

Minutes of Meeting
Treasurer FY22 Budget Review
May 17, 2021
1:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Treasurer Steve Matheson, Chief Deputy Treasurer Jill Smith, Senior Accounting Technician Teresa Mallery, Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiamonte, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 1:05 p.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Action):**

Review of FY22 Treasurer Budget

Treasurer Steve Matheson stated that his office had three functions: manage the County's Treasury, collect taxes and public administration of the estates of those residents who died without a will.

Treasurer Matheson reported that his department had reduced their "B" (Operations) budget request by about \$50,000. He said that he had no new personnel requests and that income was estimated to experience an increase of \$167,000.

Treasurer Matheson pointed out that they had included a request to continue their contract with the former Chief Deputy Treasurer Laurie Thomas into the next fiscal year. He said he wanted to be able to call on her help through January, particularly for any system-related issues. He commented that he thought it was unlikely that they would have to call on Ms. Thomas, but had included this in the budget just in case.

Treasurer Matheson stated they had added \$10,000 for the public administration services, because it had not been tracked in a satisfactory manner in the past. He said this should be a pass-through account which the County would be reimbursed by the State, but the County sometimes ended up being responsible for some charges.

Treasurer Matheson reported that they would reduce the number of title searches they anticipated performing next year, so they reduced the request by \$27,000. He concluded that his department had no capital requests at this time but cautioned the Commissioners that they were beginning to consider upgrading their assessment system.

Treasurer Matheson said that he was currently estimating \$1.3 million in interest income, but he would update the figure in July.

- D. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.
- E. **Adjournment (Action):** Chairman Fillios adjourned the meeting at 1:11 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
