

DELIBERATIONS  
BOARD OF COUNTY COMMISSIONERS SIGNING

Minutes Date: April 8, 2021

Case Name: Community Development Fee Schedule

Case Number: Resolution No. 2021-10

Commissioners Present: Chair Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks

Commissioners Conference: None

Commissioners Absent: None

CONFLICT(S): None

CHANGES: None

STAFF PRESENT: David Callahan, Kathryn Ford

STAFF VIA TELECONFERENCE: Pat Braden

**Resolution No. 2021-10 Community Development Fee Schedule.** The current fee schedule was adopted via Resolution No. 2019-35, enacted on April 25, 2019, and amended via Resolution No. 2019-89, enacted on November 21, 2019. The Planning Division has completed a more comprehensive study of the actual costs involved for each individual project and for permit reviews. The purpose of the new fees and fee increases is to minimize the use of property tax revenues in funding Kootenai County Community Development operations. As a result of an in-depth analysis of actual County costs to provide services, and to review and inspect required permits, it has been determined that fees for most Planning Division processes must be increased to cover those costs and that certain Building Division permit and plan review fees should be reduced. Through the course of this analysis, it was discovered that some of the fees are incorrectly titled for the applicable type of review. Currently, the planner review fee for a Site Disturbance Permit is titled "Residential Building Permit Review." Instead of continuing to use "Residential Building Permit Review," a new title is proposed as "Site Disturbance Permit Review." Additionally, a fee type for "Conditional Use Permit – Renewal" is to be added for the same purpose. Lastly, the current "Site Disturbance Plan Review" covers the review of both Design Professional and Homeowner plans. This fee has been reclassified to reflect both types of plan review. It is important to note that these proposed changes are not an introduction of new fees, but only for organizational clarity. The fees proposed to be eliminated or changed are available on-line or by request. The Board held a public hearing on March 18, 2021 and approved the updated fee schedule presented.

Chair Fillios stated the current fee schedule was adopted by Resolution No. 2019-35, enacted on April 25, 2019, and amended by Resolution No. 2019-89, enacted on November 21, 2019.

Motion by Commissioner Duncan, seconded by Commissioner Brooks, to execute signing Resolution No. 2021-10 for Community Development Fee Schedule.

Chair Fillios: Aye

Commissioner Duncan: Aye

Commissioner Brooks: Aye

Decision: Approved

Deputy Clerk's Signature: \_\_\_\_\_  
April 1, 2021

Community Development Update  
Minutes of Meeting  
April 8, 2021, 9:00 a.m.

The Kootenai County Board of Commissioners met to discuss Community Development updates. Chair Fillios, Commissioner Brooks and Commissioner Duncan were present. In attendance were Director David Callahan, and Deputy Clerk Sandi Gilbertson. Civil Deputy Prosecuting Attorney Pat Braden participated by teleconferencing.

I. Call to Order: Chair Fillios called the meeting to order at 9:04 a.m. after deliberations.

II. Changes to the Agenda: None

III. Business (Information item)

A. Consideration of Tax Deed Bid for AIN 300182.

Director Callahan stated that the property is located within the municipal boundaries of the City of Harrison. The Board can accept any bid received but the property should be conveyed with a disclaimer noting the property is subject to all applicable City of Harrison development regulations.

IV. ADJOURNMENT

There being no further discussion, Chair Fillios adjourned the meeting at 9:06 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

By: \_\_\_\_\_  
Deputy Clerk

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Chris Fillios, Chair