

**Minutes of Meeting
Commissioners' Status Update
January 24, 2023
10:00 a.m.**

The Kootenai County Board of Commissioners: Chair Leslie Duncan, Commissioner Bruce Mattare and Commissioner Bill Brooks met to discuss the following agenda items. Also present were KCSO Sheriff Bob Norris, Human Resources Director Sylvia Proud, Clerk Jennifer Locke, Finance Director Brandi Falcon, Civil Deputy Prosecutors Darrin Murphey and R. David Ferguson, BOCC Communications Coordinator Jonathan Gillham, and Deputy Clerk Ronnie Davisson.

- A. **Call to Order:** Chair Leslie Duncan called the meeting to order at 10:00 a.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda.
- C. **Business:**

1. **Discussion of XTR Contract Management**

Commissioner Bruce Mattare explained that he was working with Assessor Bela Kovacs and the Information Technology (IT) Department on the XTR Contract. He said that he believed that IT should be the liaison with XTR rather than the Assessor's Office, and if any additional modifications or demands were made to the contract, it would be discussed with Commissioner Mattare, IT and the Assessor.

Executive Session pursuant to *Idaho Code §74-206(1)(b)* to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. – BOCC Division (Closed Session – Discussion)

Decisions/Direction (Open Meeting – Action)

No information requiring an Executive Session was submitted.

2. **BOCC**

Executive Session pursuant to *Idaho Code 74-206(1)(d)* to consider records that are exempt from disclosure as provided in Chapter 1, Title 74, and Idaho Code. – BOCC Division (Closed Session – Discussion)

Decisions/Direction (Open Meeting – Action)

3. **BOCC**

Executive Session pursuant to *Idaho Code §74-206(1)(b)* to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a

public officer, employee, staff member or individual agent. – BOCC Division (Closed Session – Discussion)

Decisions/Direction (Open Meeting – Action)

Commissioner Mattare moved to enter into Executive Session pursuant to *Idaho Code §74-206(1)(d) and (1)(b)*. Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Mattare: Aye

Chair Duncan: Aye

The motion carried.

The Board entered into Executive Session at 10:04 a.m.

Chair Duncan asked HR Director Sylvia Proud and Civil Deputy Prosecutors Darrin Murphey and R. David Ferguson to remain in attendance.

The Board exited Executive Session at 11:05 a.m.

Commissioner Mattare moved to exit Executive Session and with staff to proceed as discussed. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Davisson called the roll:

Commissioner Brooks: Aye

Commissioner Mattare: Aye

Chair Duncan: Aye

The motion carried.

- D. Public Comment (Discussion):** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

Kootenai County Resident David Pisero explained that he had been an observer in some of the court proceedings the day prior and was pleased with how the judges and clerks handled all hearings. He said that after the hearings were completed, he had an opportunity to speak with a Judge about the process, who had asked a Bailiff to provide Mr. Pisero with the same paperwork as they provide parolees, so as to help Mr. Pisero better understand the process. He explained that the paperwork was provided to parolees that outlined resources and websites for classes they were required to take. Upon looking at the paperwork and researching the resources on the paper, he discovered that there were nine links to websites that did not work.

He said that the basis for his comment was that no one that he had spoken with at the County owned up to the fact that some of the links were wrong. He noted that some of the links were associated with Health and Welfare, and asked if the Commissioners could

commit to ensuring that there was someone that would be responsible for checking the accuracy of all the links on the County website.

The Board asked Mr. Pisero to email the Board with all the information that he had compiled and thanked him for bringing the issue to their attention.

E. **Adjourn:** Chair Duncan adjourned the meeting at 11:16 a.m.

Respectfully submitted,

JENNIFER LOCKE, CLERK

BY: Ronnie Davisson

Ronnie Davisson, Deputy Clerk



BOCC SIGNATURE