

**Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
April 20, 2022**

A. Call to Order

The meeting was called to order by Chairperson Courtney Beebe at 3:35pm.

1. Opening Protocols:

Commissioner Brown gave opening protocols.

2. Roll Call:

Present were Courtney Beebe, Russ Brown, J.P. Piedmont, Jon Mueller, Laurie Mauser and by video conference Walter Burns.

3. Introduce Guests:

No guests attended the meeting.

B. Business (Action Items)

Agenda Item #1 Approval of Minutes March 16, 2022.

Chairperson Beebe presented the minutes. Commissioner Mueller moved to approve the minutes. Commissioner Piedmont seconded the motion. Chairperson Beebe called for discussion. There was no discussion. Chairperson Beebe called for a vote. All approved in a unanimous vote.

Agenda Item #2 Update Regarding Vacant HPC Commission Member Position.

Chairperson Beebe reported that four applications were received and applicants were contacted by her and Commissioner Mueller but there was no response. An earlier applicant will attend the May commission meeting to introduce himself. He is a Coeur d'Alene High School history teacher.

Agenda Item #3 Proposed Budget Request & Inadvertent Discovery Protocol Meeting with BOCC.

Chairperson Beebe reported that she and Commissioner Mauser met earlier at 2:30 pm with County Commissioners Duncan, Fillios and Brooks. A short presentation explaining the Inadvertent Discovery Protocol (IDP) proposed by the HPC was made by Commissioner Mauser. Copies of a draft IDP and the ISHPO template for an IDP were provided to the Commissioners. Questions and clarifications such as clarifying some definitions and timeline were discussed and with those changes, the IDP will be adopted for implementation.

BOCC liaison to HPC Chris Fillios then met with Chairperson Beebe and Commissioner Mauser to briefly discuss the budget proposal which will be submitted to the BOCC. The proposed budget request will be much more than previously requested.

Agenda Item #4 Review of Draft of Request for Proposal for Historic Preservation Plan and Discussion of Planning

Chairman Beebe reported that the draft RFP was submitted to Jody Bieze and will be ready by the next HPC meeting. We have not received word that the project has been funded.

Agenda Item #5 Subcommittee Updates

1. Farragut Meeting (Burns, Mueller, Mauser)

Commissioner Burns reported difficulty in scheduling because of travel for family emergencies and will set up meeting in May.

2. Contacts with Post Falls Historical Society, MONI, Crane Historical Society and Spirit Lake Historical Society (Beebe)

Chairman Beebe met with Kim Brown of Post Falls Historical Society. She will follow up with contacts in two weeks with the Spirit Lake Historical Society and contacted Crane Historical Society to follow up with an in-person visit to Harrison.

The Post Falls Historical Society is planning a 100 Year Celebration of the Chapin Building in 2023. The building is not on the National Register, owned by the city. They would like support from HPC for the 2023 event and have no funds for a National Register nomination and would like HPC to apply for a grant for the nomination. They want to get permission from the owner/City of Post Falls and prepare the nomination application. Discussion was summed up by keeping the nomination on our list of potential grant requests and reminder that we have \$1900 in our budget for the remaining fiscal year.

Briefly discussed was a suggestion by Chairperson Beebe that Kootenai County history groups participate with representatives in the Historic Preservation Plan development.

3. Cougar Gulch Barn Surveys (Beebe, Brown)

Chairperson Beebe reported that she had successfully submitted and uploaded 27 Cougar Gulch barns to the Preservation Idaho Barn Registry. A Century Farm application was submitted for J. P. Johnson Homestead, Lenz/Harrison Homestead, Miller Homestead and Mooney Homestead. Idaho State Historical Society has approved the Johnson application. But three of the eligible farm owners were non-responsive to Commissioner Beebe so the information was submitted to Idaho Historical Society for them to follow through on the Century

Farm designation. A presentation of the Century Farm award to the Johnson family will be made July 7th at a family reunion, presented by Historical Society Commissioner Don Pischner.

Chairman Beebe reported that the Museum of North Idaho will be presented the Sister Alfreda Award on May 5, 2022 at the Ft. Sherman Chapel. KCHP commissioners are invited.

Commissioner Brown reported that he had been talking to people about Cataldo and doing some oral histories. Sara Ruggles does oral history training. Discussion followed about HPC offering training in doing oral histories using our operating funds under community education to pay for the trainer. Commissioner Brown moved that we do the training. The motion was seconded by Commissioner Mueller. The motion was carried unanimously.

C. Open Floor

There was no public comment.

D. Adjourn

There being no further discussion of agenda items or public comment, Commissioner Mueller moved to adjourn the meeting. Commissioner Brown seconded the motion. The motion was carried. Chairperson Beebe adjourned the meeting at 4:23 pm.

Laurie Mauser, Recording Secretary