



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

---

### Agenda

#### **Business Meeting**

August 16, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 06/27/2022 Human Resources - Alliant Employee Benefits Minutes
2. 06/27/2022 FY23 Budget Deliberations Minutes
3. 07/06/2022 Request for Cancellation of Taxes Minutes
4. 08/02/2022 Business Meeting Minutes
5. 08/11/2022 PUD21-0003 / Gozzer Ranch PUD Amendment / Community Development Minutes

**F. Approve Consent Calendar (Action)**

6. Taxes Request for Adjustments / Letter of Denial / AIN Nos. 123462; 162219; 108567 / PEAK Tennis in Hayden

7. Taxes Request for Adjustments / Resolution 2022-55 Adjust Taxes to Reflect Casualty Loss / AIN 135400 / Townsend
8. Taxes Request for Adjustments / Corrected Resolution 2022-61 / Supersedes Resolution 2022-55 / Adjust Taxes to Reflect Casualty Loss / AIN 135400 / Townsend
9. Hayden Area Regional Sewer Board (HARSB) Payment Request Forms / AQUA Engineering / Cole Industrial, Inc. / Panhandle Area Council / J-U-B Engineering / Wes Tech / TML Construction
10. Letter to Kalberer re: Dangerous or At Risk Dog Declaration
11. Human Resources PAF/SCF Report for FY2022 PP16 Week 1
12. Human Resources PAF/SCF Report for FY2022 PP17 Week 1 & 2

**G. Approve Payables List (Action)**

13. Payables List for August 8-12, 2022

**H. Business**

- |  |                                |
|--|--------------------------------|
| 14. Board Approval Request: Proposed Minimum Bids for Tax Deed Sale / Treasurer (Action)   | Amy D. Sweet<br>and Jill Smith |
| 15. Board Approval Request: Discuss RFI Responses for Online Tax Deed Auction Services / Treasurer (Action)                      | Jill Smith & Amy<br>Sweet      |
| 16. Renewal of MOU's- Kootenai Co and Kootenai Health- needing Board signatures / Kootenai Health / 9 1 1 (Action)               | Collin McRoy                   |
| 17. Renewal of MOU's- Kootenai Co and Kootenai County Bailif- needing Board signatures / Kootenai County Bailif / 9 1 1 (Action) | Collin McRoy                   |
| 18. Renewal of MOU's- Kootenai Co and City of Hayden Lake- needing Board signatures / City of Hayden Lake / 9 1 1 (Action)       | Collin McRoy                   |
| 19. Resolution 22-56 / Resolution to send surplus vehicles to auction / Sheriff - County Auto Shop (Action)                      | Raymond "Russ"<br>Trueblood    |
| 20. Financial/Budget: Purchase of Polaris Ranger XP1000 UTV / Sheriff - Rec Safety (Action)                                      | Ryan Miller                    |
| 21. Financial/Budget: SAR 2 Door access control Estimate / Sheriff - Rec Safety (Action)   | Ryan Miller                    |
| 22. Grant Award # CLG-2021-05 / Idaho CLG Memorandum Agreement (CLG-2021-05) by Idaho SHPO and Kootenai County / Idaho Sate      | Jody Bieze                     |

Historic Preservation Office (SHPO) \$12,232.00 / In Kind Match  
Volunteer Hours \$12,232 / Resource Management Office (Action)

- |  |               |
|--|---------------|
| 23. Independent Contractor Agreement, Centennial Trail Bridge Lighting Project / Conifer Electric, Inc. / Parks & Waterways (Action)             | Nick Snyder   |
| 24. Board Approval Request: Offer to Purchase 11th Street Dock Pump-Out / Parks & Waterways (Action)   | Nick Snyder   |
| 25. Addendum L to the Service Level Agreement for Electronic Transaction and Access / NIC Idaho d.b.a. Access Idaho / Parks & Waterways (Action) | Nick Snyder   |
| 26. Resolution 2022-57 / Surplus Equipment/ Asset Deletion / Elections (Action)  | Asa Gray      |
| 27. Resolution 2022-58 / Surplus Equipment and Asset Deletion/11th Street Dock Pump-out / Parks & Waterways (Action)                             | Nick Snyder   |
| 28. Resolution 2022-60 / Removal of Asset 4685 / Solid Waste (Action)  | John Phillips |
| 29. Status Update Pending (Discussion)   |               |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**August 16, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p> <p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp &amp; Bouten to document scope of work.</p>