

Minutes of Meeting
Business Meeting
March 9, 2021
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Assessor Bela Kovacs, Airport Director Steven Kjergaard, Resource Management Office (RMO) Director Jody Bieze, Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder, Finance Director Dena Darrow, Court Services Director Marissa Garza, Court Services Manager Kally Young, KCSO Captain Kim Edmondson, KCSO Lieutenant Michael McFarland, Civil Deputy Prosecuting Attorney R. David Ferguson, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present was Longwell Trapp Architects Representative Cory Trapp. Ms. Bieze, Lieutenant McFarland, Mr. Snyder and Captain Edmondson were present via teleconference.

A. Call to Order: Chairman Chris Fillios called the meeting to order at 2:00 p.m.

B. Pledge of Allegiance: Assessor Bela Kovacs led the Pledge of Allegiance.

C. Consent Calendar (items to be approved listed below):

Minutes of Meetings:

02/18/2021	Public Hearing/ZON20-0007/Quail Run Idaho Investments LLC/ Community Development
02/22/2021	Airport & Airport Advisory Board Update
02/22/2021	Commissioners' Status Update
02/23/2021	Public Transportation Update
02/23/2021	Business Meeting
02/25/2021	Community Development Update
02/25/2021	Human Resources: Personnel Changes

Board Actions:

Assessor's Adjustment to tax/valuation/AIN Nos. 177465; 144396
Treasurer's Monthly Report/January 2021
Approval/Employee Recognition Committee Members 2021
Resolution 2021-24/Cancellation of Taxes, Penalties & Interest/City of Coeur
d'Alene/AIN 244728
Letters of Denial/Requests for Cancellation of Taxes: Twin Lakes Community
Schoolhouse Foundation/AIN 103362; East Side Fire District/AIN Nos. 320232; 320231
Rescind/Assessor's Adjustment to Valuation: Marina Yacht Club LLC/AIN 224003
PAF/SCF Report: BOCC Review PP6/Week 1/Human Resources
BOCC Signatures for Indigent Cases: 2/25/21 through 3/3/21

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of March 1, 2021 through March 5, 2021 in the amount of \$607,726.82, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action): There were no changes to the agenda.

F. Action Items:

Notice of Award/Hazard Fuel Treatment/Project No. 18WFM 02/Fernan Natural Lake Area/Mechanical Treatment/Resource Management Office

Resource Management Office (RMO) Director Jody Bieze explained that they had requested bids from qualified contractors to perform Hazardous Fuel Treatment in the Fernan Natural Lake area. She stated they issued the invitation to twenty-six contractors and had received two responses by the deadline, one of which was not responsive. She said that RMO recommended that the bid from North Idaho Landscapes and Forestry be accepted.

Commissioner Duncan moved that the Board approve the notice of award for hazard fuel treatment, Project No. 18WFM 02, for the Fernan Natural Lake Area, to North Idaho Landscapes and Forestry. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Development and Ground Lease Agreements (2)/AAL-2020-640/AAL-2020-991/No Limits Aviation/Airport

Airport Director Steven Kjergaard requested the Board's approval for two development and ground lease agreements going to the same company, No Limits Aviation. He stated that one would bring \$2,620.80 in yearly revenue and the other would bring \$2,260.75.

Commissioner Duncan moved that the Board approve development and ground lease agreements AAL-2020-640 and AAL-2020-991 for No Limits Aviation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Development and Ground Lease Agreement/Commercial Hangar/AAL-2020-990/No Limits Aviation/Airport

Mr. Kjergaard explained this lease agreement was for the same company, No Limits Aviation, but it was for a commercial hangar development. He said the revenue generated would be \$8,736 per year.

Commissioner Duncan moved that the Board approve the development and ground lease agreement for a commercial hangar, AAL-2020-990, with No Limits Aviation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Kjergaard exited the meeting at 2:06 p.m.

Electrical Agreement/North Idaho Centennial Bridge/Kootenai Electric/Parks & Waterways

Parks & Waterways/Noxious Weeds/Snowgroomers Director Nick Snyder requested the Board's approval of an agreement with Kootenai Electric Cooperative (KEC). He explained this was necessary in order for them to prepare a construction proposal, which would be brought to the Board at a later date. He said the agreement would allow KEC to access the North Idaho Centennial Bridge site so they could generate the proposal.

