

Minutes of Meeting
FY22 Airport Budget Review
April 5, 2021
9:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Airport Director Steven Kjergaard, Airport Administrative Assistant Linda Leigh, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present was Kootenai County Resident Erin Barnard.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Discussion):**

Review of FY22 Airport Budget Request with Director Steven Kjergaard

Airport Director Steven Kjergaard reported that there was an overall 2% increase in their Budget Request for FY22, with their increase in revenue taken into account. He explained that the increase came from the inclusion of onboarding costs for new people, corrections to sewer and water service charges and travel expenses, including ARFF (Aircraft Rescue Fire Fighting) training for new staff.

Mr. Kjergaard briefly explained changes in other expenses, such as herbicide treatment at the Airport, a continuation of their replacement of radios, and miscellaneous projects' engineering expenses.

Mr. Kjergaard stated that they had three pieces of equipment listed under the "C" (Capital) Expenses: a pickup truck, with an estimated cost of \$35,000, a snow pusher/cupping blade for \$50,000 and a set of Air Stairs for \$15,000. He explained that the Air Stairs they had now were too large to be used with the 50-seat regional jets most popular for charter flights. He said the FBOs (Fixed Base Operators) had frequently asked about getting a smaller set and the Airport would charge them for its use.

Mr. Kjergaard offered additional details about specific expenses, in response to questions from Commissioner Leslie Duncan and Chairman Fillios. He closed with the announcement that the Airport's revenue was projected to increase by about 32% in FY22, from about \$837,000 to \$1.1 million.

- D. **Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.
- E. **Adjournment (Action):** Chairman Fillios adjourned the meeting at 9:16 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
