



KOOTENAI COUNTY

BOARD OF COMMISSIONERS

Agenda

Business Meeting

July 26, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

A. Call to Order

B. Moment of Silence

C. Pledge of Allegiance

D. Changes to the Agenda (Action)

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

E. Approve Meeting Minutes (Action)

1. 06/14/2022 FY23 Budget Deliberations Minutes
2. 06/14/2022 FY23 Budget Review - Treasurer Minutes
3. 06/15/2022 American Rescue Plan Act Minutes
4. 06/17/2022 Board of County Commissioners Minutes
5. 06/17/2022 FY23 Budget Meeting - Kootenai County Fairgrounds Minutes
6. 06/21/2022 North Idaho Fair Board Quarterly Update Minutes

F. Approve Consent Calendar (Action)

7. Application for Extension / Board of Equalization / Idaho State Tax Commission

8. Assessor Allow Homeowner Exemption
9. Assessor Valuation Amendment 1
10. Assessor Valuation Amendment 2
11. Assessor Valuation Amendment 2.5
12. Assessor Valuation Amendment 3
13. Assessor Valuation Amendment 4
14. Assessor Valuation Amendment 5
15. Human Resources PAF/SCF Report for FY2022 PP16 Week 1
16. BOCC Signatures for Indigent Cases: 7/14/2022-7/20/2022
17. Assessor Adjustment to Tax-Valuation 141441, 326846

G. Approve Payables List (Action)

18. Payables List for July 18-22, 2022

H. Business

- | | |
|---|------------------------------|
| 19. Engineering Services Agreement - Ramsey Transfer Station / Jacobs / Solid Waste (Action) | John Phillips |
| 20. Financial/Budget: Fleet Management Committee, Discussion and Possible Action on Vehicles / Adult Misdemeanor Probation (Action) | Keith Hutcheson,
Director |
| 21. Thomson Reuters contract renewal / Thomson Reuters / Public Defender (Action) | Anne Taylor |
| 22. Development and Ground Lease ALL-2022-1000 Hangar development / Luxury International, LLC / Airport (Action) | Steven Kjergaard |
| 23. Supplemental Agreement (Additional Design Services) Phase II RTC / Coffman Engineers / Resource Management Office (Action) | Kim Riley or Jody
Bieze |
| 24. 2022-2023 Janitorial Services Agreement / Riverstone Transit Center / TESH / Resource Management Office (Action) | Kimberli Riley |
| 25. Board Approval Request: Kootenai County Public Transportation Agency Safety Plan / Resource Management Office (Action) | Kim Riley or Jody
Bieze |
| 26. Lease Software Subscription - \$20K bid for 12 Month License and | Keith Taylor |

Implementation - GASB 87 Lease Financial Reporting Requirement / DEBTBOOK / Auditor (Action)

- | | |
|--|--------------|
| 27. Renewal of MOU's- Kootenai Co and Northern Lakes F.P.D- needing Board signatures / Northern Lakes F.P.D. / 9 1 1 (Action) | Alan Mallory |
| 28. Renewal of MOU's- Kootenai Co and Spirit Lake F.P.D- needing Board signatures / Spirit Lake F.P.D / 9 1 1 (Action) | Collin McRoy |
| 29. WatchGuard software upgrades / Watchguard / Sheriff - Jail (Action) | Stu Miller |
| 30. Board Approval Request: Patrol Vehicles and software upgrade proposal / Sheriff/Patrol (Action) | Kevin Smart |
| 31. Board Approval Request: Juvenile Detention Outdoor Recreation Concrete Overlay / Building and Grounds (Action) | Greg Manley |
| 32. Board Approval Request: Tax Deed Bid / 192047 / Anderson / Faucheux / BOCC (Action) | BOCC |
| 33. Resolution 2022-51 / Designate Polling Places per I.C. 34-302 for the August 30, 2022 School Election / Elections (Action) | Asa Gray |
| 34. Resolution 2022-53 / Request for Asset Removal / Public Defender (Action) | Anne Taylor |
| 35. Status Update Pending (Discussion) | |

I. Public Comment (Discussion)

This section is reserved for citizens wishing to address the Board regarding a county related issue.

J. Adjourn

To attend this meeting remotely:

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

July 26, 2022

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th 5/24 - RFQ deadline extended to June 7th 6/7 - Two RFQs received. Scoring process in the next two weeks. 6/14 - Waiting for responsive determination from legal then scoring will start. 6/21 - Both bids responsive. Scoring this week, then interviews week of July 11. 6/28 - Interviews for July 14th, then finalize scoring. 7/12 - Interviews set for July. 7/19 - Interviews were moved to August 1.