

Minutes of Meeting
Business Meeting
January 11, 2022
2:00 p.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Community Development Director David Callahan, Airport Director Steven Kjergaard, Resource Management Office (RMO) Director Jody Bieze, Finance Director Dena Darrow, Office of Emergency Management (OEM) Director Tiffany Westbrook, Civil Deputy Prosecuting Attorneys R. David Ferguson and Pat Braden, BOCC Senior Business Analyst Nanci Plouffe, BOCC Communications Coordinator Jonathan Gillham, BOCC Administrative Secretary Teri Johnston and Deputy Clerk Tina Ginorio. Also present were J-U-B Engineers, Inc. Representative Riannon Zender, NNAC (National Native American Construction), Inc. Representatives Matt Pacotti and Greg Ranniger, and Kootenai County Residents Jason Johnston and Bill Darnafell. Ms. Bieze, Ms. Westbrook, Ms. Zinder, Mr. Pacotti, Mr. Ranniger and Mr. Braden were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.

- B. Pledge of Allegiance:** Airport Director Steven Kjergaard led the Pledge of Allegiance.

- C. Consent Calendar (items to be approved listed below):**
 - Minutes of Meetings:**
 - 12/15/2021 Galena Consulting
 - 01/03/2022 Executive Session §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent.
 - 01/03/2022 Advisory Board Interview
 - 01/04/2022 Business Meeting

 - Board Actions:**
 - Assessor’s Adjustment to tax/valuation AIN 337243; 102972; 179017; 154271; 178606; 256721; 120708; 168353; 107409; 102088; 153412
 - Resolution 2022-04/Cancel Taxes, Interest and Penalties/AIN 170302 Bayview Community Center
 - Letters of Denial: AIN Nos. 114012; 315451; 315452
 - Hayden Area Regional Sewer Board (HARSB) Payment Request Form: TML Construction, Inc.; JUB Engineering; Aqua Engineering; Cole Industrial, Inc.; Panhandle Area Council; Strata; H.D. Fowler; Citibank Costco; Century West
 - Approve/Interim Appointment/Nelson/KCSO
 - PAF/SCF Report: BOCC Review PP01 Week 2 & PP02 Week 1/Human Resources
 - BOCC Signatures for Indigent Cases: 12/30/21 through 1/5/22

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

D. Payables List (Action):

Commissioner Duncan moved that the Board accept the Payables List for the week of January 3, 2022 through January 7, 2022 in the amount of \$746,979.34, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. Changes to the Agenda (Action):

Commissioner Duncan asked that item two on the agenda be pulled. No objections were voiced.

F. Action Items:

Contract/Roof Repair/Granite Enterprises, Inc./Office of Emergency Management

Office of Emergency Management (OEM) Director Tiffany Westbrook requested the Board's approval of a contract with Granite Enterprises, Inc. to repair the roof of their building. She said the work was planned to begin this spring and the total cost should be about \$71,822. She explained it would be funded with some of the remaining CARES (Coronavirus Aid, Relief and Economic Security) dollars.

Commissioner Brooks moved that the Board approve the contract for roof repair with Granite Enterprises, Inc. for the Office of Emergency Management. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**~~Copier Maintenance Contracts/Training/Veterans/Detectives/Jail Admin/Treasurer/
Public Defender/Sheriff/Judge Mitchell/Assessor/OEM/specialty Courts/H & H, Inc./
Information Technology~~**

This item was pulled from the agenda.

Acknowledge Bids/Bus Stop Improvements/Panhandle Health/Hayden and Huetter/Seltice/Coeur d'Alene/Resource Management Office

Resource Management Office (RMO) Director Jody Bieze reported that the total cost of the project had exceeded the informal bid threshold, so she recommended that the informal bidding be cancelled. She said they would then invite participants to bid again under the formal, sealed bid procedure.

Ms. Bieze asked the Board to acknowledge the informal bids that had been received.

Civil Deputy Prosecuting Attorney Pat Braden confirmed that it would be appropriate to acknowledge receipt of the bids today, then reject them under a specific agenda item in a future meeting. He said they could then start over with the formal bidding process.

Ms. Bieze stated that bids had been received from both National Native American Construction, Inc. and Interstate Concrete and Asphalt on January 6, 2022.

Commissioner Duncan moved that the Board acknowledge the bids as outlined for the bus stop improvements. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Chief Deputy Assessor Allyson Knapp entered the meeting at 2:06 p.m.

Amendment/Inmate Telecommunication Location Agreement/Telmate LLC/KCSO

Commissioner Duncan attempted to reach a representative of KCSO to present this agenda item but was not successful.

Civil Deputy Prosecuting Attorney R. David Ferguson stated that he had reviewed the agreement and the amendment dealt with rate changes and the number of tablets provided at the Jail. He said the other terms were essentially the same and that he saw no impediment to its approval.

Commissioner Duncan remarked that the amendment extended the agreement to 2023 and included a nominal rate change. She said that the charges were paid by the inmates, not the County.

Finance Director Dena Darrow confirmed that there was no cost to the County.

Commissioner Brooks moved that the Board approve the amendment to the Inmate Telecommunication Location Agreement with Telmate, LLC for KCSO. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**Grant Application/Rehabilitation of Runway 6-24/Design for Taxiway B4 Construction/
Federal Aviation Administration/Airport**

Airport Director Steven Kjergaard requested the Board's approval of a grant application for design only of the Rehabilitation of Runway 6-24 and design and construction of Taxiway B4, in the amount of \$385,000. He remarked that they were currently negotiating the contract with T-O Construction, Inc.

