

**Minutes of Meeting
Business Meeting
January 18, 2022
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Chief Deputy Clerk Jennifer Locke, Elections Manager Asa Gray, Resource Management Office (RMO) Transit Program Manager Chad Ingle, Civil Deputy Prosecuting Attorney R. David Ferguson, Juvenile Detention Senior Records Clerk Brandie Bradley, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham and Deputy Clerk Tina Ginorio. Also present was Kootenai County Resident Jason Johnston. Commissioner Brooks and Ms. Bradley were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:01 p.m.
- B. Pledge of Allegiance:** Chief Deputy Clerk Jennifer Locke led the Pledge of Allegiance.
- C. Changes to the Agenda: (Action)**

Commissioner Leslie Duncan asked that item seventeen, "Memorandum of Agreement/ Kootenai County Fair Board/Sheriff," be pulled from the agenda.

Commissioner Bill Brooks asked that item eighteen, "Law Enforcement Protection Contract with the City of Coeur d'Alene/Sheriff," be pulled from the agenda.

No objections were voiced. Chairman Fillios confirmed that the two items would be removed.

- D. Consent Calendar (items to be approved listed below):**

Minutes of Meetings:

01/03/2022	Advisory Board Interview Wolfe 3 p.m.
01/03/2022	Advisory Board Interview Malm 11 a.m.
01/03/2022	Advisory Board Interview Zao 2 p.m.
01/03/2022	Advisory Board Interview Thornton 1 p.m.
01/04/2022	Sheriff's Office
01/05/2022	Requests for Cancellation of Taxes
01/05/2022	Kootenai Recovery Community Center
01/06/2022	Community Development Update

Commissioner Duncan moved that the Board approve items one through eight on the agenda, the submitted minutes for approval. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Consent Calendar (items to be approved listed below):

Board Actions:

Assessor Adjustments to Tax Valuation
BOCC Signatures for Indigent Cases: 01/06/2022 through 01/12/2022
Human Resources PAF/SCF Report for FY22 PP02 Week 2
Treasurer’s Cancellation of Taxes – Solid Waste Fees for 184846
Treasurer’s Cancellation of Taxes – Solid Waste Fees for 172022
Assessor’s Adjustment to Tax Valuation AIN 337136
Extension of Resolution 2021-88

Commissioner Duncan moved that the Board approve items nine through fifteen as part of the Consent Calendar. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

F. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of January 10, 2022 through January 14, 2022 in the amount of \$1,244,696.67, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

G. Business:

~~**Memorandum of Agreement/Kootenai County Fair Board/Sheriff (Action)**~~ – Pulled.

~~**Law Enforcement Protection Contract with the City of Coeur d’Alene/n/a/Sheriff (Action)**~~ – Pulled.

Bid Award Bid #021121/Cancellation of IFB/Rejection of Bids/Resource Management Office (Action)

Resource Management Office (RMO) Transit Program Manager Chad Ingle reported that all bids received in this round had both exceeded the cost they had estimated for the project and the \$200,000 amount allowed for informal bids. He asked the Board to approve their rejection of all these bids and allow RMO to begin fresh with a formal bid process.

Commissioner Duncan moved that the Board cancel the IFB and reject the bids for Bid #021121. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Kootenai County Resident Jason Johnston exited the meeting at 2:04 p.m.

Advisory Board: Appointment of Dominic Parmantier/Aquifer Protection District/Term expires 12/31/2023/BOCC (Action)

BOCC Communications Coordinator Jonathan Gillham stated that a vacancy had occurred on the Aquifer Protection Advisory Board. He reported that the Advisory Board had met January 12, 2022 and recommended the appointment of Dominic Parmantier to fill the rest of the term, through December 31, 2023. He confirmed that Mr. Parmantier met the statutory requirements to fill the position.

Commissioner Duncan moved that the Board appoint Dominic Parmantier to the Aquifer Protection District with a term to expire December 31, 2023. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2022-06/Classify Documents/Elections (Action)

Resolution 2022-07/Destroy Documents/Elections (Action)

Chairman Fillios stated that items twenty-one and twenty-two on the agenda would be handled under one motion.

Elections Manager Asa Gray requested the Board's approval of Resolution 2022-06 and Resolution 2022-07, which would allow his department to dispose of records they were no longer required by statute to retain.

Commissioner Duncan moved that the Board approve Resolution numbers 2022-06 and 2022-07, for the classification and destruction of documents for the Elections Department, according to Idaho Code. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Resolution 2022-08/Classify Documents/Juvenile Detention (Action)

Resolution 2022-09/Destroy Records/Juvenile Detention (Action)

Chairman Fillios stated that items twenty-three and twenty-four on the agenda would be handled under one motion.

Juvenile Detention Senior Records Clerk Brandi Bradley requested the Board's approval of Resolutions 2022-08 and 2022-09, which would allow her department to dispose of records they were no longer required by statute to retain.

Commissioner Duncan moved that the Board approve Resolution numbers 2022-08 and 2022-09, for the classification and destruction of records for Juvenile Detention, according to Idaho Code. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Civil Deputy Prosecuting Attorney R. David Ferguson exited the meeting at 2:08 p.m.

Status Pending Update (Discussion)

Facilities Expansion

Commissioner Duncan stated that a meeting was planned with LCA (Lombard Conrad Architects) for next week.

PAC Airport Lease

Commissioner Duncan reported that the PAC (Panhandle Area Council) intended to sign the new lease agreement, which would then be forwarded to the BOCC for approval.

Financial Snapshot

Chairman Fillios remarked that the next snapshot would be provided at the first Business Meeting in February.

Impact Fee Analysis

Commissioner Brooks said that he had received the proposed contracts from Galena Consulting and had been in contact with Anne Wescott. He reported that he had also been observing the process undergone by the Fire District. He stated that the contracts would be sent to Legal for review, then brought to the BOCC for approval.

North Lot Land Sale

Commissioner Duncan said she had a meeting scheduled with Mr. Ferguson this afternoon to discuss this issue.

Skeet & Gun Club

Commissioner Brooks reported that he had not received any new information. He added that the Club members seemed to want to stay in their current location.

ARPA Statement

Chairman Fillios read the prepared ARPA (American Rescue Plan Act) statement into the record.

H. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

I. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:12 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk