



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

May 10, 2022

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 04/25/2022 Airport Minutes
2. 04/25/2022 Tax Exempt Application Hearing Minutes
3. 04/25/2022 Tax Exempt Revocation Minutes
4. 04/26/2022 Business Meeting Minutes
5. 04/26/2022 Solid Waste FY23 Budget Minutes
6. 04/26/2022 Parks and Waterways Minutes
7. 04/27/2022 Human Resources: Personnel Changes Minutes
8. 05/04/2022 Executive Session 74-206 1(b) Minutes
9. 05/05/2022 Community Development Update Minutes

**F. Approve Consent Calendar (Action)**

10. Treasurer's Cancellation of Taxes - Solid Waste Fees For AIN/PIN: 311299
11. Consent to Electronic Communications / ICRMP
12. Memorandum Re: Authorization To Expend Funding - ORV Fund Balance - Kids ORV Training Area
13. Notice of Termination of Memorandum of Understanding / Placement of Buoys as Regulatory Markers / Hayden Lake Watershed Improvement District
14. Hayden Area Regional Sewer Board (HARSB) Payment Approval Forms / TML Construction / Avondale Irrigation District / J-U-B Engineering / Aqua Engineering / WesTech / Strata / PW Tech / Panhandle Area Council
15. Human Resources PAF/SCF Report for FY22 PP10 Week 2
16. BOCC Signatures for Indigent Cases: 04/28/2022-05/04/2022

**G. Approve Payables List (Action)**

17. Payables List for May 2-6, 2022

**H. Business**

18. Transport Hauling Services Contract Second Amendment / NRC Environmental Services / Solid Waste (Action) John Phillips
19. Vehicle Maintenance Agreement / Kootenai Truck & Auto Repair/Dreckman / Resource Management Office (Action) Jody Bieze
20. Contract Modification / XTR Value Services / Assessor (Action) Bela Kovacs
21. Board Approval Request: Approval of FY23 Public Defense Commission Grant Application / Public Defender (Action) Jen Jenquine / Anne Taylor
22. Non-disclosure Agreement / PMR Healthcare / Human Resources (Action) Sylvia Proud
23. Board Approval Request: Adoption of OEM Emergency Plan / Office of Emergency Mgmt (Action) Sarah Loffredo
24. Financial/Budget: Fleet Management Committee, Request for Signature on a PO for Sheriff's Office / Adult Misdemeanor Probation Keith Hutcheson, Director

(Action)

- |   |                                      |
|---|--------------------------------------|
| 25. Grant Application / KCSO Body Worn Cameras - Jail Program Expansion / DOJ Bureau of Justice Assistance \$20,000 / In Kind Match FY23 Ask \$20,000 / Sheriff - Jail (Action) | Sgt. Chris Case<br>or Kimberli Riley |
| 26. Contract agreement for law enforcement at State Line Raceway / State Line Speedway / Sheriff/Patrol (Action)  | Captain Kevin<br>Smart               |
| 27. Board Approval Request: 30 Patrol Cars / Sheriff (Action)   | Kevin Smart                          |
| 28. Board Approval Request: K9 Training in Alabama / Sheriff/Patrol (Action)  | Jeremy Hyle                          |
| 29. Kootenai County Fire & Rescue Fire District Annexation / Request for Annexation / Gray / BOCC (Action)  | Dave Ferguson                        |
| 30. Resolution 2022-34 / Surplus Property and Asset Deletion / Parks & Waterways (Action)   | Nick Snyder                          |
| 31. Status Update Pending (Discussion)  |                                      |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

**May 10, 2022**

<u>Date Started</u>	<u>Project</u>	<u>Chris</u>	<u>Leslie</u>	<u>Bill</u>	<u>Status</u>
12/9/2019	Facilities Expansion	X	X	X	11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp. 11/9 - No update. 11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19. 11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion. 11/30 - Amendment signed and designs expected in February. 1/11 - LCA to meet with stakeholders in Jan, then the BOCC. 1/25 - Stakeholder meeting Jan 27. 2/1 - LCA meeting with the BOCC Feb 18. 2/22 - LCA working on elevations, BOCC working on funding after ARPA March. 3/22 - LCA presenting elevations April 13. ARPA presenting by first week April. 4/19 - RFQ publish date May 3rd, response date May 24th. 4/26 - RFQ is with legal. Will be sent to BOCC before publish. 5/3 - RFQ published. Bids due May 24th
12/10/2019	PAC Airport Lease			X	10/5 - Steven (Oct 4th mtg) to provide draft lease options w/graduated rates. 10/19 - No Update. 10/26 - Lease completed. Steven to present lease to PAC, copy commissioners. 11/2 - Survey update complete. Will have lease ready soon. 11/9 - Chris met with Wally. He will meet w/Steven for counter proposal. 11/16 - Steven will reach out with 21 cents/square foot with 3 year escalation. 11/23 - Steven sent lease to PAC. 11/30 - No update. 12/7 - Deadline given. 12/14 - Wally will bring to the PAC Board. 12/21 - Wally made counter offer. Steven to weigh in. 12/28 - Steven & Bill to sit down with PAC. 1/4, 1/11, 1/18, 1/25 - Lease agreed upon. Will be signed by PAC and come to business meeting. 2/1 - Waiting to hear back from Steven. 2/8, 2/15, 2/22 - Will be presented at PAC's next board meeting March 24th. 3/29 - PAC board met and will consider lease. 4/5 - Bill will meet with Wally 4/12 - Bill excused 4/19 - Bill left message and emailed Wally. 4/26 - Bill spoke to Wally. Agreement reached with lease schedule. 5/2 - Lease out for signature
12/23/2020	Financial Snapshot	X	X	X	1/4 - All departments within 25% for first quarter. Feb 1 Next update. 2/1 - Spending and Revenues on track. Next update March 1. 3/1 - On track with 40% spending. April 5 next update. 4/5 - On track with less than 51% spending. 1st week of May, quarterly report presentation. 5/3 - Overall at 43% spent at 52% in the yr. Suspend reports until after budget.