

**Minutes of Meeting  
Panhandle Health District  
February 21, 2023  
1:30 p.m.**

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Captain Stuart Miller, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were Coeur d'Alene Press Reporter Josa Snow and Panhandle Health District Representatives Don Duffy, McKenna Hunzaker, Kelsi Orlando and Kim Young. Commissioner Brooks was present via teleconference.

- A. Call to Order:** Chair Leslie Duncan called the meeting to order at 1:31 p.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Panhandle Health District Quarterly Update (Discussion)**

Panhandle Health District (PHD) Director Don Duffy introduced PHD Division Administrator over Health Services Kim Young, Program Manager for Substance Use Disorders Kelsi Orlando and McKenna Hunzaker, who is involved with the Opioid Settlement Funding.

Mr. Duffy reported that they had begun work on their FY24 Budget. He said their FY23 Budget had been about \$13 million, 81% of which came from grants and fees and 19% from the counties. He commented that, for Kootenai County, it had come to about \$1.685 million for FY23.

Mr. Duffy predicted that PHD would return to the Board around the end of April and present the FY24 Budget in detail. He described challenges they expected to face during the budget process. He said that they were beginning a new ERP (Enterprise Resource Program) software system, which they expected would provide better reporting tools. He added that the new system would begin functioning on July 1, 2023.

Mr. Duffy said that the Opioid Settlement Funds were a high priority topic for PHD.

KCSO Undersheriff Brett Nelson entered the meeting at 1:37 p.m.

Chair Duncan asked for the status on PHD's Preparedness Coordinator.

Mr. Duffy reported that PHD's Preparedness Program was funded by the state and it provided for 2.5 FTEs (Full Time Employees). He said they had actually employed 3.5 FTEs in that program. He explained that they had sought to maintain the quality of their programs while still being grant compliant and cutting the additional one position. He

added that they were also replacing a Nurse/Manager position in the Medical Reserve Corps Program.

Mr. Duffy stated that their funding looked about the same for FY24 and they had been discussing the FY25 projection with representatives from the state. He commented that individual health districts might be allowed more latitude managing funds in the future and promised to keep the Office of Emergency Management informed.

In response to a question from Chair Duncan, Mr. Duffy said that post-Pandemic after-action reports would be completed shortly and would be presented at PHD at the Executive Team Meeting on February 28, 2023.

In response to a question from Commissioner Bruce Mattare, Mr. Duffy provided additional details regarding their funding sources.

**Presentation Proposing Opioid Use Disorder Treatment during Incarceration (Discussion)**

Ms. Orlando described the services the Substance Use Disorders Teams provided. She explained that they oversaw all of the funding which dealt with substances other than tobacco and nicotine. She discussed the money that was coming in from different sources and the ways in which they managed it.

Ms. Hunzaker described the services provided in their treatment and recovery programs. She said they had an Idaho Law Enforcement Diversion Program, a pre-arrest diversion option.

Chair Duncan stated that the Board was considering the most effective ways in which the available County funds could be applied.

Ms. Hunzaker provided additional details about the services that could be offered to inmates at the Jail.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.
- E. Adjournment (Action):** Chair Duncan adjourned the meeting at 1:56 p.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk