Sheriff Robert Norris, KCSO Undersheriff Brett Nelson, KCSO Sergeant Christopher Case, Airport Director Steven Kjergaard, Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder, Deputy Finance Director Keith Taylor, Staff Accountant – Budget Brandi Falcon, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Kootenai County Residents Bill Muck, John Griffin, Ann Griffin and Hannah Griffin. Mr. Snyder and Ms. Riley were present via teleconference. Commissioner Bill Brooks was excused.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m. He explained that Commissioner Leslie Duncan would act as Chair Pro Tem today, since he had a bad cough.
- B. **Moment of Silence**
- C. **Pledge of Allegiance:** KCSO Undersheriff Brett Nelson led the Pledge of Allegiance.
- D. **Award**

Award Presentation/Idaho Association of Counties Scholarship Award/Hannah Griffin (Discussion)

Kootenai County Resident Hannah Griffin was called to the front of the room and congratulated by the Commissioners on earning the Idaho Association of Counties Scholarship Award.

Ms. Griffin said she planned to pursue a degree in medicine.

Commissioner Bill Brooks entered the meeting via teleconference at 2:03 p.m.

- E. **Changes to the Agenda: (Action):**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

There were no changes to the agenda.

F. Approve Meeting Minutes (Action)

04/14/2022	Public Hearing/ZON08-0003 Hagadone Hospitality Corporation/ Community Development
04/25/2022	Amended Tax Exempt Application Hearing Minutes
05/02/2022	Aquifer Protection District Advisory Board FY23 Budget
05/03/2022	Panhandle Health District
05/03/2022	Business Meeting
05/04/2022	Requests for Cancellation of Taxes
05/05/2022	Deliberations/MSP21-0007/Revelstoke Ranch/Community Development
05/10/2022	Indigent Appeal 2022-6
05/12/2022	Executive Session §74-206(1)(f)
05/12/2022	Community Development Update

Chairman Fillios moved that the Board approve items two through eleven on the agenda, the submitted minutes for approval. Chair Pro Tem Leslie Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Approve Consent Calendar:

Resolution 2022-35/Cancel Taxes, Penalties & Interest/Kootenai County/AIN 114586
Human Resources PAF/SCF Report for FY22 PP11 Week 1
BOCC Signatures for Indigent Cases: 5/5/2022 – 5/11/2022

Chairman Fillios moved that the Board approve items twelve through fourteen as part of the Consent Calendar. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

H. Approve Payables List (Action):

Chairman Fillios moved that the Board accept the Payables List for the week of May 9, 2022 through May 13, 2022 in the amount of \$1,240,725.77, with no jury payments. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

I. Business:

Bid – Award Bid #030522/Riverstone Transit Center Phase II Construction/Idaho Stage Construction - \$1,302,600/Resource Management Office (Action)

Resource Management Office (RMO) Senior Program Manager Kimberli Riley reported that the lowest responsive bid received for the Riverstone Transit Center Phase II Construction was from Idaho Stage Construction, for \$1,302,600. She asked the Board to approve the award of the bid.

Commissioner Brooks moved that the Board approve the award of Bid #030522 for the Riverstone Transit Center Phase II Construction to Idaho Stage Construction, at \$1,302,600, for RMO. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Board Approval Request: Kootenai County Public Transportation FY22 Transportation Improvement Program (TIP) Amendment #12/Resource Management Office (Action)

Ms. Riley requested the Board’s approval of the Kootenai County Public Transportation FY22 Transportation Improvement Program (TIP) Amendment #12. She explained that the bid for Phase II had come in higher than expected, so they were asking for an administrative amendment to move funds from Capital Equipment, which RMO had set aside in their FY22 TIP, to a different key number, specifically for the construction on Phase II.

Chairman Fillios moved that the Board approve the Kootenai County Public Transportation FY22 Transportation Improvement Program (TIP) Amendment #12. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Grant Amendment #3-16-0010-050-2020/Amendment No. 1 to Partial Airport Perimeter Fence/Federal Aviation Administration (FAA) \$55,506/No Match Requirement/Airport (Action)

Airport Director Steven Kjergaard requested the Board’s approval of an amendment to the grant for the Partial Perimeter Fence. He stated this would be for 90% of the outstanding amount, with the County needing to cover the remainder. He said this was for an automated gate which would secure the fence line.

