

**Minutes of Meeting  
Commissioners' Status Update  
March 29, 2021  
11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Information Technology (IT) Network Administrator Grant Kinsey, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Also present were Kootenai County Residents Erin Barnard, William Le, Sandi Turner, Joe Alfieri and Laura Van Voorhees.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:02 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Replacement Plotter and Scanner – Information Technology (Action)**

Information Technology (IT) Network Administrator Grant Kinsey reported that plotter & scanner unit had broken down. He said it was heavily used by the Assessor's Office and occasionally by the Recorder's Office. He explained that it was over fourteen years old and that IT did have money in their Capital Budget to replace it. He asked the Board's approval to proceed.

Mr. Kinsey noted that the new model plotters always had scanners included. He said the Recorder's Office had a large format scanner which was also about fourteen years old and probably would not last much longer. He stated that the Recorder's Office staff had indicated they would have no problem sharing the new machine, so when their old unit died, it would not have to be replaced. He pointed out this would save the County some money.

Mr. Kinsey reported that H & H had offered the new unit at a very good price: a discount of \$6,800, leaving the total cost at only \$7,500.

Mr. Kinsey confirmed that the old plotter and scanner unit could not be repaired.

Commissioner Bill Brooks moved that the Board approve the replacement of the plotter and scanner, as requested by Information Technology, at a cost of \$7,500. Commissioner Leslie Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Treasurer Steve Matheson entered the meeting at 11:04 a.m.

### **Panhandle Board of Health Resume Submissions (Discussion)**

Chairman Fillios stated that Jai Nelson's term was due to expire in June 2021. He noted that Panhandle Board of Health terms ran for five years. He asked the other Commissioners to suggest a process for evaluating the resumes. He said that the deadline for their results would be May 3, 2021, but it would be better if they could get the information to Panhandle by the end of April.

Kootenai County Resident Anita Warren entered the meeting at 11:06 a.m.

Commissioner Brooks reported that he had reviewed the resumes and had selected about seven people he would consider interviewing. He suggested the other two Commissioners do the same.

Commissioner Duncan said that they could use the same process to consider applications as they did for Advisory Board positions. She commented that they had received a total of seventeen resumes.

Commissioner Duncan suggested that, since there were several applications from people in the medical field, they choose replacements for both positions that had been subject to contention from the public, not just the one due to expire in June.

Chairman Fillios confirmed that the positions were those of Jai Nelson, R.N. and Richard McLandress, M.D.

Commissioner Brooks stated he felt that Dr. McLandress should not be removed from the Panhandle Health Board before his five year term was up.

Commissioner Duncan suggested that an Executive Session of the BOCC be scheduled for further discussion of her proposal.

Chairman Fillios asked Commissioner Brooks, as the liaison to the group, to speak with Dr. McLandress and find out if he wants to continue on the Panhandle Board.

Commissioner Brooks agreed.

Chairman Fillios suggested that the BOCC Commissioners each develop a list of six applicants for further consideration, then together narrow that down to two or three before making a final selection. He asked the other Commissioners to have their six names ready for the next Commissioners' Status Update.

### **Optional Forms of Government Ad Hoc and Committee Selection (Action)**

Chairman Fillios reminded those present that the BOCC had decided last week that each Commissioner would choose one person for the Ad Hoc Committee which would then have the responsibility of choosing the members of the Study Commission.

After some discussion of the methods by which the Ad Hoc Committee might use to select Study Commission members, each Commissioner named their selections.

- Commissioner Brooks – Coeur d’Alene City Council Member Dan Gookin
- Chairman Fillios – BOCC Senior Business Analyst Nanci Plouffe
- Commissioner Duncan – Former BOCC Commissioner Marc Eberlein

Commissioner Brooks moved that the Board accept the three names put forward for the Ad Hoc Committee, Dan Gookin, Marc Eberlein and Nanci Plouffe, to select people for recommendation to the Board. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

### **Consolidated Annual Financial Report (Discussion)**

Finance Director Dena Darrow presented the Commissioners with the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ending September 30, 2020. She called attention to the summary sheet which listed the highpoints and described the organization of the document. She stated that the CAFR was available to the public on the County’s website.

Civil Deputy Prosecuting Attorney R. David Ferguson and Kootenai County Resident Sandi Turner exited the meeting at 11:17 a.m.

Treasurer Matheson exited the meeting at 11:27 a.m.

### **Pending Items Status Review – List Attached (Discussion)**

#### County Form of Government Study Committee

Chairman Fillios remarked that they had just covered this topic and voted on the members of the Ad Hoc Committee.

#### Facilities Expansion

Commissioner Duncan said she was waiting for the architect’s update.

#### PAC Airport Lease

Commissioner Duncan reported that Airport Director Steven Kjergaard was reviewing the documents but had not yet responded.

#### 1A/B Audio Upgrade

BOCC Communications Manager Nancy Jones said that she had been told the initial engineering plans were completed and was waiting for them to contact her.

### Financial Snapshot

Chairman Fillios stated this would be provided in the April 5, 2021 meeting.

### Ballot Bond Language

Commissioner Duncan reminded those present she would hold two town hall meetings on this issue on Wednesday, March 31, 2021, at 10:00 a.m. and 6:00 p.m. in Meeting Room 1B.

### Building Financing

Commissioner Duncan remarked that the Legislature had been delayed, so the Board would not know what actions would be taken until about the third week of April.

### State of the County 4/20/21

Chairman Fillios stated that the three items he planned to cover were budget, taxes and growth.

Commissioner Duncan confirmed that she had turned in her list of topics.

Commissioner Brooks stated he had not yet turned in his list.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

Erin Barnard of Coeur d'Alene asked Commissioner Duncan what her topics for the State of the County would be.

Commissioner Duncan said her topics would be the new building, the bond proposed to pay for the new building and updates on the five groups for which she acts as liaison.

Kootenai County Resident William Le asked why Commissioner Brooks was focused on pursuing the Optional Forms of Government Study Group, although there had been no strong public request for a change. He asked Commissioner Brooks to explain the reasoning behind the movement.

Commissioner Brooks declined to comment.

Kootenai County Resident Laura Van Voorhees pressed Commissioner Brooks for his input.

Commissioner Brooks stated the problem he wanted to address was that he could not legally have a discussion with another Commissioner about County business because two

of three Commissioners represented a quorum and it was forbidden under open meeting law. He said he felt they were not able to do business effectively and it would be better if there were five or seven Commissioners; two would not then represent a quorum and they could meet as they wished.

Ms. Van Voorhees asked which of the seven forms of government allowed by state statute he preferred.

Commissioner Brooks said he did not know; the Study Commission would examine the choices and make a recommendation.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:37 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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