

**Minutes of Meeting  
Commissioners' Status Update  
February 7, 2023  
10:00 a.m.**

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Clerk Jennifer Locke, Finance Director Brandi Falcon, County Assistance Specialist Sierra Hansen, Resource Management Office (RMO) Director Jody Bieze, RMO Transit Program Manager Chad Ingle and Deputy Clerk Tina Ginorio. Also present was Coeur d'Alene Press Reporter Kaye Thornbrugh.

**A. Call to Order:** Chair Leslie Duncan called the meeting to order at 10:00 a.m.

**B. Changes to the Agenda (Action):**

Chair Duncan asked that an emergency addition be made to today's agenda, an Executive Session pursuant to Idaho Code §74-206(1)(b) related to an incident which occurred over the weekend.

Commissioner Bruce Mattare moved that the Board add an Executive Session §74-206(1)(b) to the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks:           Aye  
Commissioner Mattare:         Aye  
Chair Duncan:                    Aye

The motion carried.

**C. Business:**

**Generator for Court Buildings (Discussion)**

Clerk Jennifer Locke reminded those present that the purchase of generators for the Admin Building and the District Court building had been discussed previously. She said she had spoken to Resource Management Office (RMO) Director Jody Bieze about it. She explained that District Court still needs to operate even when power is out or the server is down.

Clerk Locke said she had talked with Finance Director Brandi Falcon and learned that Fund 45, which is split between the District Court Clerk's Division and the Administrative Judge's, contained about \$800,000 in fund balance for the Clerk's portion. She commented that this could potentially be used as matching funds, if a grant could be found.

Chair Duncan said there was generally agreement to proceed as Clerk Locke suggested.

Clerk Locke stated she would ask Legal to review the proposal to make sure the money from Fund 45 could be used in that way.

**Update Skeet Club Property Appraisal (Discussion)**

Chair Duncan stated that the last appraisal of the Coeur d’Alene Skeet & Trap Club property had been dated November 21, 2022 and she felt they needed it updated because property values had continued to drop. She said it would cost about \$2,000 and would take about 30 days.

Commissioner Bill Brooks asked if the new appraisal would specifically take into account the lead contamination and need for remediation present in the property.

Chair Duncan confirmed that it would.

Both Commissioner Bruce Mattare and Commissioner Brooks voiced support for her suggestion.

Chair Duncan said she would go ahead and try to schedule an appointment.

**Idaho Association of Counties Conference Update (Discussion)**

Chair Duncan announced that there was going to be a bill proposed for Idaho Fish & Game to purchase the Skeet Club property. She said they were interested in preserving the Skeet Club, so that was another reason for getting an updated appraisal.

Commissioner Mattare reported that one of the big issues discussed at IAC (Idaho Association of Counties) was the \$120 million the Governor wanted to provide for tax relief. He said that there were two different approaches being discussed, one in the House and one in the Senate. He added that the Legislators were provided with detailed information on how such proposals could affect the operations of all the counties.

Clerk Locke remarked the HB79 proposed sales tax going to property tax relief for school bonds, facility levies and school supplemental levies.

Chair Duncan added that they were waiting to see the latest draft of the bill related to State funding of the Public Defender’s Office.

**Commissioner Liaison Update (Discussion)**

Chair Duncan stated she had sent a memo last week regarding switching some liaison assignments. She said she had asked Commissioner Mattare if she could take over the Coroner, Adult Misdemeanor Probation (AMP), Juvenile Probation, Juvenile Detention and KCEMSS (Kootenai County Emergency Medical Services System) in exchange for him taking on the Assessor. She remarked that Commissioner Mattare was already working closely with IT (Information Technology) on technology issues in the Assessor’s Office.

No objections were voiced.

Commissioner Mattare moved that the Board enter into Executive Session pursuant to Idaho Code §74-206(1)(b). Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Mattare: Aye  
Chair Duncan: Aye

The motion carried.

Chair Duncan stated that she would bring Civil Deputy Prosecuting Attorney R. David Ferguson in via teleconference.

The Board entered into Executive Session at 10:09 a.m.

**Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. (Closed Session – Discussion)**

**Decisions/Direction (Open Meeting – Action)**

The Board exited Executive Session at 10:27 a.m.

Chair Duncan confirmed that Mr. Ferguson had been present via teleconference.

Commissioner Mattare moved that the Board exit Executive Session with staff to proceed as discussed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye  
Commissioner Mattare: Aye  
Chair Duncan: Aye

The motion carried.

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjournment (Action):** Chair Duncan adjourned the meeting at 10:27 a.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BOCC SIGNATURE

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk