

**Minutes of Meeting
Business Meeting
January 5, 2021
2:00 p.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks, met to discuss the following agenda items. Also present were Finance Director Dena Darrow, Human Resources (HR) Director Sylvia Proud, KCSO Captain Stuart Miller, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, Civil Deputy Prosecuting Attorney Darrin Murphey, First Judicial District Trial Court Administrator Karlene Behringer, BOCC Communications Manager Nancy Jones, BOCC Senior Business Analyst Nanci Plouffe and Deputy Clerk Tina Ginorio. Commissioner Brooks, Ms. Behringer, Ms. Proud, Ms. Riley and Mr. Murphey were present via teleconference.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 2:00 p.m.
- B. Pledge of Allegiance:** KCSO Captain Stuart Miller led the Pledge of Allegiance.
- C. Consent Calendar (items to be approved listed below):**

Minutes of Meetings:

12/28/2020 Executive Session §74-206(1)(f)
12/29/2020 Indigent Hearing 2020-175

Board Actions:

Assessor's Adjustment to tax/valuation/AIN Nos. 145027; 129657; 229228
PAF/SCF Report: BOCC Review PP01/Week 2/Human Resources
BOCC Signatures for Indigent Cases: 12/24/2020 through 12/30/2020

Commissioner Leslie Duncan moved that the Board approve the Consent Calendar as it appeared on the agenda. Commissioner Bill Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

- D. Payables List (Action):**

Commissioner Duncan moved that the Board accept the Payables List for the week of December 28, 2020 through January 1, 2021 in the amount of \$2,371,232.27, with no jury payments. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye

The motion carried.

E. **Changes to the Agenda (Action):** There were no changes to the agenda

F. **Action Items:**

Service Agreement/Shredding Services/Stericycle, Inc./District Court

First Judicial District Trial Court Administrator Karlene Behringer requested the Board's approval of an agreement for shredding services between Stericycle, Inc. and District Court. She said that the service would be used by the Problem Solving Court Coordinators and confirmed that the fee would be \$75 per service.

Commissioner Duncan moved that the Board approve the service agreement for shredding services with Stericycle, Inc. for the Problem Solving Court. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Request for Reimbursement/Close-out Report/WW19-1-28-1/Harrison Breakwater Replacement/Idaho Department of Parks & Recreation/Parks & Waterways

Resource Management Office (RMO) Senior Program Manager Kimberli Riley stated that the Harrison Breakwater Projected had been completed. She said the project had been funded using five different awards, from both federal and state governments. She explained this one was for the state, for \$325,000, with a \$328,596.25 of in-kind match. She added that this would be the first and final reimbursement for funds for that award.

Commissioner Duncan moved that the Board approve the request for reimbursement for the Close-out report of WW19-1-28-1 for the Harrison Breakwater Replacement with the Idaho Department of Parks and Recreation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

Request for Reimbursement/Close-out Report/WW20-1-28-2/Harrison Breakwater Replacement/Idaho Department of Parks & Recreation/Parks & Waterways

Ms. Riley confirmed that this was the same project as the previous item. She explained this grant was for the final award, with the original amount being \$350,000. She said the total request for this award would be \$336,887.36 and it would also represent the first and final request for this award.

Commissioner Duncan moved that the Board approve the request for reimbursement in the Close-out Report for WW20-1-28-2 for the Harrison Breakwater Replacement with the Idaho Department of Parks and Recreation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Request for Reimbursement/Close-out Report/BG19-1-28-1/Harrison Breakwater Replacement/Idaho Department of Parks & Recreation/Parks & Waterways

Ms. Riley stated this request for reimbursement was for the last of the federal awards and represented a close out of a fully utilized award in the amount of \$65,132.22.

Commissioner Duncan moved that the Board approve the request for reimbursement and Close-out Report for BG19-1-28-1 for the Harrison Breakwater Replacement with the Idaho Department of Parks and Recreation. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Disbursement from Patrol Drug Forfeiture Account/SWAT Vehicle Storage Solutions/KCSO

KCSO Captain Stuart Miller requested the Board's approval of a disbursement from the Patrol Drug Forfeiture Account in the amount of about \$5,200 for SWAT Vehicle Storage Solutions for storage equipment intended to be put in a vehicle's trunk to hold SWAT gear.

Commissioner Duncan moved that the Board approve disbursement from the Patrol Drug Forfeiture Account in the amount of \$5,200 in order to purchase five vehicle storage solutions for the vehicles assigned to SWAT. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye
Commissioner Duncan: Aye
Chairman Fillios: Aye
The motion carried.

Coronavirus (COVID-19) Temporary Sick Leave Policy/Human Resources

Human Resources (HR) Director Sylvia Proud requested the Board's approval of the Coronavirus (COVID-19) Temporary Sick Leave Policy. She noted that the policy would run from January 1, 2021 through March 31, 2021 and that the policy had been reviewed by Legal with no objections made.

Commissioner Duncan moved that the Board approve the Coronavirus (COVID-19) Temporary Sick Leave Policy, with an effective date of January 1, 2021 and running through March 31, 2021. Commissioner Brooks seconded the motion. There being no further discussion, Deputy Clerk Ginorio called the roll:

Commissioner Brooks: Aye

Commissioner Duncan: Aye

Chairman Fillios: Aye

The motion carried.

G. Public Comment (Discussion): This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

H. Adjournment (Action): Chairman Fillios adjourned the meeting at 2:11 p.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
