

**Minutes of Meeting
Elected Officials
February 16, 2022
9:00 a.m.**

The Kootenai County Board of Commissioners: Chair Pro Tem Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Assessor Bela Kovacs, Coroner Warren Keene, M.D., KCSO Sheriff Robert Norris, Treasurer Steve Matheson, KCSO Undersheriff Dan Mattos, Chief Deputy Treasurer Jill Smith, Human Resources (HR) Director Sylvia Proud, Finance Director Dena Darrow, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present was Kootenai County Resident William Le. Chairman Chris Fillios was excused.

A. Call to Order: Chair Pro Tem Leslie Duncan called the meeting to order at 9:01 a.m.

B. Changes to the Agenda (Action):

Chair Pro Tem Duncan said that the agenda items would be addressed out of order in the hope that Chairman Chris Fillios might arrive before the end of the meeting.

C. Business:

FY23 Budget Process Follow Up (Discussion)

Chair Pro Tem Duncan checked to be certain the documents sent by Finance Director Dena Darrow for the FY23 Budget Process had been received. The Elected Officials present confirmed that they had received them.

None of the Elected Officials present voiced any questions regarding the FY23 Budget Process.

Salary Compression (Discussion)

Chair Pro Tem Duncan stated that the Board intended to wait to address issues of salary compression until the current wage study was completed. She asked that none of the Elected Officials bring salary compression cases to the Board until then, unless these were part of onboarding a new hire.

KCSO Sheriff Robert Norris asked when the salary study would be completed.

Human Resources (HR) Director Sylvia Proud explained that Washington did not do its budget on a fiscal year basis like Kootenai County, but rather on a calendar year basis. She said this meant that Ameriben had not yet been given the required data from that market area. She added that the information should be provided around the end of February.

Sheriff Norris expressed his dissatisfaction with the delay and expressed his ongoing concerns about attracting and retaining staff.

Additional Rental Space Available (Discussion)

Chair Pro Tem Duncan reported that that Board had received an inquiry from the new owners of 301 Sherman Ave, the former Wells Fargo Building. She said they had rental space available and had asked if the County was interested. She remarked that she did not think the County needed more rental space at this time.

Commissioner Bill Brooks agreed.

None of the Elected Officials present expressed interest in more rental space for their departments.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

KCSO Undersheriff Dan Mattos reported that there was a problem with the front gate at the Sheriff's campus. He said that people had crawled under it on two occasions and it represented a significant security breach. He stated that it would cost about \$13,000 to repair, but they did not have the money in their budget this year. He asked if the Board would offer assistance.

Chair Pro Tem Duncan said that the money would be found, either in the Buildings & Grounds budget or from Contingency Funds. She asked that the item be brought to a future Business Meeting.

- E. Adjournment (Action):** Chair Pro Tem Duncan adjourned the meeting at 9:13 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk