

**Minutes of Meeting**  
**FY22 Buildings and Grounds Budget Review**  
**April 9, 2021**  
**9:30 a.m.**

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Buildings & Grounds (B&G) Operations Manager Greg Manley, B&G Administrative Secretary Kristi Koehn, BOCC Communications Manager Nancy Jones and Deputy Clerk Tina Ginorio.

- A. Call to Order:** Chairman Chris Fillios called the meeting to order at 9:30 a.m.
- B. Changes to the Agenda (Action):** There were no changes to the agenda.
- C. Business (Discussion):**

**Review of FY22 Buildings and Grounds Budget Request with Operations Manager Greg Manley**

Buildings & Grounds (B&G) Operations Manager Greg Manley stated that the Juvenile Detention Center (JDC) had some non-capital requests under the “B” (Operations) Budget:

- Metering Valves - \$560
- Door Locks - \$8,281
- UPS Batteries - \$1,758
- Heat Tape - \$1,006
- Kitchen Equipment Maintenance - \$5,000
- Chemicals to seal building - \$430

He noted that there was no increase in the “A” (Personnel) budget for the JDC portion of their budget and no “C” (Capital) requests.

Mr. Manley reported that there was a request for \$9,410 in the “A” budget for the Buildings & Grounds budget.

He pointed out the items which caused a 6% increase in the “B” budget request. He noted an \$800 expense for spreaders used for lawn maintenance. He said the total increase in the “B” budget was \$18,043.

Mr. Manley reviewed the items previously discussed under the “C” Budget: 2021 GMC Sierra 4wd truck for \$32,161, a snow plow for \$8,184 and a riding mower/snow plow for \$10,122.

Mr. Manley stated that the 5 Year Plan request was the same in FY22 as it was in FY21, \$462,703. He listed items which should be covered by the 5 Year Plan during FY22:

- 4 HVAC Units for JDC - \$38,800
- Heat pumps/RTUS' Jail - \$130,000
- Generator Replacement/Jail - \$88,325
- Jail Slider Replacement Project - \$49,400

**D. Public Comment:** This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

**E. Adjournment (Action):** Chairman Fillios adjourned the meeting at 9:40 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: \_\_\_\_\_  
Tina Ginorio, Deputy Clerk

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