Chair Pro Tem Duncan remarked that the amount the County would need to cover was about \$6,000. She noted that the agenda item indicated “No Match Requirement,” and asked if this presented a problem today.

Civil Deputy Prosecuting Attorney R. David Ferguson said he did not think this presented any issue to completing the item today.

Chairman Fillios moved that the Board approve Grant Amendment #3-16-0010-050-2020, Amendment No. 1 to the Partial Airport Perimeter Fence, for the FAA, with the grant award of \$55,506 and no match requirement. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Airport Work Order/Work Order 22-001 Exhibit A/Scope of Work Snow Removal Equipment (SRE) Building Design, Bidding and Construction Services/T-O Engineers/Airport (Action)

Mr. Kjergaard stated that this contract was for \$94,361.89, which he explained was broken into three parts, two of which were not AIP (Airport Improvement Plan) eligible.

Chairman Fillios moved that the Board approve the Airport Work Order 22-001 Exhibit A, for the Scope of Work for the Snow Removal Equipment Building design, bidding and construction services with T-O Engineers at the Airport. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Grant Award #20CESKCS/2022 Coronavirus Emergency Supplemental Funding (CESF) Program/Idaho State Police (ISP) \$71,094/No Match Requirement/Sheriff – Jail (Action)

KCSO Sergeant Christopher Case requested the Board's approval to accept the Grant Award #20CESKCS in the amount of \$71,094. He stated that there was no match required and the funds would be used at the Jail for personal protective equipment, cleaning supplies and prisoner health care.

Commissioner Brooks moved that the Board approve the grant award #20CESKCS, the 2022 Coronavirus Emergency Supplemental Funding (CESF) Program from the Idaho State Police in the amount of \$71,094 with no match required. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Kootenai County Resident William Le entered the meeting at 2:12 p.m.

Board Approval Request: 30 Patrol Cars/Sheriff (Action)

KCSO Sheriff Robert Norris reminded those present that Kootenai County had the opportunity to take over the order for 30 patrol vehicles ordered by another law enforcement agency. He stated that the cars would not have to be paid for until the next budget cycle.

Chair Pro Tem Duncan said that the County had purchased 25 cars three years ago and she had planned to do the same this time. She stated that \$1.9 million could be set aside for the purchase, which would cover the cost of the cars and the needed accessories. In response to a question from Chairman Fillios, she said that the money would come from Fund Balance.

Commissioner Brooks said he was not prepared to go forward with this, at this point. He commented that he felt wages and cars for KCSO should be considered together, not as separate items.

Chair Pro Tem Duncan disagreed; she said that the opportunity was time sensitive and would be lost if they did not act. She added that they would receive the 2022 pricing and would avoid the supply chain/delivery delay issues the car industry was currently experiencing.

Mr. Ferguson suggested that the Commissioners include that it would be financially disadvantageous to the County if they were to reject this opportunity. He said that the procurement requirements could be waived in a case such as this.

Chair Pro Tem Duncan stated that, based on supply chain issues plus the chance to buy the cars at the 2022 prices, it would be disadvantageous to the County not to pursue the deal.

Chair Pro Tem Duncan moved that the Board approve the ordering of 25 patrol cars, not to exceed \$1.9 million. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Nay
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Sheriff Norris and Sergeant Case exited the meeting at 2:22 p.m.

Update/Memorandum of Understanding/Spokane Medical Examiner Office/Spokane Medical Examiner MOU/Coroner (Action)

Coroner Warren Keene, M.D. reminded those present that the Memorandum of Understanding (MOU) with the Spokane Medical Examiner's (ME) Office had been updated last November. He reported that many of the older staff at the ME's office had departed, prices had reduced for routine autopsies and increased for complicated ones

related to homicides. He added that the ME's office had also updated their computer system. He said that the updated MOU reflected these things.

Chair Pro Tem Duncan remarked that the wording of the agreement had also been changed from "five cases in 24 hours," to "five cases from any single event."