Commissioner Duncan moved that the Board approve the grant application for the Rehabilitation of Runway 6-24 and design for Taxiway B4 Construction. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

**Grant Application/Runway Lighting Improvements Phase 1/Federal Aviation
Administration/Airport**

Mr. Kjergaard requested the Board's approval of a grant application for Runway Lighting Improvements Phase 1. He said the amount requested was \$833,333 and they planned to send the project out for bids in a few weeks.

In response to a question from Chairman Fillios, Mr. Kjergaard said the funding for the project would be 90% from the FAA (Federal Aviation Administration) with the remaining 10% probably split between the state and the County.

Commissioner Duncan moved that the Board approve the grant application for the Runway Lighting Improvements Phase 1. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Kootenai County Resident Jason Johnston exited the meeting at 2:11 p.m.

Mr. Kjergaard commented that items seven and eight on the agenda related to the same property, so they could be handled under one motion.

Chairman Fillios agreed with the suggestion. No objections were voiced.

Termination of Lease/AAL-420/Tomich/Airport

Ground Lease/AAL-2021-2300/CDA Spine Holdings, LLC/Airport

Mr. Kjergaard requested the Board's approval of the termination of lease AAL-420 under Tomich and the subsequent sale of the lease as AAL-2021-2300 to CDA Spine Holdings, LLC. He noted the amount was \$2,753.76 per year.

Commissioner Brooks moved that the Board approve the termination of Lease AAL-420 under Tomich and approve the new Ground Lease AAL-2021-2300 under CDA Spine Holdings, LLC. Commissioner Duncan seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Agreement for Professional Services/Project Management/Shea, Carr & Jewell, Inc./Community Development

Community Development Director David Callahan requested the Board's approval for a professional services agreement for project management with Shea, Carr & Jewell, Inc. He explained this would allow his department to proceed with the Rathdrum Prairie Aquifer 5 acre overlay zone and the Coeur d'Alene Tribe re-zoning. He noted that his department did not have sufficient staff at this time to do the projects in-house.

Commissioner Duncan moved that the Board approve the agreement for professional services for Project Management with Shea, Carr & Jewell, Inc. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Callahan exited the meeting at 2:16 p.m.

Appointments/Glader/Zao/Dean/Planning & Zoning Commission/Board of Commissioners

Commissioner Duncan stated that the Board held interviews for the Planning & Zoning Board last week. She remarked that she had supported the reappointment of John Malloy, but this had not been approved by the other Commissioners.

Commissioner Duncan moved that the Board appoint Glader, for a term expiring December 31, 2023, and Zao and Dean for terms expiring December 31, 2024. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Appointment/DeLange/Technical Leadership Group/Basin Commission/Board of Commissioners

Chairman Fillios reported that Jeri Delange had contacted him a couple of weeks ago and indicated she was willing to accept reappointment to the Technical Leadership Group (TLG) that acted as consultant to the Basin Commission. He noted that, while Ms. Delange was willing to take on a broader involvement with the EPA (Environmental Protection Agency) but, since she had not been re-elected, she was not able to take on the federal role. He said her appointment expiration would be December 2023.

Commissioner Duncan commented that Ms. Delange had worked with the Basin Commission for a period of eight years, about eight years ago. She said Ms. Delange could still serve on the EPA if she received the TLG appointment.

Commissioner Duncan moved that the Board appoint Delange to the Technical Leadership Group of which Kootenai County has two spots, with only one spot filled, for the term ending in 2023. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

Mr. Ferguson exited the meeting at 2:18 p.m.

Status Update Pending Items/Board of Commissioners

Facilities Expansion

Commissioner Duncan reported that LCA had contacted her and wanted to set up a meeting on January 24 to review the preliminary drawings and get input from the staff that would be housed in the expansion. She said after that a meeting would be scheduled with the BOCC to discuss the project, probably on Zoom.

PAC Airport Lease

Mr. Kjergaard said that Wally Jacobson was reviewing the proposal and seemed favorably inclined. He predicted that the agreement would be brought before the BOCC in a couple of weeks.

Ms. Knapp exited the meeting at 2:20 p.m.

Financial Snapshot

Chairman Fillios stated that the next financial snapshot would be provided in February.

Impact Fee Analysis

Commissioner Brooks announced that the proposal from Galena Consulting was in legal review at the moment and should be brought to the Board next week.

North Lot Land Sale

Commissioner Duncan said that they had not received any response to the most recent letter and she would consult with Mr. Ferguson about the next step to take.

Skeet & Gun Club

Mr. Kjergaard announced that they had received the appraisal on the third parcel, with a recommended price of \$2.95 per square foot, just like the other two appraisals. He remarked that this would yield an annual rental fee of around \$400,000, since the club included about 33 acres. He said that a final decision had to be made on this case soon, since it represented one of the last leases that had not yet been made FAA compliant.

ARPA Statement

Chairman Fillios read the prepared ARPA (American Rescue Plan Act) statement into the record.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:29 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

BOCC SIGNATURE

BY: _____
Tina Ginorio, Deputy Clerk