

Minutes of Meeting
Assessor FY22 Budget Request
May 17, 2021
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Finance Director Dena Darrow, Staff Accountant – Budget Michelle Chiaramonte, Residential Appraisal Manager Troy Steiner, Vehicle License Manager Anna Frohboese, Assessor’s Office Administrative Manager Reba Grytness, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:02 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Action):**

Review of FY22 Assessor Budget

Finance Director Dena Darrow called the Commissioners’ attention to the summary she had provided of the personnel requests, which constituted about 17% of the total personnel requests for the County for FY22. She remarked that this was the key driver of the Assessor’s Budget.

Assessor’s Office Administrative Manager Reba Grytness stated that the DMV (Department of Motor Vehicles) was understaffed. She said they would like to ask for one more position the Coeur d’Alene and the Post Falls offices for FY22.

Vehicle License Manager Anna Frohboese commented that ITD (Idaho Transportation Department) had been helping with mail-in renewals and dealer titles, but she wanted to be prepared to take those responsibilities back. She noted that the assistance agreement was phrased in such a way that it could end with very little notice.

Commissioner Leslie Duncan asked whether having the Idaho Department of Parks & Recreation asking DMV to sell their passes again would also support the need to additional staff.

Ms. Frohboese said it would, because it almost doubled their traffic for four months each year. She said her department hoped to be able to take on that service this winter or by next summer.

Commissioner Bill Brooks thanked Ms. Frohboese for the extra efforts she had made to offer additional help to people with mobility issues of all sorts when they came to the office for help. He said he had heard many good comments about her work.

Ms. Grytness stated that they were asking for two new Residential Appraiser positions and one Commercial Appraiser position. She said were asking for a new position for a Cadastral Technician in their Land Records Department as well, in addition to upgrades and promotions.

Residential Appraisal Manager Troy Steiner reported that, in the last year, they had hired about five appraisers, of whom only one was still working at the County. He said they were having problems retaining employees and noted that the workloads were constantly increasing.

Appraiser Bela Kovacs entered the meeting at 9:10 a.m.

Appraiser Kovacs confirmed the expressed need for additional staff, for better pay for his employees, and offered additional details of the challenges his department was facing.

Ms. Darrow stated that the total personnel increase for FY2022 for the County was about \$2.3 million. She said the Assessor's requests accounted for \$394,600 of that amount, or about 17% of the total figure. She stated that the Assessor's "B" (Operations) Budget request had been reduced from last year and they had no "C" (Capital) requests.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 9:23 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
