



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

August 02, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 06/21/2022 FY23 Budget Deliberations Minutes
2. 06/21/2022 North Idaho Fair Board Quarterly Update Minutes
3. 06/22/2022 Parks & Waterways - Snowgroomer Department Minutes
4. 06/22/2022 TischlerBise (Galena Consulting) Impact Fees-Capital Improvement Plans Minutes
5. 06/23/2022 Airport Minutes
6. 06/23/2022 Prosecutor Minutes
7. 06/28/2022 Business Meeting Minutes
8. 07/22/2022 Executive Session 74-206 (1)(b) Minutes

F. Approve Consent Calendar (Action)

- 9. Additional Application for Extension / Board of Equalization / Idaho State Tax Commission
- 10. Human Resources PAF/SCF Report for FY2022 PP16 Week 2
- 11. BOCC Signatures for Indigent Cases: 7/21/2022 - 7/27/2022

G. Approve Payables List (Action)

- 12. Payables List for July 25-29, 2022

H. Business

- 13. Renewal of MOU's- Kootenai Co and Spirit Lake Police Department-
needing Board signatures / Spirit Lake Police Department / 9 1 1
(Action) Alan Mallory
- 14. Financial/Budget: Assign Fund Balance for Jail Camera Replacement
Project / Auditor (Action) Brandi Falcon
- 15. Award/Execution of Agreement - Specialized Appraisal Consulting
Services / Emma Richardson / Assessor (Action) Bela Kovacs
- 16. Change Order No. 2-Gulfstream Road Aggregate and Paving /
LaRiviere Inc / Airport (Action) Steven Kjergaard
- 17. AIP 054-Runway Lighting Improvements-Phase 1 Construction
Contract / COLVICO INC / Airport (Action) Steven Kjergaard
- 18. Additional Services Authorization No. 2/T-O Engineers/Construction
Observation for Extended Construction Schedule / T-O Engineers /
Airport (Action) Steven Kjergaard
- 19. Financial/Budget: Fleet Management Committee, Request for
Signature , PO's 1(ONE) Sheriff's Office & 2 (TWO) Community
Development / Adult Misdemeanor Probation (Action) Director Keith
Hutcheson
- 20. Grant Application / Digital Evidence Management Software / Bureau of
Justice Assistance \$21,707 / Cash Match KCSO FY22 Budget \$27,778
/ Sheriff (Action) Stu Miller
- 21. Board Approval Request: Sonar Boat purchase, partial grant funded /
Sheriff - Marine (Action) Jonathan Traw
- 22. Financial/Budget: Purchase of Patrol Boat for Lake CDA / Sheriff -
Marine (Action) Ryan Miller

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| 23. Board Approval Request: Approve Gulfstream Road and Utility - Change Order for Blow-Off Valve on the 18-inch pipe capped for future extension to Avondale Well / Airport (Action) | Steven Kjergaard |
| 24. Board Approval Request: Request for Additional Expert Witness Funding / Prosecuting Attorney / Prosecuting Attorney (Action) | Barry McHugh |
| 25. Board Approval Request: Vehicle Salvage/Request to retain / Sheriff - County Auto Shop (Action) | Captain Andy Deak/Shop Supervisor Russ Trueblood |
| 26. Resolution 2022-54 / Resolution to surplus vehicles / Community Development (Action) | Chris Garland |
| 27. Online Tax Deed Auction / Treasurer (Discussion) | Jill Smith |
| 28. Budget Overages Process (Discussion) | Board of Commissioners |
| 29. Status Update Pending (Discussion) | Board of Commissioners |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

August 2, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th 5/24 - RFQ deadline extended to June 7th 6/7 - Two RFQs received. Scoring process in the next two weeks. 6/14 - Waiting for responsive determination from legal then scoring will start. 6/21 - Both bids responsive. Scoring this week, then interviews week of July 11. 6/28 - Interviews for July 14th, then finalize scoring. 7/12 - Interviews set for July. 7/19 - Interviews were moved to August 1.