

MINUTES  
KOOTENAI COUNTY  
PLANNING AND ZONING COMMISSION  
May 13, 2021 1:00 p.m.  
Room 1B and Virtual Workshop  
451 Government Way, Coeur d'Alene, ID  
83814

Planning Commissioners Present:

Madeline David  
Wes Hanson  
Connie Krueger  
David Levine  
John Malloy  
Deborah Rose  
Barry Stearns

Staff Members Present:

David Callahan  
Pat Braden (1:16 to 2:30 pm)  
Rebecca Perkins  
Mary Shaw  
Zach Trevino  
Sandi Gilbertson

MINUTES  
PREPARED BY:

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Sandi Gilbertson  
Deputy Clerk

MINUTES  
REVIEWED BY:

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David Levine  
Chair



The Planning and Zoning Commission is an advisory board to the Board of County Commissioners.

May 13, 2021  
Planning and Zoning Workshop Minutes

Call to Order: Chair Levine called the workshop to order for May 13, 2021 at 1:00 p.m.

Roll Call of Planning and Zoning Commissioners:

Present: David, Hanson, Krueger (remotely), Levine, Malloy, Rose, Stearns

Minutes Approval from April 29, 2021 workshop:

A motion to approve the workshop minutes of April 29, 2021 was made by Commissioner Rose; seconded by Commissioner Stearns. All voted aye by a voice vote.

Proposed Land Use Code amendments:

Chair Levine explained that code proposals are still in the primary phase and feedback will be incorporated in future drafts. This discussion will provide an opportunity to better understand the reason the code changes are needed, the impact on the public, and whether the changes are consistent with the comprehensive plan. Director Callahan offered to incorporate the comprehensive plan checklist into the staff report.

8.8.203 C4: Procedures for granting variances:

Director Callahan indicated that this change was intended to provide clear parameters of how variance requests are evaluated during the approval process. There was discussion on the changes and several recommendations will be included in future drafts.

8.6.301: Minor Subdivision description and applicability

As part of the process to consider changes to the minor subdivision code, Director Callahan will be meeting with groups to solicit their feedback. He wanted to review the document with the Planning Commissioners prior to those discussions. Director Callahan reviewed the proposed code, answered questions and agreed to consider recommendations that were made. Director Callahan will relay the dates for the stakeholder meetings should anyone like to attend.

8.7.116: Site Disturbance Administration

Director Callahan explained that the current code is very difficult to enforce and this draft is an attempt to provide better information to both the county and the public. Several suggestions were made and will be included in future revisions.

Recess: 1:50 p.m. Reconvene: 2:00 p.m.

The discussions on Planning Commission chair's duties and succession planning and review of Planning Commission applications were deferred to future workshops.

Announcements

- Workshop for May 20 -Discussion of Idaho Statute Title 67, Chapter 65 Local Land Use Planning
- The May 27 workshop is cancelled.
- Workshops are scheduled for June 10 and 24.

Workshop adjourned at 2:59 p.m.