



# KOOTENAI COUNTY

## BOARD OF COMMISSIONERS

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### Agenda

#### **Business Meeting**

February 14, 2023

2:00 PM

451 N. Government Way, Administration Building, Meeting Room 1A/B

**A. Call to Order**

**B. Moment of Silence**

**C. Pledge of Allegiance**

**D. Changes to the Agenda (Action)**

Idaho Law prohibits Board action on items brought under this section except in an emergency circumstance. Comments related to future public hearings should be held for that public hearing.

**E. Approve Meeting Minutes (Action)**

1. 01/24/2023 Commissioners Status Update Minutes
2. 01/24/2023 Airport Minutes
3. 01/25/2023 Advisory Board Interview Minutes
4. 01/27/2023 Advisory Board Interviews Minutes
5. 01/31/2023 Business Meeting Minutes
6. 02/03/2023 Advisory Board Interview Minutes
7. 02/03/2023 Community Development Update Meeting Minutes

**F. Approve Consent Calendar (Action)**

8. Resolution 2023-06 / Adjust Taxes to Reflect Circuit Breaker / AIN

193380

9. Resolution 2023-07 / Adjust Taxes to Reflect Circuit Breaker / Brockman / AIN 183307
10. Resolution 2023-08 / Adjust Taxes to Reflect Property Tax Relief / Riley / AIN 140822
11. Resolution 2023-09 / Adjust Taxes to Reflect Property Tax Relief / Swift / AIN 175934
12. Resolution 2023-10 / Adjust Taxes to Reflect 2022 Casualty Loss / Weinman / AIN 133640
13. Letter of Denial / Shaporda / AIN 339223; 136967; 342782; 190355; 130741; 343476; 339224; 339225
14. BOCC Signatures for Indigent Cases: 2/2/2023 - 2/8/2023
15. Human Resources PAF/SCF Report for 2023 PP4 Week 2
16. Assessor Adjustment to Tax-Valuation

**G. Approve Payables List (Action)**

17. Payables List for February 6-10, 2023

**H. Business**

- |   |                             |
|---|-----------------------------|
| 18. Independent Contractor Services / McCrite / County Assistance (Action)  | Grace Blomgren              |
| 19. Board Approval Request: 2023 FTA Certifications and Assurances / Resource Management Office (Action)  | Chad Ingle                  |
| 20. Purchase of Service Agreement MV Transportation Paratransit/Demand Response Public Transportation / MV Transportation / Resource Management Office (Action) | Jody Bieze or<br>Chad Ingle |
| 21. Kootenai County Fire & Rescue Fire District Annexation / 50N02W-20-4350 / Heilman / BOCC (Action)   | BOCC                        |
| 22. Board Approval Request: Capital Criminal Defense Provider Agreement / Latah County / Public Defender / BOCC (Action)  | Leslie Duncan               |
| 23. Board Approval Request: Airport Advisory Board Appointments / Expire 12/31/23 / O'Connell / Moos / Genter / BOCC (Action)                                   | BOCC                        |
| 24. Board Approval Request: Addition of Two (2) Alternates / Airport  | BOCC                        |

Advisory Board / BOCC (Action)

- |  |                              |
|--|------------------------------|
| 25. Board Approval Request: Appointment of Alternatives / Airport Advisory Board / Expire 12/31/23 / BOCC (Action) | BOCC                         |
| 26. Resolution 2023-16 / Classify Records/KCSO per Idaho code / Sheriff/Records (Action)                           | Lieutenant Will<br>Klinkefus |
| 27. Resolution 2023-17 / Destroy Records/KCSO per Idaho code / Sheriff/Records (Action)                            | Lieutenant Will<br>Klinkefus |
| 28. Resolution 2023-20 / #6985 Asset Resolution: Knuckleboom Crane / Solid Waste (Action)                          | John Phillips                |
| 29. Resolution 2023-21 / #6738 Asset Resolution: Ricoh Multi-Function Machine / Solid Waste (Action)               | John Phillips                |
| 30. Status Update Pending (Discussion)   | Leslie Duncan                |

**I. Public Comment (Discussion)**

This section is reserved for citizens wishing to address the Board regarding a county related issue.

