



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### **Special Meeting Agenda**

### **Human Resources: Personnel Changes**

April 22, 2021

11:00 a.m.

451 N. Government Way, Administration Building, Meeting Room 1B

- A. Call to Order
- B. Changes to the Agenda (Action)
- C. Business (Action)
  - 1. Exception to Hiring Policy #120 – Prosecutor
    - a. Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)
    - b. Decisions/Direction (Open Session - Action Item)
  - 2. Temporary Conversion of ATP2 Attorney Position – Prosecutor
    - a. Executive Session pursuant to Idaho Code §74-206(1)(a) to consider hiring a public officer, employee, staff member, or individual agent. (Closed Session – Discussion Item)
    - b. Decisions/Direction (Open Session - Action Item)
  - 3. Mid-Year Pay Increase Due to Higher Certification-Residential Appraiser III – Assessor
    - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. (Closed Session – Discussion)
    - b. Decisions/Direction (Open Meeting – Action)
  - 4. Mid-Year Pay Increase for PC Network Specialist – Information Technology
    - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. (Closed Session – Discussion)
    - b. Decisions/Direction (Open Meeting – Action)
  - 5. Mid-Year Pay Increase-Administrative Supervisor – Adult Misdemeanor Probation
    - a. Executive Session pursuant to Idaho Code §74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. (Closed Session – Discussion)
    - b. Decisions/Direction (Open Meeting – Action)
  - 6. COVID-19 Leave – Human Resources
  - 7. Personnel Matrix Guideline Update – Human Resources
  - 8. Holiday Buy Back Policy - BOCC
- D. Public Comment (Discussion)
- E. Adjourn

*To allow for proper social distancing and allowing public meetings to be conducted remotely.*

- To watch via YouTube, go to <https://www.youtube.com/kootenaicountyidaho>
- To participate or listen via telephone dial (205) 825-9699
- Please be sure to keep your devices on mute to limit background noise.