Chairman Fillios moved that the Board accept the update of the Memorandum of Understanding with the Spokane Medical Examiner's Office and the Coroner's Office. Chair Pro Tem seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Notice of Termination of MOU for Regulatory Buoys/Hayden Lake Watershed Improvement District/Parks & Waterways (Action)

Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder requested the Board's approval of the Notice of Termination of the MOU regarding Regulatory Buoys with Hayden Lake Watershed Improvement District.

Chair Pro Tem Duncan moved that the Board acknowledge the Notice of Termination for the MOU for Regulatory Buoys between Kootenai County and Hayden Lake Watershed Improvement District. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Dr. Keene exited the meeting at 2:25 p.m.

Advisory Board – Appointment/Paul Wagner/Natural Resource – Term Ending 12/31/2023/BOCC (Action)

Chair Pro Tem Duncan reported that Paul Wagner had applied for the vacancy on the Natural Resource Advisory Board and the Advisory Board had indicated that they felt it was a good selection. She said he had the forest fire experience that the particular position required and that she would recommend his acceptance.

Chairman Fillios moved that the Board appoint Paul Wagner to the Natural Resource Advisory Board, with a term ending December 31, 2023. Chair Pro Tem Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Eastside Fire District Annexation/Request for Annexation/Various Parcels/BOCC (Action)

Mr. Ferguson reported that all requirements for the annexation of the four parcels to Eastside Fire District had been met and recommended that the Board approve the action.

Chair Pro Tem Duncan moved that the Board approve the Eastside Fire District annexation for the three parcels for Narniland Partners LLC and one parcel for Hazard Living Trust. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Board Approval Request: Volunteer Search and Rescue Donation/Transfer to Kootenai County 2022 Quality Trailers, 20 ft. Enclosed Food Trailer VIN #1Z9Z1EN24NP475477/Sheriff – Rec Safety (Action)

Resolution 2022-37/Resolution Acceptance of Donation of Food Trailer (VIN #1Z9Z1EN24NP475477) for the use of Kootenai County Sheriff’s Office/Sheriff – Rec Safety (Action)

Ms. Riley requested the Board’s approval for a donation from the Volunteer Search and Rescue to KCSO of an enclosed food trailer.

KCSO Undersheriff Brett Nelson explained that this would be used to provide food to officers at incident scenes.

Commissioner Duncan moved that the Board approve the request for the Volunteer Search and Rescue donation, transferring the trailer with VIN #1Z9Z1EN24NP475477 and approve Resolution 2022-37, which memorializes such transfer. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Chair Pro Tem Duncan: Aye
Chairman Fillios: Aye

The motion carried.

ARPA Funded Projects/Plan for Review (Discussion)

Chair Pro Tem Duncan called attention to the detailed booklet provided by the ARPA (American Rescue Plan Act) Taskforce, containing their recommendations for spending the funds the County received. She asked how the other Commissioners would like to proceed. She said she, personally, was willing to either accept the recommendations as presented or schedule meetings to discuss each individual item included.

Commissioner Brooks remarked that the Board had received about 100 different requests. He said he wanted each request to receive an individual response, telling why it had been accepted or rejected.

Chair Pro Tem Duncan remarked that this information was contained in the report, which was available to the public on the County website.

Chairman Fillios noted that the Board had received about \$90 million in requests related to the \$27 million in funds. He said everyone would receive a response. He added that he was fine with using the first \$27 million as recommended by the Task Force.

Chair Pro Tem Duncan said that a meeting would be scheduled to vote on this. She stated that the remaining amount of \$4.8 million did not have to be handled until 2024.

Mr. Ferguson exited the meeting at 2:34 p.m.

Status Update Pending Items (Discussion)

Facilities Expansion

Chair Pro Tem Duncan said that the bids for the CMGC (Construction Manager General Consultant) would be opened next week.

PAC Airport Lease

Commissioner Brooks indicated that this project had been completed.

Chair Pro Tem Duncan said that the documents would be brought to a Business Meeting for approval.

Financial Snapshot

Chair Pro Tem Duncan said that the Commissioners had agreed to put the Financial Snapshots on hold until about September, after the budget process had been completed.

J. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

K. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:35 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk