

Minutes of Meeting
Commissioners' Status Update
May 16, 2023
10:00 a.m.

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Chief Deputy Assessor Ben Crotinger, Finance Director Brandi Falcon, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 10:00 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

Panhandle Health District Board of Health Representatives (Action)

Chair Duncan asked whether Commissioner Bill Brooks wished to take on the open position of Kootenai County representative to the Panhandle Health District Board.

Commissioner Brooks commented that he felt Richard McLandress, M.D. had done a good job and should be asked to continue.

There followed substantial discussion regarding Dr. McLandress' performance on that Board, with particular reference to the mask mandate during the COVID pandemic.

Chair Duncan said that she would like to open the position up to the community.

Commissioner Brooks disagreed.

Commissioner Bruce Mattare voiced his agreement with Chair Duncan's suggestion of opening the position.

Chair Duncan asked BOCC Communications Coordinator Jonathan Gillham to follow up on the Board's direction regarding the open position.

Assessor Update (Discussion)

Chief Deputy Assessor Ben Crotinger reported that he and Assessor Bela Kovacs had met with Commissioner Mattare, the Assessor's Office liaison. He stated that his department would keep in touch with their liaison and invited the Board to communicate with them whenever they felt the need for an update.

Chair Duncan remarked that there were a number of deadlines approaching, so she would like to be kept informed on whether these would be met or if there were problems.

Mr. Crotinger said he did not foresee any issues meeting their statutory deadlines currently. He provided additional information about the work being done in conjunction with XTR Consulting LLC on the computer systems used by the Treasurer's Office and the Assessor's Office. He explained the challenges which HB 292 had created for his department and the extra work it made necessary on their computer systems.

Commissioner Mattare said that he would like to have weekly updates to ensure that they are on track for their deadlines, since other departments depended on information from the Assessor's Office to meet their own deadlines.

There followed a discussion of the collaborative nature of the information flow from the Assessor's Office to other departments. There was general agreement that the Commissioners would be informed of any new issues that arose.

Electronic Notification System (Discussion)

Commissioner Mattare reminded those present of the discussion about public notification that had come up during last week's Community Development Public Hearing. He expressed concern that a group of people from a particular community had said they felt they had not received appropriate notice of a new development. He suggested the creation of a newsletter with an email subscriber list.

Chair Duncan suggested that Community Development develop a notification list, similar to others maintained in the County. She pointed out that this sort of information was posted on the website regularly; people could access it from there at any time.

Commissioner Mattare indicated he was thinking of something that would not require the citizen to initiate a search, but rather something that would deliver the information to them without additional prompting.

Commissioner Brooks said he would discuss this with Community Development, since he was the liaison.

BOCC

Commissioner Mattare moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(f). Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Brooks: Aye
- Commissioner Mattare: Aye
- Chair Duncan: Aye

The motion carried.

The Board entered into Executive Session at 10:20 a.m.

Chair Duncan confirmed that Civil Deputy Prosecuting Attorney R. David Ferguson would be present via teleconference for the Executive Session.

Executive Session pursuant to Idaho Code §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. – BOCC Division (Closed Session – Discussion)

Decisions/Direction (Open Meeting – Action)

The Board exited Executive Session at 10:27 a.m.

Commissioner Mattare moved that the Board exit Executive Session (1)(f), with staff to proceed as discussed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

- Commissioner Brooks: Aye
- Commissioner Mattare: Aye
- Chair Duncan: Aye

The motion carried.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chair Duncan adjourned the meeting at 10:27 a.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk