

**Minutes of Meeting**  
**Business Meeting**  
**May 4, 2021**  
**2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Treasurer Steve Matheson, Treasurer's Office Customer Service Clerk III Amy Sweet, KCSO Captain Stuart Miller, Solid Waste (SW) Principal Planner Laureen Chaffin, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Communications Manager Nancy Jones, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Commissioner Leslie Duncan was excused.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:05 p.m.
- B. Pledge of Allegiance:** Treasurer's Office Customer Service Clerk III Amy Sweet led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**  
**Minutes of Meetings:**
  - 04/01/2021 Executive Session §74-206(1)(f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated.
  - 04/01/2021 Public Hearing: ZON20-0010/Shannon/Community Development
  - 04/01/2021 CUP19-004/Upper Columbia Corporation/Seventh Day Adventist/Community Development
  - 04/15/2021 Community Development Update
  - 04/19/2021 Airport & Airport Advisory Board Update
  - 04/19/2021 Commissioners' Status Update
  - 04/20/2021 Business Meeting
  - 04/22/2021 Community Development Update
  - 04/26/2021 Executive Session §74-206(1)(d) to consider records that are exempt from disclosure as provided by law.

**Board Actions:**

Treasurer's Request for Adjustment/Solid Waste Fees: AIN 177682 Montgomery; 177491 McCorkle; 323006 Biallas; 141543 Laase; 155601 Yount; 134161 Grames; 128832 Donnenwirth; 109482 Mader; 130051 Wood  
Human Resources/Personnel Changes: Request upgrade/Adult Misdemeanor Probation; Position Changes/Prosecuting Attorney; Exception to Policy 120/Prosecuting Attorney; Pay Increase/Assessor; PC-Network Specialist Wage Increase/Information Technology  
PAF/SCF Report: PP 10 Week 1/Human Resources  
BOCC Signatures for Indigent Cases: 4/22/21 through 4/28/21

Chairman Fillios moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Excused  
Chairman Fillios: Aye

The motion carried.

**D. Payables List (Action):**

Commissioner Brooks moved that the Board accept the Payables List for the week of April 26, 2021 through April 30, 2021 in the amount of \$722,960.92, with \$3,081.72 in jury payments. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Excused  
Chairman Fillios: Aye

The motion carried.

**E. Changes to the Agenda (Action):** There were no changes to the agenda.

**F. Action Items:**

**Public Hearing: Pending Issue of Tax Deeds/Treasurer**

Ms. Sweet presented the list of properties to be tax deeded for unpaid 2017 and prior year taxes. She explained that the process had been started last May, with 648 parcels and the list had been reduced to 28 as of today. She asked the Board's approval to record the tax deeds in compliance with Idaho Code 63-1005 and 63-1006.

Chairman Fillios called for public testimony.

There was no public testimony.

Commissioner Brooks moved that the Board end public testimony and enter into deliberations. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Excused  
Chairman Fillios: Aye

The motion carried.

Commissioner Brooks moved that the Board approve the tax deeds as presented by the Treasurer's Office. Chairman Fillios seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Duncan: Excused  
Chairman Fillios: Aye

The motion carried.

Treasurer Steve Matheson and Ms. Sweet exited the meeting at 2:11 p.m.

**Professional Services Agreement/Engineering Services/Paragon Consulting, Inc./Solid Waste**

Solid Waste (SW) Principal Planner Laureen Chaffin explained the agreement was for limited engineering services related to the Landfill's Gas to Energy Project. She said the cost was not to exceed \$20,000 and the funds had been included in their budget.

Chairman Fillios moved that the Board approve the professional services agreement for engineering services with Paragon Consulting, Inc. related to the Gas to Energy Plant, not to exceed a cost of \$20,000. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:       Excused  
Chairman Fillios:               Aye

The motion carried.

Ms. Chaffin exited the meeting at 2:11 p.m.

**Release of All Claims and Settlement Agreement/Dive Team/KCSO**

**Release of All Claims and Settlement Agreement/Sonar Team/KCSO**

KCSO Captain Stuart Miller suggested that the Board cover items three and four on the agenda together.

Chairman Fillios voiced his approval. No objections were made.

Captain Miller explained that during the rescue and recovery efforts by the Dive Team and the Sonar Team after the two planes crashed over Lake Coeur d'Alene last summer, some damage to equipment had occurred. He said both cases were represented by the same insurance company and law firm.

Captain Miller stated that KCSO had submitted a claim to the insurance for the damage to the vehicle of the Sonar Team and the suits of the Dive Team. He reported that the insurance company had contacted him and said they would pay the claims but wanted the releases signed. He added that the funds received would be turned back in to the Vessel Account and the Dive Team Account.

Commissioner Brooks moved that the Board approve the release of all claims and sign settlement agreements on behalf of the Dive Team and the Sonar Team, as requested. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Duncan:       Excused  
Chairman Fillios:               Aye

The motion carried.

**G. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**H. Adjournment (Action):** Chairman Fillios adjourned the meeting at 2:15 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_

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Tina Ginorio, Deputy Clerk