Commissioner Duncan moved that the Board approve the electrical agreement for the North Idaho Centennial Bridge with Kootenai Electric. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Request/Funding for Case Investigation and Prosecution/KCSO

KCSO Captain Kim Edmondson stated she was making the request of behalf of Prosecutor Barry McHugh and KCSO Sheriff Robert Norris. She explained that the funds were being requested in relation to a particularly complex case that was being prepared. She said the money would be used for forensic examinations and additional investigation that

needed to be conducted. She stated they were requesting \$21,000 at this time, but might need to request more in the future.

Commissioner Duncan moved that the Board approve the request for funding for case investigation and prosecution in the amount of \$21,000, from the Justice Contingency Fund. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Amendment/Professional Services Agreement/Kootenai County Attorney Center/Lombard Conrad Architects/Board of Commissioners

Longwell Trapp Representative Cory Trapp said that the Board had asked his company to do some master planning for use of Kootenai County North and other buildings outside the Administrative Campus. He said the long range space study would cost \$27,500.

Commissioner Duncan moved that the Board approve the amendment to the professional services agreement for the long range study plan with Lombard Conrad Architects. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Agreement/Geotechnical Services/Attorney Building Site/Allwest Testing/Board of Commissioners

Mr. Trapp explained that testing needed to be done at the site chosen for the Attorney Center. He said they received a proposal from Allwest Testing and that the work would be coordinated with Buildings & Grounds.

Commissioner Duncan moved that the Board approve the agreement for geotechnical services at the Attorney Center building site with Allwest Testing. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Tax Deed Bids/AIN 257185/Warren/Cazier

Commissioner Duncan reminded those present that two sealed bids for this parcel had been opened in a prior meeting. She said one had been for \$1,600, which had since been withdrawn, and the other bid had been for \$600. She noted that this amount was \$1,000 short of the taxes owed on the parcel and the bid had been made by the previous owner, who had lost the property to tax deed. She suggested that all bids be rejected.

Commissioner Duncan moved that the Board reject the tax deed bids for AIN 257185. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Mr. Trapp exited the meeting at 2:13 p.m.

Request for Annexation/Karnow/Ezell/Thompson/Green/Sand/Conrad/East Side Fire District

Civil Deputy Prosecuting Attorney R. David Ferguson stated that East Side Fire District had received requests for annexation from Karnow, Ezell, Thompson, Green, Sand and Conrad. He said that all requirements for annexation had been satisfied, notice had been published appropriately, the Fire District officials had approved the requests and the properties were contiguous to parcels already annexed into the Fire District. He recommended that the Board approve the requests.

Commissioner Duncan moved that the Board approve the request for annexation for Karnow, Ezell, Thompson, Green, Sand and Conrad with the East Side Fire District. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2021-23/Surplus Equipment/District Court

Court Services Director Marissa Garza requested the Board's approval of Resolution 2021-23, to declare as surplus four fully depreciated assets from their inventory. She stated she had provided the Commissioners with a detail sheets for each item.

Commissioner Duncan moved that the Board approve Resolution 2021-23, removing surplus equipment from District Court. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2021-27/Sale of K9 POGO/Bill of Sale/KCSO

KCSO Lieutenant Michael McFarland requested the Board's approval of Resolution 2021-27, which would allow the sale of retired K9 Pogo to KCSO Deputy Nathan Nelson, his former handler.

Commissioner Duncan moved that the Board approve Resolution 2021-27, for the sale of K9 Pogo. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**Resolution 2021-28/Award Contract/Appraisal Services for Pending Litigation/
Appraisal Engagement Agreement/Morse & Company/Assessor**

Assessor Bela Kovacs requested the Board's approval of Resolution 2021-28, to award a contract for Morse & Company regarding pending litigation. He commented that funding for the contract had been previously approved by the Board in a July 16, 2020, in Executive Session.

Mr. Ferguson asked why this item had been presented as a resolution, since it was just a contract needing approval. He said he did not think the Board needed to execute a resolution, just approve the contract.

Assessor Kovacs remarked that he was still getting familiar with County procedures. He confirmed that he had a copy of the contract to present to the Board.

Commissioner Duncan moved that the Board award the contract for appraisal services for pending litigation to Morse & Company. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:20 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
