

Minutes of Meeting
FY22 Solid Waste Budget Review
March 30, 2021
10:30 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were Solid Waste (SW) Director John Phillips, SW Principal Planner Lauren Chaffin, SW Operations Manager Doug Goodwin, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 10:32 a.m.
- B. Changes to the Agenda (Action):** There were no changes in the agenda.
- C. Business (Discussion):**

Review of FY22 Solid Waste Budget Request with Director John (JP) Phillips

Solid Waste (SW) Principal Planner Lauren Chaffin went over the proposed FY22 Solid Waste Budget Request. She said that she had included the FY2020 actual budget figures, the FY2021 amended budget figures and the FY2022 requests, with the differences between 2021 and 2022 indicated.

Ms. Chaffin reported that the “A” (Personnel) Budget request of \$128,164, an increase of only \$1,050 from FY21, mostly stemmed from seasonal staff positions. She noted that they were having trouble keeping those employees from year to year. She added that there was only a 4% increase in their overtime request, which was balanced by savings in other areas.

Ms. Chaffin provided a high level breakdown of each cost center from the SW “B” (Operations) Budget. She pointed out that there had been a 14% increase mostly due to increased fuel costs and the 10% increase in the amount of waste transported to the landfill.

Ms. Chaffin explained that there had been changes in SW Training Programs, which impacted the Travel & Training Budget Request. She said they had shifted to more online training, which reduced the need for items like air fare, lodging, and automobile rentals. She pointed out that, while the Computer User Training had increased 500%, they had actually reduced the Travel & Training budget by about \$11,000. She reminded the Commissioners that many SW staff needed to maintain eligibility for professional certificates.

Ms. Chaffin called attention to the “C” (Capital) Budget list of projects. She remarked that they had been increasing their video surveillance system coverage for the past several years. She said that they had achieved acceptable coverage at the transfer station and would install equipment at the landfill this year. She stated that they were preparing to complete coverage at the rural sites.

Ms. Chaffin reported that the total FY22 SW Budget had only increased by 1%, despite a steady increase in waste received. She said that had caused an increase in their overall revenue, despite the recent reduction in their fees. She added that she planned to consult with the Auditor's Office about directing the additional revenue toward funding large equipment purchases.

Ms. Chaffin asked if the information could be submitted as it was to the Auditor's Office on the April 9 deadline. All three Commissioners agreed.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 10:59 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