**J. Adjourn**

*To attend this meeting remotely:*

- The live meeting can be viewed at <https://www.youtube.com/KootenaiCountyIdaho>
- To participate or listen via telephone dial (339) 207-6050
- Please be sure to keep your devices on mute to limit background noise.

## February 14, 2023

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion		X	X	<p>11/2 - Addition to west side of Justice Bldg. Funding from ARPA. Start CMGC RFQ process with Cory Trapp.</p> <p>11/9 - No update.</p> <p>11/16 - Leslie meeting with EOs. Will tour Ada courthouse Nov 19.</p> <p>11/23 - Toured Ada Courthouse and met with LCA. Amendment coming to cover change from stand alone building to Justice Center expansion.</p> <p>11/30 - Amendment signed and designs expected in February.</p> <p>1/11 - LCA to meet with stakeholders in Jan, then the BOCC.</p> <p>1/25 - Stakeholder meeting Jan 27.</p> <p>2/1 - LCA meeting with the BOCC Feb 18.</p> <p>2/22 - LCA working on elevations, BOCC working on funding after ARPA March.</p> <p>3/22 - LCA presenting elevations April 13. ARPA presenting by first week April.</p> <p>4/19 - RFQ publish date May 3rd, response date May 24th.</p> <p>4/26 - RFQ is with legal. Will be sent to BOCC before publish.</p> <p>5/3 - RFQ published. Bids due May 24th</p> <p>5/24 - RFQ deadline extended to June 7th</p> <p>6/7 - Two RFQs received. Scoring process in the next two weeks.</p> <p>6/14 - Waiting for responsive determination from legal then scoring will start.</p>
					<p>6/21 - Both bids responsive. Scoring this week, then interviews week of July 11.</p> <p>6/28 - Interviews for July 14th, then finalize scoring.</p> <p>7/12 - Interviews set for July.</p> <p>7/19 - Interviews were moved to August 1.</p> <p>8/2 - Interviews were held August 1. Scoring will be done Aug 4 or Aug 8.</p> <p>8/9 - Bouten chosen as CM/GC. Next step, meet with Cory Trapp &amp; Bouten to document scope of work.</p> <p>8/16 - Scope of work discussed. Choose Commissioner for</p>
					<p>8/23 - Bring forward agreement - Choose Commissioner for negotiations</p>
					<p>8/30 - Duncan chosen to negotiate with Bouten</p>
					<p>9/6 - Legal reviewing standard contract then negotiations will start.</p>
					<p>9/27 - Negotiations scheduled for October 3rd.</p>

**February 14, 2023**

Date Started	Project	Bruce	Leslie	Bill	Status
12/9/2019	Facilities Expansion (cont.)		X	X	10/4 - Bring updated cost estimate before the BOCC as legal continues with contract.
					10/18 - Update from Cory Trapp and Ken Gallegos on meeting with City of CdA.
					11/1 - Contracts are close to review. 12/6 - Bouten ready for negotiations this week or next. 12/13 - Negotiation complete, contract next business meeting. 12/20 - Contract signed. Bouten will work to bring costs down on total project. 12/27 - LCA updated contract approved by BOCC. 1/3 - Bouten kick off meeting being scheduled. 1/10 - Meeting scheduled for Jan 25th. 1/24 - Meeting tomorrow for initial kickoff. 2/7 - Bouten Construction will work with LCA then present to the BOCC.
5/24/2021	Impact Fees			X	12/6 - Bill will reach out to Mayors. Public hearing to be scheduled. 12/13 - Bill will reach out to Mayors this week. 12/20 - Bill spoke to Anne Westcott regarding contacting Mayors. 12/27 - Bill will contact Mayors after the holidays. 1/3 - No one contacted. 1/10 - Bill will make contact with Mayors by the end of February. 2/7 - Nothing to report.