

Minutes of Meeting
FY22 BOCC Department Budget Review
April 6, 2021
10:00 a.m.

The Kootenai County Board of Commissioners: Chairman Chris Fillios, Commissioner Leslie Duncan and Commissioner Bill Brooks met to discuss the following agenda items. Also present were Community Development Director David Callahan, Resource Management Office (RMO) Senior Program Manager Kimberli Riley, BOCC Communications Manager Nancy Jones and Deputy Clerk Tina Ginorio. Also present were Museum of North Idaho Executive Director Brit Thurman, Museum of North Idaho Board President Julie Gibbs and Museum of North Idaho Board Member and Member of the Historic Preservation Committee Courtney Beebe.

- A. **Call to Order:** Chairman Chris Fillios called the meeting to order at 10:02 a.m.
- B. **Changes to the Agenda (Action):** There were no changes to the agenda
- C. **Business (Discussion):**

Review of FY22 Historic Preservation Commission Budget Review with Resource Management Office Director Jody Bieze

Resource Management Office (RMO) Senior Program Manager Kimberli Riley stated she would present this item in place of RMO Director Jody Bieze.

Ms. Riley noted that the Historic Preservation Commission Budget Request also included the budget request for the North Idaho Museum. She stated there was no change to the Commission's regular operating budget request of \$1,900.

Ms. Riley reported that the FY21 North Idaho Museum budget was \$20,000, but they were requesting \$30,000 for FY22.

Museum of North Idaho Executive Director Brit Thurman explained that they were opening a new museum at the base of Tubb's Hill. She said they were planning to expand their exhibits, programming and staff. She stated they currently had two full time staff members and two part time staff, but hoped to add a part time Collections Manager/Curator. She said this was the reason for the increased request for FY22.

In response to a question from Commissioner Leslie Duncan, Ms. Thurman reported that their other sources of income included earned revenue from admissions, membership and gift shop sales, as well as event rentals, donations and an endowment that provided annual support. She said that the total revenue per year in the past had been about \$180,000, including the \$20,000 typically received from the County.

Juvenile Probation Director Debra Nadeau, Administrative Secretary Marie Holmes and Probation Officer Supervisor Bryan Alexander entered the meeting at 10:05 a.m.

Ms. Thurman, Museum of North Idaho Board President Julie Gibbs and Museum of North Idaho Board Member and Member of the Historic Preservation Committee Courtney Beebe exited the meeting at 10:08 a.m.

Review of FY22 Juvenile Probation Budget Request with Director Debbie Nadeau

Juvenile Probation Director Debra Nadeau provided copies of her FY22 Budget Request documents. She introduced Ms. Holmes and Mr. Alexander. She stated that she had no requests for new personnel and no increase to the “B” Budget (Operations). She pointed out that she had been able to manage her funds to allow small increases for both the Chaplain and the Mentor Program Coordinator, both of whom were independent contractors. She noted that neither position had received an increase in the past couple of years.

Ms. Nadeau stated that she had no non-capital requests for FY22, but she did have one capital request for three fleet vehicles. She said her department had carryover restricted funds in the Tobacco Tax Account which would cover the costs.

Chairman Fillios suggested that she order the vehicles this fiscal year, if possible, due to projected increases in motor vehicle costs in the near future and supply chain issues.

Ms. Nadeau agreed to move forward as suggested. She briefly went over the figures from Basic Operations, Travel/Training, Tobacco, Lottery and JCA (Juvenile Corrections Act).

Ms. Riley exited the meeting at 10:17 a.m.

In closing, Ms. Nadeau reminded the Board that she would be retiring within the FY22 Budget year.

Review of FY22 Community Development Budget Request with Director David Callahan

Chairman Fillios called a brief recess to allow Community Development Director David Callahan to get copies of his documents.

Mr. Callahan exited the meeting at 10:20 a.m. and returned at 10:25 a.m.

Chairman Fillios called the meeting back to order at 10:25 a.m.

Mr. Callahan stated that the budget had been brought in as flat as possible, with no requests for new staff in FY22. He commented that he hoped that, with the consultants retained by Community Development with prior approval of the Board, the backlog of permit requests would be cleared by summer. He added that all his open positions had currently been filled.

Mr. Callahan noted that the “B” (Operating) budget request was up by about 5% and that they were asking for two additional vehicles under the “C” (Capital) budget. He pointed out that two of their current vehicles were 19 years old and had seen heavy use.

Mr. Callahan confirmed that his department had projected a substantial increase in revenue, from \$1.2 million to about \$2.8 million.

D. Public Comment: This section is reserved for citizens wishing to address the Board regarding a County related issue. Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing. There were no public comments.

E. Adjournment (Action): Chairman Fillios adjourned the meeting at 10:37 a.m.

Respectfully submitted,

JIM BRANNON, CLERK

CHRIS FILLIOS, CHAIRMAN

BY: _____
Tina Ginorio, Deputy Clerk
