

**Minutes of Meeting**  
**Kootenai County Court Facility Expansion**  
**February 18, 2022**  
**11:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda item. Also present were KCSO Sheriff Robert Norris, KCSO Captain Andy Deak, Chief Deputy Clerk Jennifer Locke, Finance Director Dena Darrow, Chief Deputy Prosecutor Art Verharen, Kootenai County District Court Judge Cindy Meyer, Adult Misdemeanor Probation (AMP) Director Keith Hutcheson, Chief Bailiff – Jury Commissioner Pete Barnes, Buildings & Grounds (B&G) Operations Manager Greg Manley, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present were LCA (Lombard Conrad Architects) Representatives Ken Gallegos and Ben Bernier and Longwell Trapp Architects Representative Cory Trapp.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 11:01 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business:**

**Kootenai County Court Facility Expansion Discussion with Cory Trapp from Longwell Trapp Architects and Ken Gallegos from Lombard/Conrad Architects (Discussion)**

Lombard Conrad Architects (LCA) Representative Ken Gallegos reviewed the changes in location from the Board’s initial idea of an independent building to the present plan of an expansion to the Justice Center.

LCA Representative Ben Bernier displayed the floor plans for the project and went over them in detail, floor by floor.

KCSO Captain Andy Deak asked whether observation points for the holding cells would be provided, which Mr. Bernier confirmed.

Treasurer Steve Matheson entered the meeting at 11:11 a.m.

Mr. Bernier commented that one of the goals of the project was to increase accessibility in the Justice Building.

Assessor Bela Kovacs entered the meeting at 11:13 a.m.

Mr. Bernier continued to describe the floor plan of the proposed expansion.

Court Services Director Marissa Garza entered the meeting at 11:20 a.m.

Mr. Gallegos explained how the cost was calculated for the space allotted to each department. He provided some rough estimates but cautioned that the cost of materials and contractors had increased substantially since the project was first discussed.

Longwell Trapp Architects Representative Cory Trapp remarked that he did not think construction costs were going to go down any time soon, since there was a large amount of ARPA (American Rescue Plan Act) funding being spread across communities.

KCSO Sheriff Robert Norris asked how many of LCA's last ten projects came in at the budgeted amount.

Mr. Gallegos said that most of them came in under or right at the budgeted amount.

Treasurer Matheson asked how long it would take to complete the project.

Mr. Gallegos stated it should take a year and a half to two years, but outside factors such as the current difficulty in getting steel, glass, HVAC units and other items could effect this. He said their next step would be to provide exterior renderings. In response to a question from Adult Misdemeanor Probation (AMP) Director Keith Hutcheson, he said the current estimate would be good for about a year. He predicted that once the contractor was chosen, a more accurate estimate would become available.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 11:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk