

Minutes of Meeting
Human Resources – Personnel Changes
May 6, 2022
10:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan, and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Human Resources (HR) Director Sylvia Proud, HR Generalist – Employee Relations Kimberley Van Slate, HR Generalist - Benefits & Compensation Dorothy Cross, Civil Deputy Prosecutors Darrin Murphey and R. David Ferguson, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gilham, and Deputy Clerk Ronnie Davisson.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 10:00 a.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

Board Approval Request: Kootenai County Updated Sworn Officer Matrix Effective April 24, 2022

HR Director Sylvia Proud explained that Information Technology (IT) had been testing functions in the County’s financial system, and had discovered a new function that would allow for mass pay rate increases. They used the function for the update and noticed that the system had produced a rounding error, which needed to be reconciled. Ms. Proud said the rounding error was a \$.01 difference, for an overall impact of \$29.

Commissioner Duncan moved to approve the Updated Sworn Officer Matrix Effective April 24, 2022. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Board UPDATED Approval Request: Approval of Mid-Year Employee Increases for Detention Deputies and Emergency Communications Officer Effective 4-24-22 Based on FY22 Wage Study (Action)

Ms. Proud asked the Board to approve the Employee Pay Report per individual update based on the new technology.

Commissioner Duncan moved to approve the mid-year employee increases for Detention Deputies and Emergency Communications Officers, effective 4-24-22, based on the new computation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

D. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjourn: Chairman Fillios adjourned the meeting at 10:06 a.m.

Respectfully submitted,

JIM BRANNON, CLERK
BY: 
Ronnie Davisson, Deputy Clerk



BOCC SIGNATURE