

Minutes of Meeting
Kootenai County Historic Preservation Commission (HPC)
DATE: January 20, 2021
TIME: 3:30PM

A. Call to Order

The meeting was called to order by Acting Chair Burns at 3:30pm.

1. Opening Protocols:

Russ Brown gave opening protocols.

2. Roll Call:

Present were: Laurie Mauser (By Phone), Walter Burns, Jennifer DeRose, Russ Brown, Jonathan Mueller, and Joe Piedmont. Courtney Beebe was excused. Also present were Kootenai County Commissioner Chris Fillios, BOCC Recording Secretary Chandra Newberry, BOCC Communications Manager Nancy Jones and Resource Management Director Jody Bieze.

3. Minutes Approval:

- Minutes for December 23, 2020 were approved. Jonathan Mueller moved to approve the December 23, 2020 minutes. Mr. Brown seconded the motion. The motion was carried.
- Minutes for December 16, 2020 were sent back for clarification on a couple of changes. Will be brought back for approval at the next regular meeting.

4. Introduce Guests:

County Commissioner Fillios joined the group in progress to discuss appointments.

B. Business (Action Items)

Agenda Item #1 – New Member Introductions

- a.** Newly appointed members Jennifer DeRose and Joe Piedmont were welcomed to the commission. County Commissioner Fillios presented the Board of County Commissioners philosophy on appointments, not just for this commission but for the entire county governance structure as a whole. After brief questions, he excused himself with commission thanks for his time at 3:44 pm.

Agenda Item #2 – Commissioner Leadership Elections

- a.** It was decided amongst the board that Walter Burns would be Acting Chair until the next regular meeting where a chair will be officially decided on. Jonathan Mueller moved to have Walter Burns serve as the Acting Chair until the next regular meeting. Mr. Brown seconded the motion. The motion was carried. Mr. Mueller offered to hold the position as Commission Secretary. Mr. Brown moved to nominate Jonathan Mueller

as the Commission secretary. Acting Chair Burns seconded the motion. The motion was carried.

Agenda Item #3 – Projects & Goals Discussion & Other Business Items #3-7 (Merged)

a. The commission engaged in a general discussion about the upcoming year led by Acting Chair Burns with the following topics:

1. Garden District Update – Survey is complete and has been submitted to ISHPO for review. Acting Chair Burns noted the rather terrific work accomplished by the volunteers and larger team members. ISHPO has determined that the District qualifies for nomination to the National Register of Historic Places.

The next step is nomination to national register. It was discussed that the City of Cd'A Historic Preservation Commission should be the entity to pursue next steps. No formal action to be deemed necessary. Acting Chair Burns agreed to write a letter to the City and forward on the report with related findings.

Also was noted that a press release should be accomplished to announce progress and the ISHPO determination. Lisa Benscheidt will be contacted to produce such. Mr. Brown moved to have Lisa Benscheidt write the press release. There was no seconded to complete the motion, but it was decided by general agreement by the Commission that Mrs. Benscheidt on the Garden District Board will complete the press release. Mrs. Mauser suggested that the press release be completed and to the Commission by the next regular meeting for review.

2. Meadowbrook Hall (MBH) – The structure was deemed to not qualify for the register. However, would be included in the ongoing Cougar Gulch survey. This item is to be discussed with more information at the next regular meeting.

3. Pend Oreille City Placement – A clarification was made that Pend Oreille City was listed on the register last fall. There was a general excitement about an archeological site being on the register. A need for a press release was discussed about nomination materials and contributors. No further action is to be taken just yet. The Commission will wait for the official letters from ISHPO & coordinate the press release with the Board of County Commissioners before it is released.

4. Cougar Gulch Survey – Mrs. Mauser explained that she had send out the Request for Proposal (RFP) information to 7 different contractors and consultants on January 7, 2021. The deadline for the RFP's to be returned is January 21, 2021. A recommendation will be forthcoming and may require a special meeting. Acting Chair Burns and the County staff will advise.

5. CLG Grant App for Meadowbrook Hall (MBH) - ISHPO does need a statement of endorsement from MBH owners. No further action was taken.

General Discussion: Discussion was held related for the need to have Open Meeting Law training for the not only the new members, but also for ongoing members for clarification on any legislative updates. The training will take place at the February 17, 2021 regular meeting, as approved by the Commission in a previous meeting.

C. Open Floor

No open floor comments were discussed.

D. Adjourn

There being no further discussion of agenda items or public comment, Mr. Brown moved to adjourn the meeting; Mr. Mueller seconded the motion. The motion was carried. Acting Chair Burns adjourned the meeting at 4:38 pm.

Jonathan Mueller, Commission Secretary