

**Minutes of Meeting
Solid Waste Update
February 1, 2021
10:00 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Treasurer Steve Matheson, Solid Waste (SW) Director John Phillips, SW Principal Planner Laureen Chaffin, Finance Director Dena Darrow and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 10:03 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Discussion):**

Wood Waste from January 2021 Windstorm

Solid Waste (SW) Principal Planner Laureen Chaffin reported that they had submitted their windstorm damage estimates to the state. She said SW estimated a total cost to their department of \$139,000, including about \$4,000 of staff time directly related to the incident. She stated that from, January 13 to January 21, the Ramsey site took in over 1550 tons of wood debris and noted that the normal amount for Ramsey would have been 180 tons. She said there were also about 330 tons taken at the Prairie site, with their normal intake being about 80 tons for a month.

2021 Project Updates

SW Director John Phillips provided the Commissioners with updates on the department's projects:

- Rural Site Power – Kidd Island Bay, Sunup and Worley sites should have power hook ups completed in March.
- Construction at Ramsey – “Z” walls for metal and recycling will be installed to increase space for customers to unload garbage. The survey has been completed and will go to the engineer shortly for preliminary design. The project should be finished by the end of the summer.
- Landfill Facilities Improvements – The 40 x 60 storage building will be put out for bid this spring. The engineer has provided a professional services agreement, which has been reviewed by Civil Deputy Prosecuting Attorney Jamila Holmes, and should be brought before the Board soon. The building should be finished by October 15, 2021.

- Landfill Future Expansion – SW will ask for surveys of the property from an engineer before beginning Phase E-3. A meeting was scheduled for February 2 with a representative of Worley Highway District to discuss easements. After that meeting, SW will focus on getting permits for the new cell.

Financial Strategy Overview

Ms. Chaffin reviewed the documents she provided to the Commissioners, including a color-coded list of construction projects. She said the FY22 Financial Planning Worksheet illustrated how much money SW had available and the major components of all their future plans through 2042. She explained ways that the County’s rate of growth would affect the initial plans.

Ms. Chaffin said that the upcoming phases of the landfill’s lifecycle would be labelled “E3” and “E4,” with a completion phase to follow, after which a new landfill would need to be opened.

Ms. Chaffin broke down how income was allocated to cover closure and post closure expenses and went over the projected spending in specific areas. She discussed management of gas production and disposal of leachate.

Ms. Chaffin commented that they kept a year’s worth of operating expenses in reserve. She explained the process of managing fee increases to permit them to save up for large projects slowly. She listed the amounts the SW Enterprise Fund provided to the County’s General Fund.

Chairman Fillios complimented Mr. Phillips and Ms. Chaffin on the presentation.

- D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.
- E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 10:37 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
